

Frodsham Town Council



Minutes of a Meeting of
Frodsham Town Council
held on Monday 22 February 2016 at 7.30pm
At Castle Park House, Castle Park, Frodsham.

Present: Cllr M Pusey (Chair), L Brown, D Critchley, J Critchley, L Jones, P Martin, A Oulton, F Pennington, M Poulton, T Reynolds and S Wakefield. Mrs H Catt (Town Clerk) and Mrs A Scriven (Office Manager).

In Attendance: Cllrs L Riley and A Dawson (CWAC), PCSO and 6 members of the public.

Meeting 19

No	Item	Note/Decision/Action
213	Apologies	Cllrs C Ashton, C Collins-Doyle, R Knowles and F Sutton
214	Declarations of Interest	Cllrs D Critchley, J Critchley and M Poulton declared that they knew one of the co-option candidates. Cllr S Wakefield declared that she knew another of the candidates. Cllr S Wakefield is currently reviewing Standing Orders and the Code of Conduct so making clearer the requirement to declare and interest for non-pecuniary interests will be considered.
215	Minutes of Meeting No 18 – 8 February 2016	There was a small amendment to 206: the original proposal was amended to reduce the period available for the Park Lane Group to gain the funding necessary to six months with reporting back within six months. Following this correction the minutes were approved and signed as a true record.
216	Right for the public to speak	PCSO: This month has been quieter with only 1 shed break-in, where 2 high value bikes were taken. He is holding a bike event at Helsby High School at the weekend; offering bike marking and Smiley Syd racing events between 10am & 2pm. Operation Shield is now focusing on Lakes Ward around Townfield Lane and Hillside Road. There have been 4 shop lifting incidents at Morrison and 1 at Oxfam. Parking problems have started again at schools and he is continuing with the road safety training 'Lets Walk' with years 3&4. Surgeries are planned for Costa (2 March 10-12), Gleaves (7 March 9-10), Library (17 11-12) and Castle Park House (4, 11, 17, 21 & 31 March 10-11). Issues raised by Cllrs bike stolen outside shops on Ashton Drive and Taxis parking outside their office – Neil will look into these CWAC – Andrew meets regularly with the Police. Members Briefing are full of information about what's happening at CWAC. Current consultations are about the Play Strategy and Housing Allocation. EU referendum is on 23 June 2016. Neighbourhood Plan – suggest asking Chair to attend FTC to provide update. Castle Park house – a timetable for responding to offer and opportunity to be more involved in the Trust is 24 March.

		Bear's Paw bus stop – it was Arriva themselves who refused to stop at the temporary stop. Letter from a resident & ex-Cllr – This had been circulated and was noted.
217	Chair	Two candidates were proposed and seconded – Cllr Judith Critchley and Cllr Sara Wakefield. Recorded vote: For Cllr J Critchley: Cllrs D Critchley, P Martin, A Oulton, F Pennington, M Poulton, M Pusey and T Reynolds. As there was an absolute majority at this point Cllr J Critchley was appointed to serve from meeting 20 until the Annual Meeting of the Council in May 2016.
218	Standing Orders Annex A – Role of Mayor of Frodsham	It was agreed to suspend SO Annex A (1.5) to allow for discussion and agreement at 219.
219	Mayor 2016-17	Cllr M Poulton was proposed, seconded and unanimously elected to be the Deputy Mayor of Frodsham to serve from meeting 20 until the Annual Meeting of the Council in May 2016.
220	Co-option of Councillors	There were 3 candidates for the co-option. One candidate was unable to attend and the other two gave brief statements about themselves. A secret ballot was held with 10 votes and one abstention. As the vote was split evenly the Chair used his casting vote to appoint Laura Watts.
221	Finance Management: 01.01.16 – 31.03.16	
221.1	Paid Expenditure	The total expenditure in January 2016 was noted as £29,219.82 .
221.2	Received Income	The total receipts in January 2016 was noted as £5,439.38
221.3	Bank Reconciliation	It was noted that, after all considerations total cash balances at the end of January 2016, were £176,754.70
222	Frequency of Council Meetings (Cllr J Critchley)	After discussion it was agreed to revert back to one meeting per month and that it should start at 7pm unless there is a presentation. As much business as possible will be dealt with a committee and the Chair with liaison with the TC about narrowing the agenda to avoid over-runs. There is a need for an EGM to discuss the CPH offer and opportunity for more involvement in the Trust. This was agreed as Monday 7 March at 7pm.
223	Committee Minutes/Working Group Records	
223.1	Community Committee – 09.02.16 (Cllr L Brown)	Noted.
223.2	Communications Committee – 15.02.16 (Cllr R Knowles)	R1: It was agreed to accept quote A, to supply and fit 6 polycarbonate panels to the rotunda at a cost of £332+VAT.
223.3	Planning Committee – 7.02.16 (Cllr S Wakefield)	R1: It was agreed that the details of the Memorial Field covenant are clarified by our solicitor at a cost not to exceed £500+VAT.
223.4	P&P Committee – 17.02.16 (Cllr F Sutton)	Noted.
223.5	WW1 Commemorative Working Group 10.02.16 (Cllr S Wakefield)	Noted.
224	Car Parking	Cllrs Pennington & Poulton have invited all businesses in the Town centre to a meeting to discuss car parking on 22 March at 5-7.30pm at CPH. A meeting for residents will be held in the future.

225	Risk Register	The Risk Register was slightly revise and agreed.
226	Ince & Frodsham Marshes Partnership	It was agreed that Environment should look into this before making a decision to pay.
227	Parish & Town Councils' meeting with Police & Crime Commissioner (Cllr Poulton)	Cllr Poulton has raised the issue about PCSO travel time and had received a written response. The 20 mile an hour speed limits, which CWAC are planning to introduce was discussed and other PCs had already written to object as it is impossible to Police. It was agreed that TC should write to CWAC to say that we object to this funding being spend on the unenforceable speed limit and it should be spent elsewhere in Frodsham. Cllrs were encouraged to take part in the on-line consultation about the speed limits.
228	Liverpool Airport Consultative Committee (Cllr Ashton)	No report – deferred to next meeting.
229	Chair's Report	Cllr Pusey thanked everyone for their support during his time as Chair. He will still be involved in the Christmas Festival as Chair of Love Frodsham.
230	Mayor's Report	None.
231	Clerk's Report	TC to write to those external bodies where their existing representative has resigned. Representatives on external bodies will be reviewed at the next meeting (not EGM).
232	Ship Street (Cllr Reynolds)	Cllr Reynolds has been reviewing the file around the sale of Park so that lessons could be learnt from that experience. Consulting properly with local residents was a key lesson. Cllr Pennington explained that there had already been extensive consultation and residents would prefer bungalows and accommodation for disabled people. TC had written to CWAC on 5 October stating that FTC had agreed 'in principle' to their proposals but nothing had happened since despite regular reminders. Any discussion about asset transfer would need to come with funding so as not to be an additional burden on Frodsham rate-payers.
233	Date of next meeting	EGM Monday 7 March 7pm FTC Tuesday 29 March

Time ended: 9.15pm

Signed _____ Dated _____

Town Clerk: Mrs Hazel Catt
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