

Frodsham Town Council

Minutes of a Meeting of Frodsham Town Council

held on Monday 25 April 2016 at 7pm
At Castle Park House, Castle Park, Frodsham.



Present: Cllrs J Critchley (Chair), F Sutton (Deputy-chair & Mayor), Cllr M Poulton (Deputy Mayor), C Ashton, L Brown, D Critchley, L Jones, P Martin, M Nield, A Oulton, F Pennington and T Reynolds.
Mrs H Catt (Town Clerk)

In Attendance: Cllrs A Dawson & L Riley (CWAC), 12 members of the public and a member of the press.

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No	Item	Note/Decision/Action
Cllr Critchley welcomed Cllr M Nield to his first Council meeting.		
255	Apologies	Cllrs R Knowles and S Wakefield
256	Declarations of Interest	Cllrs M Poulton, F Pennington and J Critchley – Frodsham Stroke Club. Cllr F Pennington – London Road Allotments.
257	Minutes of Meeting No 21	It was noted that Cllr L Brown had sent her apologies for the last meeting but these had been received after the meeting. The minutes were approved and signed as a true record.
258	Right for the public to speak	
258.1	PCSO	Neil Flanagan's report was noted. Key points were: Let's Walk – road safety campaign working with Yr3 & 4 children. All schools will have been visited by the end of May. Operation Shield – Doric Avenue/ Arran Drive area has been completed. The number of shed break-ins has reduced. Speedwatch – looking for more volunteers. Driver Engagement Day on Fluin Lane was successful and another one in another area is planned for another venue next month. Speeding on Howey Lane – Smiley Sid has been deployed. Ward walks are planned for July. Surgeries are planned throughout May.
258.2	CWAC Cllrs	Cllr L Riley gave a short verbal report including: Halton Curve – work should start June 2017 and finish May 2018. There will be significant investment from Network Rail and funding will also be available from Local Growth Fund. Cheshire Alerts – please sign up so you're aware of things are being planned including play events during the summer holidays. Box junction is being considered for the end of Fluin Lane. Local Access Forum is being formed and there are 2 days left to apply to join. Cllr A Dawson reported that he had been at a meeting

		<p>discussing Gypsy & Traveller sites policies which are being reviewed.</p> <p>Also CWAC are reviewing their environmental policies to take positive action in areas where air quality breaches EU standards.</p>
258.3	Others	<p>a. Mr I Parkin's concerns about previous feedback from the parishes meeting with the Police & Crime Commissioner were noted. Information about his meeting with the PCC had been handed to TC.</p> <p>It was also noted that, in his view, it was not appropriate for Cllrs to refer to the local MP as a muppet on social media and that the Chair had acted inappropriately when not declaring an interest in the co-option process. He suggested FTC should review their Standing Orders and Code of Conduct.</p> <p>b. Traffic on Howey Lane Mrs Albeson and Mrs Lightfoot gave a presentation about the problems on Howey Lane which included speeding traffic, large unsuitable vehicles, air pollution, damage to property and safety of children. The issue had previously been discussed with CWAC Cllrs and officers from Highways. Ward Cllrs will liaise with Mrs Albeson to see what support FTC can offer.</p> <p>c. Summer Festival – Flo Fozzard read out a statement from Mark Rowlands about the Festival. They are planning a meeting with residents on 6 July at 6pm on site. FTC's concerns were about lack of consultation, ticket only events, camping, toilets, late night noise and anti-social behaviour. It was agreed that Ward Cllrs should meet with the organisers to discuss these concerns.</p>
259	Finance Management: 01.03.16 – 29.03.16	
259.1	Paid Expenditure	The total expenditure in March 2016 of £14,228.13 was noted.
259.2	Received Income	The total receipts in March of £871.63 was noted.
259.3	Bank Reconciliation	Total cash balances at the end of March 2016 of £140,855.27 were noted.
260	Draft End of Year Accounts	The draft annual accounts were approved subject to external audit.
261	Draft Annual Report	The register of attendance at meetings will be added to the back of the Annual Report once it has been circulated to Cllrs for checking. The Draft Annual Report was approved.
262	Annual Town Meeting	The date (14 May) and agenda for the Annual Town Meeting was approved.
263	Committee Minutes/Working Group Records	
263.1	Planning Committee – 05.04.16	The minutes were noted.
263.2	Environment Committee – 5.04.16	The minutes were noted.
263.3	Community Committee – 12.04.16	It was agreed that a board should be erected at each Community Orchard (one in each ward) where plaques for deceased ex-Councillors could be placed to commemorate their lives.
263.4	Communications	The minutes were noted.

	Committee – 18.04.16	
263.5	P&P Committee – 20.04.16	<p>1. It was agreed that Cllrs should repay the costs of any training event they fail to attend once booked unless they give 48 hours' notice that they can't attend.</p> <p>2. The Asset Register and Management Policy was agreed following confirmation from the Internal Auditor that depreciation must not be applied.</p> <p>3. It was agreed adopt the revised Grants Policy and timetable. Frodsham Youth Association would be considered outside of the Grants Scheme and support would be offered to help them become more self-financing.</p> <p>4. It was agreed to hold a meeting with the Summer Festival Organisers before making any decisions about the use of the Ship Street field as an overflow car park.</p> <p>5. TC Recruitment. It was noted that, following the operational review and advice from CHALC, the TC post should be advertised for 15 hours. Concern was expressed about the increase in staff office hours needed to facilitate Council services and this will be reviewed again by P&P once the new TC is in post.</p>
263.6	WW1 Commemorative Working Group	The minutes of the meeting on 16. March were noted.
264	Castle Park	<p>An options paper was circulated and discussed. After discussing the option paper which had been circulated Option 1 (to continue with the present arrangements and fully embrace events management) was proposed and seconded. The Chair used her casting vote and the motion was defeated.</p> <p>It was agreed that alternative accommodation should be investigated. Cllr Martin will investigate event management companies and report back to the next meeting.</p>
265	Car Parking	The final of 3 meetings is planned for Tuesday 26 April at 7.30pm in CPH aimed at commuters. A meeting of the Working Group will be held on Tuesday 3 May in the Conservative Club at 7.30pm to discuss the finding from all the events & feedback from schools, and will discuss how to contribute to CWAC Car Parking study.
266	Traffic on Howey Lane	This was discussed during public speaking time.
267	Vacancies Update (SM)	It was noted that no election was called for Lakes Ward and that the deadline to call an election for Waterside Ward is 29 April. It was agreed to defer seeking co-options until after this deadline.
268	Police & Crime Commissioner	Cllr M Poulton read out a statement. He had stated at the previous meeting that these were his personal observations as there were no formal minutes or notes from the meeting.
269	Covenant on Memorial Field	It was proposed and seconded that the legal advice should be considered as Part A and was carried. This would now be dealt with at Planning Committee.
270	Chair's Report	Nothing to note.
271	Mayor's Report	The Beacon Lighting went very well.
272	Clerk's Report	Nothing to note.

PART B		
273	Covenant on Memorial Field	Not required
274	Date of next meeting	Annual General Meeting – 23/05/16

Meeting ended at 9.35pm.

Signed _____ **Dated** _____

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Chairs Initials _____