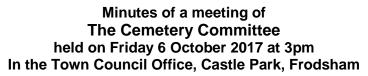
## **Frodsham Town Council**





Present: Cllr J Critchley (Chair), C Ashton, L Brown, F Pennington and P Williamson

Mrs H Catt (Town Clerk)

In Attendance: Mr J Nield, Mrs J McDonagh and Mr A Percival (Harrison Design

Development Ltd)

Meeting 2

<ul> <li>No Item         Apologies             Apologies were received and accepted from Cllr Poulton and Mrs A Parker. Mr N Smith resigned from the committee.             Declaration of Interest None</li> <li>Minutes of the meeting 1 of Cemetery Committee held on 20 July 2017             The minutes were agreed and signed as a true record – proposed and seconded by Cllrs F Pennington and J Critchley.</li> </ul> <li>15 Cemetery Design Support</li> <li>15.1 Mr Percival present several options for the development of the upper area which were discussed. The topographical survey had been complete and the designs had to work with the slope and to try and minimize the impact on visitors. Mr Nield suggested that a one-way road could be built around the whole site to improve access. Some larger cemeteries offer buggies to improve access. One of the designs aligned the plots to make the pathways as level as possible. It was agreed that Mr Percival would take the ideas away and come back with a couple of costed designs.</li> <li>15.2 Mr Percival explained it was difficult to improve access to the existing areas due to the layout of the graves. TC will contact funeral directors to check how the family plots are filled to see if there is scope for matting between them and liaise with Mr Percival about options.</li> <li>16 Cemetery Cost 2017-18         The actual payments (£3,616.06) &amp; receipts (£12,145) in the first half of 2017-18 were noted. There is also an apportionment of the Facilities Manager's time &amp; costs to consider. Mr Nield queried whether contribution towards cemetery provision is included in the Community Charge – TC to check. TC will breakdown the figures into new burial &amp; Interments and re-opens in future.     </li> <li>17 Business Plan</li>	eeting 2		
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No	Item
19	Exhumation Admin Charges
	TC had spoken to other Town Councils and none had charges. TC will check with
	larger authorities including Halton and Warrington.
20	Grave Ornamentation
	There have been several complaints about breaches of cemetery regulation and
	excessive ornamentation of cremated remains plaques and planting at some
	graves. It was agreed that TC would write to families to remind them of the
	regulations.
	Memorial Plaque area – people have started to leave ornaments by the memorial
	wall under the plaques. It may be possible to plant a raised flower border – TC
	will discuss with FM. A notice should be placed nearby to say that any ornaments
L	will be removed.
21	Trees
<u></u>	TC will ask FM to prune the trees if needed.
22	Earmarked Reserves
	The Earmarked Reserve of £20,401.08 was noted.
23	Agenda items for the next meeting
	Cemetery Design
	Breakdown of cemetery income.
	Quotations for Business Plan
	RADAR Lock on toilet
	Update on ivy removal on cemetery building
24	Date of next meeting(s)
	18 January 2018 (3pm) and 19 April 2018 (7pm).