

# Frodsham Town Council



Minutes of a meeting of the Community Committee held on  
Tuesday 8 December 2015 at 8pm in the Town Council Office, Castle Park, Frodsham

Present: Cllr L Brown (Chair), Cllr M Pusey, Cllr F Pennington, Cllr F Sutton, Cllr C Collins-Doyle, Cllr A Oulton & Cllr L Jones

Mrs H Catt, Town Clerk/Service Manager (TC)

In attendance: Cllr S Wakefield

**Meeting 7** – It was agreed to start the meeting immediately after the EGM as it finished early – 7.15pm

No	Item	Note/Decision/ Action
117	<b>Apologies for absence:</b>	Cllrs Knowles & Ashton
118	<b>Declarations of Interest:</b>	None.
119	<b>Minutes of Meeting 6</b>	The minutes of Meeting 6 held on Tuesday 10 November 2015 were approved and signed by the Chair as a true and correct record.
120	<b>Matters Arising</b>	None.
121	<b>Opportunity for Public to Speak:</b>	No requests to speak had been received by the Clerk.
122	<b>New Homes Bonus Community Fund 2015-16</b>	CWAC have paid the New Homes Bonus of £27952. They are proposing to end these discretionary payments from 2016-17. It was agreed that TC would draft a letter outlining what impact this will have on Frodsham to be agreed at the next FTC meeting.
123	<b>Public Signage</b>	1. Boundary Signs – After initial problems getting the required information everything is now in place and the signs should be in place next week. 2. Location Signs – copies of the proofs were circulated. These were agreed except for the Ship Street on and TC will contact the designer to suggest an alternative. It was also agreed that a sign is need for the Park Lane Play Area.
124	<b>Play Areas</b>	1. Churchfields – no progress has been made on renovating the surface of the old play area. TC is negotiating for additional springies and 2 baby swings to be added to the contract – hopefully within the budget already agreed.
125	<b>Cemetery</b>	Benches – It has not proved possible to contact the people who donated the benches. It was agreed that TC would ask the Facilities Manager to renovate the benches that need it once the weather improves next year. There was discussion about how the Cemetery is managed. Cllr Pennington reminded the committee that a lot of work had been done on this previously by Cllr Riley. It was agreed that a report will be brought back to the next meeting with suggestions. It was also agreed that the Cemetery income and expenditure should be ring-fenced and any surplus kept to provide for maintenance once the cemetery is full.
126	<b>Allotments</b>	It was not possible to find a suitable date for the annual visit so it will be in the New Year.
127	<b>Castle Park House</b>	It will be ten year since the house was re-opened in 2016 (date confirmed after the meeting as 5 October) and this would provide an excellent opportunity to celebrate with an event. A meeting has been held with CWAC officers, who support CPT, to discuss maximising the potential of the house for events. They are focussing on a Wedding Fayre next February. It was agreed that this group should asked to organise an event to celebrate the tenth anniversary of the house re-opening. The next meeting is on 17 December. It was agreed that Sarah Dobbins should be invited to a future Community meeting..
128	<b>Budget Planning</b>	A draft budget was discussed and generally agreed. TC is to relook at the

Chairs Initials

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	16-17	van costs, which are split 50/50 with Environment. If Cemetery gets its own ring-fenced budget the van costs could be split 3 ways. Cllr Pusey will review the system in place to record use of the van. TC will prepare a detailed list of items that are included in each heading of the budget to ensure it is clear how expenditure should be allocated in future.
129	Christmas & New Year	1. Christmas Festival – this had gone well. Cllr Pusey and TC will be reviewing and finalising the expenditure against budget ready for a debriefing meeting in mid-January – Cllr Collins Doyle & Clarke would like to attend. Cllr Pusey was thanked for all his hard work. 2. New Year Fireworks – Volunteers are needed to assist at 2.30pm and 6.45pm to put up & take down barriers and marshal the event. TC will contact all Councillors and Rotary for assistance.
130	Over 70's Vouchers	To date there have been 910 vouchers issued. There are still people coming to ask for vouchers. It was agreed that next year there will be a strict deadline of the Monday after the Christmas Festival. The Office Manager was thanked for all her hard work making the scheme work effectively.
131	Commonwealth Day 2016	Only one school has responded to the idea of the special assembly followed by flag raising at the Community Centre. TC to follow up.
132	Manley Road Copse Lease	The Leasee has offered to purchase the small strip of land that is currently leased to them. It was agreed that this would be a good idea as long as they pay all legal fees (EP1).
133	Beacon Lighting April 2016	The Pageantmaster will be sending out a 'Guide to Taking Part' in the Queen's birthday celebrations. After discussion about the difficulty of erecting and managing the existing Beacon, and safety concerns, it was agreed that TC would seek quotations for a new gas-fired beacon.
134	School & Community Vehicles	This was noted.
135	Flagpole	The potential site for flagpole was discussed and agreed. CWAC will contact HLF to seek permission for this.
136	Clerk's updates	TC reported that she had paid the invoice for the work on the Christmas lights at £950. She had also arranged for the rotunda branded with FTC and the bee for £70.
137	AOB/future meetings	Date of next meeting should read 12 January 2016.

Meeting ended 8.50pm.

EP1: To agree to sell the small strip of land, which has been subject to a lease, to the leasees for the price offered as long as they agree to pay our legal costs.

Signed \_\_\_\_\_

Dated \_\_\_\_\_