

Frodsham Town Council

Minutes of a meeting of
The Community Committee
 held on Tuesday 13 September 2016 at 7pm
 In the Town Council Office, Castle Park, Frodsham



Present: Cllrs L Brown (Chair), C Ashton, D Critchley, J Critchley, M Nield and F Pennington.
 Mrs H Catt, Town Clerk

In Attendance: Cllrs V Kirk, M Poulton and P Williamson

Meeting 3

| No | Item | Note/Decision/ Action |
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| 47 | Apologies for absence | Cllr L Jones |
| 48 | Declarations of Interest | Cllr M Nield – Red Lion Bowling Club & Park Lane. Cllr F Pennington – London Road Allotments. Cllr A Oulton – personal interest in Park Lane. |
| 49 | Minutes of Meeting 2 – 12 July 2016 | These were accepted & signed as a true record |
| 50 | Opportunity for Public to Speak | No requests have been received by the Clerk. |
| 51 | Aqua Park (Cllr M Poulton) | There have been 275 likes on facebook and 17 emails of support for the development of an Aqua Park in Frodsham. It was agreed that TC would write to the 17 people who have emailed their support and suggest they set up a Working Group to develop the idea. FTC would support them along the lines it has supported the Park Lane Group. |
| 52 | Mayor's Oscars (Cllr M Poulton) | It was noted that Environment Committee had agreed to sponsor an Award. Local businesses are also sponsoring Awards. It was agreed that Community would sponsor an Award @ £50 too. |
| 53 | Cemetery | The minutes were noted. It was suggested that the next meeting should be at 7pm on 9 November preceding the Finance Scrutiny Sub-committee which now start at 8pm. |
| 54 | Dogs on Play Areas | A gentleman called into the Finance Scrutiny Sub-committee meetings as this was instead of the Community meeting in August. His concerns were raised with CWAC via Cllrs Dawson & Riley, who have responded directly to him. |
| 55 | Bus Shelters | Cllr L Jones has received an email from CWAC confirming that the Planning & Strategic Transport department are arranging for bench seating to be installed in the 2 bus shelters. |
| 56 | Noticeboard in GPs Surgery | No update. |
| 57 | Play Areas | |
| 57.1 | Park Lane | No decision from Awards for All yet. An application to WREN was sent in on Monday. |
| 57.2 | Churchfields | TC and Facilities Manager (FM) carried out a site visit together with Groundwork and the contractor to finally sign it off after the defects period ended. The final retention payment of £3707.37+VAT will now need to be paid – this amount has already been agreed as it was part of the original contract. |

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| 57.3 | Townfield Lane | <p>There has still be no contact from the Feofees. TC had written to their contact and explained that FTC are considering its options for utilising its own lands for the development of any new play area. Any new plans would need to go out to full public consultation.</p> <p>FM is undergoing training to renew his certificate to be able to undertake playground inspections. He is concerned about the safety of the play equipment and it may be that some or all of the current equipment will need to be taken out of use in the near future.</p> <p>It was agreed to hold a site visit at one of the potential new sites. It was noted that Walton Gardens had recently built a new play area and TC will contact Warrington Council for advice.</p> |
| 57.4 | Top Road | The surveyor's report is not available yet. |
| 57.5 | Ship Street | TC has sought advice from our solicitors and will raise the issue he raises about timetabling of the release of the covenant with CWAC. The idea of seeking outline planning permission before putting the land up for sale was discussed – TC will seek professional advice about this, pro bono, and report back. |
| 58 | Ground Maintenance SLA | The SLA tender pack and timetable was circulated. It was agreed to defer this until the next meeting to allow more time for consideration of its contents. |
| 59 | Over 70s Vouchers | <p>The timetable was noted.</p> <p>It was noted that the vouchers are being printed for £125+VAT – it was agreed to pay this invoice – EP1.</p> |
| 60 | Commonwealth Day 2017 | No update. |
| 61 | Community Orchards | <p>A group of volunteers, led by Cllr F Sutton, made an excellent job of the Community Centre hedges.</p> <p>TC will check the Community Centre lease.</p> |
| 62 | Hedge at St Laurence's Church | A fence has been erected over the main breach in the hedge. Another section will need to be completed once the weeds have died back in the Autumn. Hawthorn whips or holly bushes will be planted behind the fences later in the year. |
| 63 | London Road Allotments | No update. It was noted that there has been a change in personnel at the solicitors and Cllr Pennington will pass details of the new contact onto TC. |
| 64 | Red Lion Bowling Green | <p>a. Lease – No progress. Cllr Nield will follow this up.</p> <p>b. Path repairs – Although TC had contacted 8 companies she had only received 1 quotation. It was agreed to seek further quotes, if possible, for different surface materials.</p> <p>The Community Garden will be discussed at the next meeting.</p> |
| 65 | Manley Road Copse | <p>a. Trees - Environment Committee had received 4 quotes from contractors but they had not all quoted for the items specified in the brief so OM has gone back to them to requote. The work will not be carried out until November or December once the leaves have dropped.</p> <p>b. Boundary – As with Top Road the surveyor's report has not been received as yet.</p> <p>c. Lease – No progress.</p> |
| 66 | Kingsway | No progress. TC to write to the resident to ask how he wants to proceed. |

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| 67 | Bench on Church Street | It was agreed that TC should contact CWAC Highways about the incident and concerns about delivery vehicles mounting the pavement in that area. She will also write to Costa about their delivery vehicles and to ask if they would be interested in sponsoring a new bench. TC will approach the family about a replacement bench and if they would like it in another place. |
| 68 | Playing Field Hire | There are no contested applications. It was noted that the fairground has cancelled their booking and their prepaid fees of £600 will be refunded. |
| 69 | War Memorial | TC read out a response from the War Memorial Trust about the weather damage to some of the plaques. It was agreed to ask the specialist contractors to quote for the repairs. |
| 70 | Telephone boxes | It was noted that defibrillators have been fitted into 2 boxes but that the other 2 boxes haven't got an electricity supply. Community Heartbeat Trust have contacted BT to see if they would restore the supplies but it is unlikely. It was agreed not to pay £2,284.85 per box ourselves to reconnect the supply but to find alternative sites. TC will contact the Police about putting one outside the Police Station and if unsuccessful Cllr Oulton will try the Fire Station. Cllr Pennington will approach Bridge Garage. It was agreed to pay £200+VAT for 2 stronger boxes for the external siting of the defibrillators - EP1 . |
| 71 | Christmas Lights | Emergency repairs were carried out but no invoice has been received as yet. |
| 72 | Clerk's updates | To note information items. |
| 73 | Christmas Tree | TC has received 2 quotations for the tree – it was agreed to try and get another quote. |
| 74 | Next meeting | It was agreed to change the date of the next meeting to 4 October 2016 as most members were unavailable for the proposed date. |

Meeting ended 9.25pm.

EP1 – It was agreed to pay £125+VAT for the over 70's vouchers to be printed.

EP2 - It was agreed to pay £200+VAT for 2 stronger boxes for the external siting of the defibrillators.