

Frodsham Town Council

Minutes of a Meeting of Frodsham Town Council

held on Monday 12 December 2016 at 7pm
At Castle Park House, Castle Park, Frodsham.



Present: Cllrs J Critchley (Chair), L Brown, D Critchley, L Jones, V Kirk, M Nield, A Oulton, M Parker, F Pennington, M Poulton and P Williamson.
Mrs H Catt (Town Clerk)

In Attendance: CWAC Cllrs A Dawson and L Riley, PCSO N Flanagan, 1 member of the public and 1 press representative.

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No	Item	Note/Decision/Action
143	Apologies	Cllrs C Ashton, R Holt, P Martin, T Reynolds and F Sutton.
144	Declarations of Interest	Cllr F Pennington – Frodsham Stroke Club, London Road Allotments & Chairman of Community Forum (Ineos). Cllr Jones – FYA Cllrs P Williamson, M Nield & A Oulton – Park Lane
145	Minutes of the Meeting No 10 – 28 Nov 2016	The minutes were approved and signed as a true record. Cllr Pennington raised his dissatisfaction that the correspondence with Mersey View had been sent by email rather than by Registered Letter. This was noted and TC will ensure that, in future, letters of this nature will be sent in a more formal manner.
146	Right for the public to speak	
146.1	PCSO	Neil Flanagan gave a verbal report. There had been a successful Driver Engagement Day, which was held on Kingsley Road on 3 December involving 3 PCSO and 8 Special Constable colleagues. They were using a new enforceable speed device. 11 vehicles were recorded speeding and have been dealt with by Driver Awareness courses. A further 6 drivers were given Traffic Offence Reports for use of mobile phone, no seat belts, No MOT and other driving license offences. Lakes Ward Residents meeting is planned for Wednesday 15 February at Frodsham Manor House Primary School, which will involve CWAC members and officers, Weaver Vale Housing and FTC. Bike Marking – Sunday 8 January at Helsby High School – 12noon until 4pm. Cllr Poulton asked if other venues were ever used and Neil said they were considering running sessions in Frodsham as well. Police Surgeries in January – Costa Coffee 11 th & 24 th 11am-12noon, FTC 12 th , 18 th & 25 th 10-11am and 23 th 6-7pm and Chapelfields Nursing Home 18 th 10-11am. Cllr Pennington raised concerns about problems with taxis parking and Neil said he was aware of the issues and the matter was in hand.
146.2	Others	None.
147	CWAC Special Expenses Consultation	CHALC held a meeting of Parish & Town Councils looking at the Special Expenses consultation with offers from CWAC. Special Expenses are charged for Christmas lights, play areas and PCSOs but FTC isn't charged at the moment as we provide or contribute to these ourselves. If we stop contributing toward the PCSO CWAC will just divide the money they currently contribute to PCSOs amongst more Councils. Individual responses can be made to the consultation as well as an FTC one.
148	PCSO SLA	It was agreed to defer discussion and decision making about future funding of PCSO to P&P.

