

Frodsham Neighbourhood Plan Steering Group Meeting

Friday 17th March 2017 at 2.30pm Castle Park House

Attendees:

Peter Vickery, Chair, Resident

Caroline Ashton, Resident, FTC

Mark Warren, Resident (from 3.00pm)

Gill Hesketh, Support and Admin, Resident

Apologies: Liam Jones, Resident, FTC, Alex Villiers, Resident

The minutes of the last meeting were accepted. Actions 1 to 4 were completed

Housing needs survey

PV welcomed John Heselwood, Policy and Development Manager at Cheshire Community Action (CCA) to discuss housing needs surveys.

John reiterated that any policies relating to housing in a Neighbourhood Plan need robust evidence to support it through examination. He said that CCA were about to start a review of all the secondary data currently available about housing in order to provide a standardised methodology for CWaC to assess housing need. CCA will be looking at data such as the census, Local Plan and economic data and Frodsham is included in this pilot project: and the results should be available by the end of summer 2017.

John responded to questions and the outcome of the discussion was that the meeting agreed to wait until this evidence was available and decide if a further household housing needs survey was required to fill any evidence gaps. Cost for a survey could be included in the next grant bid. It was also noted that the Local plan requires some developers to do a housing needs survey anyway as had just happened in Helsby.

Chair

The meeting agreed to rotate the Chair for each meeting. Three responses had been received from the email asking for volunteers, all had been followed up and invited to join the group.

Grant and finances

GH to begin the application process for grant funding.

Information displays:

GH to arrange dates & times with the Library and Health Centre for the displays. MW is to design a suitable leaflet to have on the stand.

Assets of community value

A response had been received from CWaC Planning department re: the usefulness of including “assets of community value” in the Plan; Planning’s response was they should be included in the Plan because this confers extra protection. A process of contacting relevant groups and providing information and support to enable assets to be registered will be agreed at a later date and funding should be included in the next grant bid.

Website and Social Media

The meeting agreed we were not making the best use of social media to raise our profile and seek help. It was agreed to try and recruit someone to maintain our social media presence, the cost of which to be included in the next bid.

AOB:

GH tabled a copy of “Built for Life 12”, a national standard of good practice for building developments. A copy is available in the resource box at CPH.

It was agreed that the next meeting should focus on developing draft outline policies.

The meeting closed at 4.40pm

Next meeting on **THURSDAY 30TH MARCH at 4.30pm to 7pm at Castle Park House**. All welcome.

Action from this meeting:

ACTION	OUTCOME
1. MW to draft new leaflet	
2.GH to arrange dates & times for displays with health centre & library	
2. GH to start bid process	
4. PV to collate report on event	ongoing
5. PV to check feasibility of regular update in Frodsham Life	ongoing