

Frodsham Town Council

You are hereby invited to attend a meeting of
The Policy and Process Committee
To be held on Wednesday 19 April 2017 at 6.00 pm
In Castle Park House, Frodsham



AGENDA

Meeting 12

No	Item	Note/Decision/ Action
154	Apologies for Absence	To note
155	Declarations of Interest	To note
156	Minutes of Meeting 11 – 15 March	To agree as true and accurate record.
157	Requests from the public to speak	
158	PCSO Funding	Superintendent Peter Crowcroft - to discuss the continued funding of PCSO's
159	Local Boundary Commission Consultation	To discuss the current consultation and agree any responses.
160	Annual Town Meeting	To discuss date in June and format for the ATM.
161	Annual Report	To agree the draft Annual report.
162	Annual Return	To note that the paperwork for the Annual Return has been received. To complete Section 1 Annual Governance Section and recommend its approval.
163	Website & Social Media	To note the monthly statistics.
164	Office Premises	To note the latest update and discuss any actions required.
165	Storage Unit	To discuss and agree to hire a larger unit @ £96.36+VAT per month.
166	Risk Assessment	To review and agree the Risk Management Policy. To review the Risk Assessment and agree any update.
167	Asset Register	To review and agree the asset register.
168	Social Media Policy	To discuss CWAC Social Media Policy and consider adopting it.
169	Role of the Mayor	To agree Guidance for the Mayor's role.
170	Grants 2017-18	To agree the Grants paperwork and timetable.
171	Meeting Schedule	To discuss the frequency of meetings and agree actions.
172	Standing Orders	To discuss procedure for arranging ad hoc meetings with members of the public around council business and agree actions.
173	Clerk's Items	To consider any urgent items received since the agenda was published and agree any actions.
174	Date of next meeting	Wednesday 8 May at 7pm.

Members: Cllrs D Critchley, J Critchley, R Holt, M Nield, M Parker, F Pennington
& M Poulton