

# Frodsham Town Council

Minutes of a meeting of  
The Community Committee  
held on Tuesday 12 February 2019 at 7pm  
in the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs L Brown (Chair), C Ashton, J Critchley, L Jones, M Neild, A Oulton, Lord F Pennington, P Williamson & J O'Donoghue (Locum Clerk)

## Meeting 6

No	Item
96	<b>Apologies for absence</b> Cllr Wilson did not attend the meeting and did not provide apologies.
97	<b>Declarations of Interest</b> There were no declarations of interest
98	<b>Minutes of Meeting 5 – 11.12.2018</b> It was proposed by Cllr Lord Pennington, seconded by Cllr Oulton and unanimously agreed to approve and sign the minutes.
99	<b>Opportunity for Public to Speak</b> No member of the public attended the meeting
	Cllr Lord Pennington and Cllr Jones requested that item 109 be brought forward and this was approved.
109	<b>CCTV</b> Cllr Jones reported that there has been little further progress since the last meeting and it was noted that provision of CCTV cannot be completed without the support of CWAC who have already carried out a feasibility study. CWAC are currently monitoring a bank of 30 cameras from Chester and it is vital that any provision for Frodsham is monitored through this system. Cllr Lord Pennington reported that CWAC will be providing a temporary CCTV which will cover High Street, Main Street and Church Street however the Community Committee was unaware of this and the Clerk agreed to find out more information. <b>Resolved (R1)</b> It was proposed by Cllr Jones, seconded by Cllr Brown and unanimously agreed that a meeting be arranged with Vanessa Griffiths, CWAC Regulatory Services Manager, to discuss progress and visit the central monitoring team in Chester. Cllrs Lord Pennington, Jones, Critchley and Ashton to attend. <b>ACTION: JO</b>
100	<b>Allotments</b>
100.1	<u>London Road Allotments</u> It was <b>noted</b> that the water storage container has been ordered and works have commenced to enable the container to be sited.
100.2	<u>Kingsway Allotments</u> It was <b>noted</b> that path works have been completed
100.3	<u>Hedge Work</u> It was <b>noted</b> that the hedge works have been instructed at both London Road and Churchfields allotments.
101	<b>Play Areas</b>
101.1	<u>Churchfields Play Area</u> It was <b>noted</b> that Mid Cheshire Grounds Maintenance Ltd have been instructed to install new safety flooring in the old play area.
101.2	<u>Top Road Play Area</u> It was <b>noted</b> that Edwards Interiors have been instructed to paint the swing frame and the Estates Manager will inspect the works once complete. Works will take place when the weather improves.

No	Item
101.3	<p><u>Townfield Lane Play Area</u> Discussion took place regarding fencing, installing 2 access gates to the play area and improving wheelchair/pushchair access. It was noted that the grass verge adjacent to the play area is in need of maintenance works. <b>Resolved (R2)</b> It was proposed by Cllr Oulton, seconded by Cllr Lord Pennington and unanimously agreed to obtain quotes to improve accessibility to the park. <b>ACTION: JO</b></p>
101.4	<p><u>Play Area Annual Inspections June 2018</u> It was <b>noted</b> that there is only 1 outstanding item to be completed which will be actioned.</p>
101.5	<p><u>S106 monies</u> It was <b>noted</b> that payment of £5,710.99 has been approved by CWAC and is specifically earmarked for additional natural play equipment on Townfield Lane Play which has already been installed. <b>Resolved (R3)</b> It was proposed by Cllr Brown, seconded by Cllr Oulton and unanimously agreed that the Clerk sign Letter Agreement with CWAC. <b>ACTION: JO</b></p>
102	<p><b>Replacement Hanging Basket Brackets</b> It was <b>noted</b> that 2 quotations have been received: 1 quotation to replace like for like (remove, repair and reinstate five sets) in the sum of £2,297.42 plus VAT; 1 quotation for removal of existing damaged brackets and replacement with standard double bracket in the sum of £390 plus VAT. <b>Resolved (R4)</b> It was proposed by Cllr Brown, seconded by Cllr Aston and unanimously agreed to replace 5 brackets with standard double brackets at a total cost of £390 with an option to purchase a further 3 if required. <b>ACTION: JO</b></p>
103	<p><b>Drive Safely for Longer Seminar</b> Cllr Critchley provided a report and it was <b>noted</b> that the grant request from the PCC is being progressed and that some grant funding has been agreed from CWAC. The event will take place on Friday 5<sup>th</sup> April and CWAC will be inviting up to 30 residents to attend.</p>
104	<p><b>Winter Gritting Scheme</b></p>
104.1	<p>To <b>note</b> that: there are 19 new volunteers; 14 previous volunteers plus 5 enquiries; there were 64 bags of grit from previous years and 50 additional bags were ordered in January 2019; 92 bags have been delivered to date and there are 22 remaining bags.</p>
104.2	<p><b>Resolved (R5)</b> It was proposed by Cllr Oulton, seconded by Cllr Brown and unanimously agreed to order an additional 100 bags of grit. <b>ACTION: JO</b></p>
105	<p><b>War Memorial</b></p>
105.1	<p>It was <b>noted</b> that a specialist has been instructed and that the lectern-style information board will be installed once all works are complete.</p>
106	<p><b>Fields in Trust</b></p>
106.1	<p>It was <b>noted</b> that the Deed of Variation has been received and signed by Cllrs Lord Pennington and Nield.</p>
106.2	<p>Cllr Nield reported that further progress has been made and a meeting has taken place with Jamie Leeson from Fields in Trust who visited the proposed sites and agreed there was a need to protect each of the sites.</p>
107	<p><b>Bench Painting</b></p>
107.1	<p>It was <b>noted</b> that Edwards Interiors have been instructed to paint the 2 additional benches and the works will take place when the weather improves.</p>
108	<p><b>Christmas Lights</b></p>
108.1	<p>Cllr Brown provided a report and it was noted that following the incident over Xmas additional bulbs are required and a quote has been received in the sum of £428.40. <b>Resolved (R6)</b> It was proposed by Cllr Critchley, seconded by Cllr Brown and unanimously agreed to order replacement bulbs. <b>ACTION: JO</b></p>
108.2	<p>Cllr Brown provided a report and it was <b>noted</b> that 2 quotations have been received for wrapping 3 trees. 1 tree has lights installed already however they are over 4 years old and have dimmed over time. CWAC will be asked to trim the trees prior to installation. <b>Resolved (R7)</b> It was proposed by Cllr Oulton, seconded by Cllr Nield and unanimously agreed to wrap 3 trees (removing the existing lights in 1 tree) with cold white static illuminated LED mini bulbs. Clerk to contact contractor and confirm quote. <b>ACTION: JO</b></p>

**Committee Members:** Cllrs C Ashton, L Brown, J Critchley, L Jones, M Nield, A Oulton, Lord F Pennington, F Sutton, P Williamson & L Wilson

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Chairs Initials \_\_\_\_\_

No	Item
110	<b>PCSO</b> It was <b>noted</b> that the PCSO will be holding regular surgeries and attend full Council Meeting when available.
111	<b>Frodsham Nursing Fund</b> The closure of the charity and dispersal of the remaining funds was <b>noted</b> .
112	<b>Clerk's updates</b> There was no further update.
113	<b>Next meeting – 9<sup>th</sup> April 2019</b>

The meeting closed at 8.26pm

### Recommendations to Full Council

**(R7)** It was proposed by Cllr Oulton, seconded by Cllr Nield and unanimously agreed to wrap 3 trees (removing the existing lights in 1 tree) with cold white static illuminated LED mini bulbs.