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149	Standard Panel Report	The decision made by the Standards Panel and its recommendations were noted.
150	Code of Conduct Breach by Cllr Reynolds	<p>It was noted that Cllr Reynolds was aware that this matter was being discussed and had chosen not to attend. Cllrs A Dawson and L Riley had the opportunity to speak about the impact on them as individuals of Cllr Reynold's behaviour. This was the first occasion CWAC had needed to go through the whole Code of Conduct procedure. Cllr Dawson circulated a chronology of events and highlighted the evidence that proved he and Cllr Riley had not been involved in decision making about FTC's move into Castle Park House. Although they had been felt harassed, stressed and persecuted by Cllr Reynolds persistent accusations they want to accept the Panel's recommendations and draw line under it and move forward. Cllr Poulton has submitted a Freedom of Information request asking about the costs of the whole process.</p> <p>The following censure statement & sanctions were agreed by majority (1 abstention): FTC acknowledges the seriousness of the matters and the impact which such findings have on the reputation of both the Council as a whole, and Cllr Reynolds himself. FTC considers such behaviour to be inappropriate and unacceptable, and duly censure Cllr Reynolds for it, in the expectation that it will not reoccur, and Cllr Reynold's behaviour towards others will improve, in the future. FTC considers that Cllr Reynolds is failing in his role as a Councillor in every respect and is not representing the views of his constituents as he is not participating in Council meetings. Sanctions: Cllr Reynolds should:</p> <ol style="list-style-type: none"> 1. Publically apologise to Cllrs A Dawson and L Riley for the distress and upset caused by his behaviour 2. Undertake training to understand the roles , duties and responsibilities of being a Councillor 3. Undertake training to understand the correct procedure for raising issues and concerns through FTC and its committees 4. Undertake training on the correct use of email, facebook and social media generally 5. Attend FTC and Committee meetings – current leave of absence from FTC and ban on attending committees are cancelled. <p>If Cllr Reynolds is unable or unwilling to abide by these sanction he should consider his position and resign for the benefit of his constituents.</p>
151	Finance Management: 01.11.16 – 30.11.16	
151.1	Monthly Finance Report	The monthly finance report was noted. TC thanked Mrs Prescott for ensuring the report was available in time for the meeting. In future any lines on the income sheet where there is no income can be left out so the chart will be easier to read.
151.2	Paid Expenditure	The total expenditure in November 2016 was noted as £11,969.99.
151.3	Received Income	The total receipts in November 2016 were noted as £1,610.46.
151.4	Bank Reconciliation	It was noted that, after all considerations total cash balances at the end of November 2016, were £289,623.72.
152	Committee Minutes	
152.1	Planning Committee – 28.11.16	The minutes were noted. It was agreed to hold the next meeting at 6.30pm on Friday 16 December in the Parish Rooms.

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152.2	Environment Committee – 5.12.16	The minutes were noted.
152.3	Community Committee – 6.12.16	The minutes were noted.
153	Working Group Records	
153.1	Neighbourhood Plan Steering Group	The minutes of the Steering Group meetings held on 9.12.16 were circulated and noted. It was agreed that the Neighbourhood Plan Steering Group would be invited to give a presentation before the January meeting at 6.30pm.
154	Cemetery Committee	The Terms of Reference were agreed. Membership was agreed as Cllrs C Ashton, L Brown, J Critchley, F Pennington, M Poulton and P Williamson. The first meeting will be held on Friday 20 January at 2pm.
155	Membership of Committees & Working Groups	The membership of the Committees was confirmed.
156	Frodsham Youth Association	Cllr Jones gave a verbal report on FYA developments and funding progress. The Friday evening session has been split into 3 groups which enables them to provide targeted support to older age groups and those transitioning to High School. LGBT group has 27 members and they are currently recruiting 2 part-time workers to support the group. Outreach on Tuesday evening has 18 members attending regularly. PCSO Flanagan has been supporting this work and attending other sessions raising awareness and tackling Anti-Social Behaviour. The first Teen Market was a great success with over 100 people attending including Cllrs J Critchley and M Poulton. Fund-raising – the target to the end of the financial year is £4k and applications have been made to the Police Commissioner and Round Table. They are setting up a PTA to help with fundraising. Cllr Poulton congratulated them on their Teen Market. He also reported that St Laurence's Church had given FYA (its chosen charity) £1,800.
157	CWAC Cllrs' Report	No report as only 2 weeks since the last one.
158	Mayor's Report	A written report was circulated. Cllr Poulton's Mayor's Diary is published on the website. He asked everyone to sign a special card for a young boy who is seriously ill. He has organised a fund-raising event on Monday 19 December and invited everyone to attend.
159	Clerk's Report	New Year's Eve Fireworks - Volunteers are needed at 2pm to tap off the area where the fireworks will be set up. Volunteers also need to marshal the event in the evening arrive around 6.45pm. Frodsham Army Cadets are looking for a new home – can you suggest somewhere? Christmas & New Year Office Closure - The office will close at 1pm on 23 December and reopen 9am on Tuesday 3 January. Emergency numbers will be provided on our website.
160	Date of next meetings	Friday 16 December 2016 - EGM – Freedom of Frodsham at Parish Room, Church Street at 7pm. Monday 9 January 2017 – Budget Setting Monday 23 January 2017