

## **Frodsham Neighbourhood Plan Steering Group Meeting**

Friday 17th February 2017 at 2.30pm Castle Park House

Attendees:

Peter Vickery, Chair, Resident

Liam Jones, Resident, FTC

Caroline Ashton, Resident, FTC

Alex Villiers, Resident

Gill Hesketh, Support and Admin, Resident

Apologies: Mark Warren

The minutes of the last meeting were accepted. All actions were completed

### Review of Public Event:

72 people attended the public event on 11<sup>th</sup> February. Most completed an exit survey, and several comments were attached to the “comments tree”. The steering group discussed the effectiveness of the display, the conversations and comments from attendees and issues people were concerned about. It was noted that some issues were current ones, such as parking and development of the old library building. Most attendees were interested and positive about the impact of the Plan. Overall the group thought it was a reasonable event, but hoped for more attendees.

PV will collate a report on the event, and send specific thank you emails to the photographer, Dom, and the volunteer, Pauline Scott.

A suggestion from the public was a regular update on progress in Frodsham Life. PV to research this.

It was suggested there should be a condensed version of the information to be displayed in the library, community centre and the medical centre (in rotation) in an attempt to reach a wider audience. GH to find out about permission to do this. An additional pull up banner was also discussed.

### Gathering Further Evidence

The meeting discussed undertaking a housing survey to provide objective information on housing need within Frodsham. Discussion took place about how and who should do this, and a sample housing survey from CWaC housing policy team was circulated. The meeting agreed a survey should be undertaken, but further research was required.

No information had yet been received from Cheshire Community Action about the two commissioned surveys on land ownership and employers survey. GH to chase.

GH reminded the group that the current grant finishes on 28<sup>th</sup> February 2017 and an “End of Grant Report” need to be completed. Discussion took place about a bid for further funding for February to December 2017, and what may be included. Suggestions for inclusion were the costs of a housing survey to all households in Frodsham, a survey to characterise the green belt, focus groups and a drone overview of Frodsham.

Next Steps

PV & CA suggested the next step was to decide on the format of the Plan, particular examples to look at are the plans of Helsby, Marton and Tattenhall. All to review and offer suggestions for a format for the next meeting.

AOB:

PV has been asked to speak to young people at the Youth Club on 10<sup>th</sup> March to further engage the community.

The meeting closed at 4.30pm

Next meeting on Friday 3<sup>rd</sup> March at 2.30pm at Castle Park House. All welcome

Action from this meeting:

ACTION	OUTCOME
PV to send thankyou emails	sent
PV to collate report on event	
PV to check feasibility of regular update in Frodsham Life	
GH to research displays in Library & Health Centre	
GH to chase CCC about progress with surveys	Email sent 20/2/17 Response received: draft employer surveys should be ready in a couple of weeks.
ALL to review format of other NP's.	
GH to complete end of grant report	