

Frodsham Town Council



Minutes of a meeting of the Community Committee held on Tuesday 11th August 2015 In the Town Council Office, Castle Park, Frodsham

Present: Cllr L Brown, Cllr M Pusey, Cllr C Ashton, Cllr L Jones, Cllr M Poulton & Cllr F Sutton
Mrs H Catt, Service Manager (**SM**)

Meeting 3

No	Item	Note/Decision/ Action
36	Apologies for absence:	Cllr J Fraser & Cllr C Collins-Doyle.
37	Declarations of Interest:	Cllr L Brown – Frodsham Youth Association Cllr F Sutton – Top Lane Play Area
38	Minutes of Meeting 2	The minutes of Meeting 2 held on Tuesday 14 th July 2015 were approved and signed by the Chair as a true and correct record.
39	Matters Arising	1. Telephone boxes – Cllr Pusey reported that he has been advised by BT that they can only be painted red. Cllr Jones suggested they could be used as an electronic information point and he is researching this. Everyone agreed that each box should be used to house a defibrillator so they would be accessible 24 hours – Cllr Pusey & SM will get prices for a future meeting. The box at The Quay is being used inappropriately so it was agreed that Cllr Pusey would purchase a chain and lock to secure it in the short term. 2. Manley Road Copse – following the information provided by Cllr Pennington at the last meeting SM has discovered that the lease has expired and she has contacted the leasee about renewing the lease. It was agreed to offer a 25 year lease this time if terms could be agreed.
40	Opportunity for Public to Speak:	No requests to speak had been received by the Clerk.
41	Public Signage	1. Boundary Signs – No progress on the licenses. SM is still trying to get quotes for the new signs. She has approached 6 companies so far but only received 1 quote to date. It was suggested that CWaC and Helsby Parish Council be approached about where they got their signs. SM Research will be carried out into using other materials. SM 2. Finger post at Carriage Drive – it was noted that this has fallen down due to the post being rotten. It was agreed to report it to CWaC and to get a price for replacing the post. 3. Signs Working Group – it was agreed to call another meeting. Chair
42	Play Areas	1. Churchfields – Work is on-going 2. Townfield Lane – No progress on the lease – It was agreed that Town Clerk should write to the Feofees to ask for progress. The gate is rotten and the contractors are having difficulty getting into the field. It was agreed to remove the gate altogether. 3. Top Road – SM had obtained the land registry certificate following Cllr Pennington reporting to the last meeting that FTC owned more land that the fenced off play area. Cllr Sutton will contact the farmer to find out what agreement he has to graze the surrounding area. SM to contact the Land Registry to find out who owns the surrounding area.
43	Cemetery	1. Fees – After lengthy discussion it was agreed that the report needed further work and that Cllrs Ashton, Pusey and Brown would meet to work on it. SM will contact local cemetery providers to find more accurate information about burial fees.
44	Allotments	1. Ashton Drive – The lease has been signed. 2. London Road – Work due to re-start tomorrow. The Allotment Association is looking to apply for funding from National Lottery.
45	Christmas	SM would provide 3 hours support each month out of existing hours.
46	Community Pride	It was agreed to circulate the invitation to all Councillors. SM Cllrs Sutton and Jones want to attend.

Chairs Initials

No	Item	Note/Decision/ Action
47	Commonwealth Day 2016	The Community Centre is not available on Monday 14 th March 2016 to hold an event similar to last year involving all the schools. SM to check if the Youth Association building would be available.
48	Flagpole	The existing flagpole on Castle Park House is situated in an inaccessible position, which makes it unsafe to take down and put up flags. It was agreed that a free-standing flagpole would be a good idea – potentially set up in the small garden area next to the Footman's Cottage. Three quotes for the erection of a glass fibre flagpole with internal halyard had been received. It was agreed to go for the cheapest (£626.62+VAT) as the specification was the same for all 3, subject to Castle Park Trust's agreement (EP1).
49	Cheshire Community Action	It was agreed to renew our membership for the year up to 31 March 2016 at £100 subscription fee. EP2 .
		Cllr Poulton left the meeting after tendering his resignation from the Community Committee
50	Noticeboards	1. Quayside – Cllr Poulton had requested that a noticeboard should be erected at The Quay as there is nowhere to display FTC & other community notices at that end of town. It was agreed to consider this alongside other consideration about use of the telephone boxes. The tree next to the box needs its lower branches removed so that residents can see the box – Cllr Oulton's advice would be sought before any action taken. 2. Rotunda. SM had sought a quote for repainting the rotunda (£55+VAT) as it is in a poor state. Cllr Jones agreed to take a look at it to see if other repairs were needed first. It was agreed that Cllr Sutton would approach the Chair of the Arts Centre to discuss the matter further.
51	Benches	1. Painting – this should be completed by the end of the week. During the process an additional bench on Churchfield Road has been identified and added to the Seats Policy list. 2. Request for new seat – Cllr Sutton had received a request for a seat on Ship Street but previously seats had been removed as they encouraged anti-social behaviour. The current Seats Policy doesn't allow for any additional seats. There has also been a request for a plaque to be placed on the bench on Churchfield Road to commemorate a couple who used to live there. The current Seats Policy only allows plaques for deceased ex-Councillors. 3. Seats Policy – The Policy was reviewed in light of these 2 requests but it was agreed to leave the Policy as it stands. Small amendments have been made to the number of seats listed in the policy.
52	Land at Merseyview	Environment Committee R1: The existing boundary is already fenced. Environment Committee R2: There have been full land audits carried out by our solicitors in 200/01 and 2007. SM has identified current leases – Manley Copse (to be renewed), Silver Band (99 year started in 1988), London Road Garden Extension (due to renew Jan 2017) and Red Lion Bowling Green (lease about to be signed).
34	Clerk's updates	None
35	AOB/future meetings	Hanging Baskets - Chair acknowledged how wonderful the hanging baskets are this year. 8 th September 2015 7pm

Meeting ended 9.15pm.

EP1: To purchase a flagpole at £626.62+VAT, subject to Castle Park Trust's agreement.

EP2: To renew membership of Cheshire Community Action at £100 subscription fee.

Signed _____ Dated _____