

Frodsham Town Council

Minutes of a Meeting of
Frodsham Town Council
 held on Tuesday 29 March 2016 at 7pm
 At Castle Park House, Castle Park, Frodsham.



Present: Cllrs J Critchley (Chair), C Ashton, D Critchley, L Jones, P Martin, A Oulton, F Pennington, M Poulton and T Reynolds (from 7.15pm). Mrs H Catt (Town Clerk)

In Attendance: Cllrs A Dawson & L Riley, 4 members of the public and a members of the press.

Meeting 21.

No	Item	Note/Decision/Action
237	Apologies	Cllrs R Knowles & S Wakefield.
238	Declarations of Interest	None.
239	Minutes of Meeting No 19 – 22 February 2016	The minutes were agreed and signed as a true record.
240	Minutes of EGM No 20 7 March 2016	The minutes were agreed and signed as a true record.
241	Right for the public to speak	
241.1	PCSO	A written report had been circulated as Neil was on leave and will be back for the next meeting. TC read out the key points.
241.2	CWAC Cllrs	Members Briefing every Friday has highlights. Consultations are taking place on Housing Allocation Policy and Playing Pitch Strategy. New initiatives include Public Space Protection Orders, Daily Mile, Love your Street and Streetcare High Impact Team. Resident on Howey Lane concerned about speeding, noise and pollution – TC to ask Neil to consider Speedwatch in the area. Windfarm Community Fund – there will be small grants pot to be allocated through Town & Parish Councils.
241.3	Others	Marg Hardisty expressed concern about Cllrs not declaring relationships and friendships, especially during the co-option election on 8 February.
242	Finance Management: 01.02.16 – 29.02.16	
242.1	Paid Expenditure	The total expenditure in February 2016 was £26,803.99 was noted. Cllr F Pennington requested a meeting with TC and the Bookkeeper to discuss the overspend on the Community budget. TC to arrange.
242.2	Received Income	The total receipts in February was £4751.74 was noted
242.3	Bank Reconciliation	The total cash balances at the end of February 2016 of £155,402.45 were noted.
243	Committee Minutes/Working Group Records	
243.1	Planning Committee – 01.03.16	Noted.
243.2	Planning Committee – 21.03.16	Noted.
243.3	Community Committee – 08.03.16	R1: The Cemetery Sub-committee Terms of Reference were agreed.

		<p>R2: TC to invite all Cllrs to join the Cemetery Sub-committee.</p> <p>R3: There was a vote about the need for a separate Play Area Working Group reporting to Community Committee which was carried and therefore the recommendation from Community was rejected. This was referred back to Committee to establish the Working Group.</p>
243.4	P&P Committee – 16.03.16	<p>R1: The Reserves Policy was agreed.</p> <p>R2: The revised Asset Register and Asset Management Policy was referred back to P&P to seek advice about whether depreciation should be taken into consideration annually on the valuations against the assets.</p> <p>Cllr T Reynolds disagreed with Item 91 and proposed it should be amended. There was no seconder. It was agreed to ask P&P to review this and liaise with Cllr F Pennington on the matter.</p>
243.5	Communications Committee – 21.03.16	Noted.
243.6	WW1 Commemorative Working Group 16.03.16	No minutes were available at the time of the meeting.
244	Castle Park	<p>CWAC have agreed to meet to discuss better tenancy terms. Castle Park Trust met last week and many FTC Cllrs attended. There was discussion about the new Trust structure and the potential for FTC to take a bigger role – legal advice would be needed and due diligence carried out before any final decisions on this can be made. The Trust is trying to become more independent of CWAC and will be inviting parishes and town councils to get involved from within the Windfarm footprint. CWAC are hoping to get something worked up for the next meeting in June and there should be dialogue with interested parties between now and then. The subsidy for the reception staff will continue as long as we maintain the tenancy.</p> <p>Cllr Reynolds proposed that FTC should agree now to move to Main Street. There was no seconder.</p> <p>Cllr Dawson raised the idea that FTC's existing charities could be included in the negotiations around the new Trust structure during the negotiations with the Charity Commissioners. This was referred to P&P.</p> <p>He also suggested that there was another building that might suit FTC within Castle Park. TC to arrange to view.</p>
245	Car Parking	<p>A meeting of traders had been held and over 40 traders attended. Many ideas and suggestions were discussed. It was suggested that this should be fed into the Neighbourhood Plan Steering Group.</p> <p>Another meeting for residents is planned for 11 April.</p> <p>Cllr Poulton attended St Lukes School to discuss parking issues with the children and the school will be submitting a paper outlining ideas and suggestions.</p> <p>Signage about limited parking on the privately owned car parks needs to be clearer and residents supported to challenge incorrectly applied fines.</p> <p>Cllr Riley reminded everyone about CWAC's borough wide consultation on Car Parking Strategy and suggested that the Neighbourhood Plan could provide long-term strategic thinking on this issue.</p>
246	Ince & Frodsham Marshes Partnership	It was noted that the Environment Committee hasn't met to discuss this yet.

247	Liverpool Airport Consultative Committee	Cllr Ashton gave a brief report on the meeting, which had reappointed the Chair and Vice-chair for another term. Members of the committee were given a tour of the airport.
248	Vacancies Update	The date of the election for Castle Park Ward is 5 May. Anyone wishing to stand has until 7 April to apply. The deadline for calling an election for Lakes Ward is 4 April.
249	Representatives on external bodies	The list of membership had been circulated. It was agreed that Environment committee will consider the Ince Marshes vacancies and that Cllr D Critchley would represent FTC at the NWRUG. Any corrections should be reported to the office. If any representative is unable to attend it may be possible to send an alternate if the office is informed.
250	Annual Report	It was agreed to start drafting the annual report. Cllr J Critchley will liaise with the committee chairs and TC.
251	Chair's Report	Cllr J Critchley reported that she was very impressed by the amount of work being undertaken through Working Groups and committees. There was a clear commitment to improve relationships and work together.
252	Mayor's Report	None available at the meeting.
253	Clerk's Report	
253.1	P&P – meeting date	The date of the next meeting 20 April not 27 as stated in the minutes.
253.2	Queen's Birthday - Lighting the Beacon	This will be on 21 April 7pm. A written update had been circulated.
253.3	Annual Town Meeting	The ATM will be on Saturday 14 May at 1.30pm in CPH.
253.4	Telephone Boxes	Four telephone boxes are due to be refurbished and fitted with Defibrillators over the next few weeks.
253.5	3 Blind Mice	This is a paper circulated on behalf of Cllr Reynolds. TC confirmed she hadn't circulated a press release and it was agreed that she would seek advice from the Monitoring Officer on this matter.
254	Date of next meeting	Monday 25 April 2016

Meeting ended 9pm.

Signed _____ **Dated** _____

Town Clerk: Mrs Hazel Catt
Frodsham Town Council, Castle Park House, Castle Park, Frodsham WA6 6SB
Tel: 01928 735150 Email: council@frodsham.gov.uk Website: www.frodsham.gov.uk