

Frodsham Town Council



Minutes of a meeting of the Community Committee held on
Tuesday 10 November 2015 at 7 pm in the Town Council Office, Castle Park, Frodsham

Present: Cllr L Brown, Cllr M Pusey, Cllr C Ashton & Cllr C Collins-Doyle
Mrs H Catt, Town Clerk/Service Manager (TC)

Meeting 6

| No | Item | Note/Decision/ Action |
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| 93 | Apologies for absence: | Cllrs Knowles, Pennington, Jones, Sutton & Oulton |
| 94 | Declarations of Interest: | None. |
| 95 | Minutes of Meeting 5 | The minutes of Meeting 5 held on Tuesday 13 October 2015 were approved and signed by the Chair as a true and correct record. |
| 96 | Matters Arising | None. |
| 97 | Opportunity for Public to Speak: No requests to speak had been received by the Clerk. | |
| 98 | Public Signage | 1. The licenses are in place and the contractor has been appointed so we are just waiting for the replacement sign. 2. Location signs – No progress. |
| 99 | Play Areas | 1 Churchfields old equipment – 3 quotes have been received for replacing the existing flooring which doesn't meet the latest regulations – A - £4380, B - £5760 & C - £1200. Quotation C was agreed but it included a suggestion to move the springies to make the area smaller but it was thought that if they were moved they wouldn't be re-usable so it was agreed to allow up to another £300 for the additional area. A quotation of £385 for repainting the old equipment was also agreed. EP1: It was agreed to pay up to £1500+VAT to bring the play surface under the old equipment up to standard. EP2: It was agreed to pay £385+VAT to repaint the old equipment. 2. Townfield Lane – Although Rural Support Programme funding of up to £10k is available it was agreed to leave the application until the lease negotiations were completed. |
| 100 | Cemetery | Benches - It was agreed to write to the owners of the benches and ask them to either maintain their benches or pay FTC to refurbish them and relinquish ownership for £300. If either of these is not agreed the bench would be removed. It was also noted that the flower table has been replaced with a new one. Cllr Brown thanked the Facilities Manager for making this happen. |
| 101 | Allotments | 1. London Road – additional fencing. Three quotes have been received A - £840, B - £1255 & C - £325. It was agreed to go for the lowest quote. EP3: It was agreed to erect additional fencing at £325+VAT. It was noted that the National Allotment Society magazine had arrived. It was agreed to carry out the annual inspection of the allotments on Thursday 26 November at 11.30am – Cllrs Brown, Ashton and Collins Doyle with the Facilities Manager. TC to arrange. |
| 102 | Budget Planning 16-17 | Last year's plan and budget were discussed and future plans considered. It was agreed that TC and the Chair would meet to draft the plan and budget for next year based on this discussion and this would be presented to the next meeting. |
| 103 | Christmas & New Year | 1. Christmas Festival – Everything is ready except for the first-aiders. 2. Lights – KDE have carried out the inspection and don't need any additional lights. |
| 104 | Over 70's Vouchers | So far just over 700 have been received and there is a further 70 on their way from Chapelfields. |
| 105 | Commonwealth Day 2016 | As neither the Community Centre nor the Youth Centre are available alternatives were discussed. TC to contact the schools and suggest that ward Cllrs join their morning assembly and then a contingent from the school could join us at the Community Centre to raise the flag at 10am. |

Chairs Initials

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| 106 | Flagpole | CPT have met and agreed to the flagpole but now need to get permission from HLF. |
| 108 | Telephone Boxes | The Awards for All monies have been received so it was agreed to order the equipment from Community Heartbeat Trust as outlined in the grant application. CHT had sent a broad timetable for getting the work carried out. We will need to get the equipment fitted by a qualified electrician and organise for the refurbishment of the boxes with the free paint. Quotations for this will be presented to the next meeting. EP4: It was agreed to order the 4 defibrillators from CHT as outlined in the AfA grant application. |
| 109 | Beacon Lighting April 2016 | It was agreed in principle that FTC would get involved and sort the logistics out nearer the time. |
| 110 | WW1 Commemorative Seat | It was agreed that WW1 Commemorative Group's request for a special seat should be allowed at a spot near the War Memorial. The site will be considered at the Remembrance Day Service tomorrow. EP5: To purchase a commemorative bench on behalf of the WW1 Commemorative Working Group at £585+delivery+VAT. |
| 111 | Community Project – Plastic Bag Fund | It was agreed that further information should be sought about the plastic bag fund. TC |
| 112 | Bike Project Expansion Plans | It was agreed in principle that the Bike Project should be allowed the space to expand. Cllr Pusey will visit the Centre to look at the Skate Ramp to see whether it could be housed anywhere else and liaise with TC. |
| 113 | Community Pride Feedback | The feedback and results were circulated. It was agreed that the Mayor would be asked to present the Cottage Tea Shop as soon as possible. Arrangements will be made to present Geoff Princes's to his widow too. |
| 114 | Integrated Risk Management Plan Consultation | The Fire Brigade consultation documents will be circulated to all Cllrs. |
| 115 | Clerk's updates | 1. Community Benefit Fund Survey Report – it was noted and will be circulated to all Cllrs. 2. Community Energy Conference – 14 November 10-3 at Helsby High School – also to be circulated. 3. Eddisbury Square – it was agreed that TC would write to UKCPS Ltd to ask for a response to the letter sent in February about the problems residents were having using the car park. 4. CCA AGM 18 November 11am Hartford – already circulated to Cllrs. 5. National Allotment Association AGM 4 June 2016 – noted. 6. Frodsham Wind Farm Special Meeting 26 November 6pm, CPH – TC to check with Cllr Clarke about attendance. |
| 116 | AOB/Future meeting | Concern was expressed at the lack of attendance of Cllrs at this and other Council meetings. 8 December 2015 7pm – agreed. |

Meeting ended 9.10pm.

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Signed _____ Dated _____