

# Frodsham Town Council

Minutes of a meeting of  
The Community Committee  
held on Tuesday 15 November 2016 at 7pm  
In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs L Brown (Chair), C Ashton, D Critchley, J Critchley, L Jones, A Oulton, F Pennington and M Poulton.  
Mrs H Catt (Town Clerk)

In Attendance: Cllr P Williamson

## Meeting 5

No	Item	Note/Decision/ Action
98	<b>Apologies for absence</b>	Cllrs D Critchley & F Sutton
99	<b>Declarations of Interest</b>	None
100	<b>Minutes of Meeting 4 – 4 October 2016</b>	The minutes were agreed as a true record and signed by the Chair
101	<b>Opportunity for Public to Speak</b>	None
102	<b>Ground Maintenance SLA</b>	<p>It was agreed to separate out the hanging basket and basket &amp; planter watering into a separate contract.</p> <p>It was agreed to take the requirement to submit and Expression of Interest out of the process.</p> <p>Several small amendments were made to the chart. A revised version will be circulated.</p> <p>In future years the specification will be more details including acreage of grass cutting and linear measurements for hedge cutting to aid contract management.</p> <p>Townfield Lane should be added to the call-off element of the SLA as it isn't clear whether the lease will be renewed. TC to circulate a copy of the lease; draft a press release about the play area; get quotes for removal of the play equipment &amp; restoration of the land and arrange a meeting with the Feofees.</p> <p>Some issues with the current SLA were discussed including:</p> <p>Cemetery hedge – TC to check the records to check if we are responsible for the farmer's side of the left hand side hedge.</p> <p>Park Lane – the top of the hedge needs trimming. Cllr Nield is getting a group of volunteers to complete this.</p> <p>TC to consult with Facilities Manager to check that the work in the current SLA has been completed.</p> <p>Planter at the end of the cinder track Fountains Lane – there is a problem with vandalism and it was agreed that TC would contact CWAC and suggest they should be moved elsewhere.</p>
103	<b>Ship Street</b>	<p>The housing needs information provided by CWAC was noted.</p> <p>Cllr Poulton reported that Disability Awareness Cheshire have identified the need for more 2 bed affordable houses and bungalows to allow for accommodation for carers. The costs of getting outline planning permission were noted as approximately £8.5k. Any development needs to be in keeping with the existing housing in the area. TC to contact CWAC Planning Department to seek advice about the need for planning permission. Also she will contact Weaver Vale Housing Trust/Cheshire Homes to invite them to attend a future meeting to discuss working together on the site.</p>

No	Item	Note/Decision/ Action
104	<b>Cemetery Sub-committee</b>	There was a problem getting a quorum for the meetings and there was no agreement about the time of day for the meeting amongst the current members. It was agreed by majority that Cemetery Sub-committee should be established as a separate Committee - <b>R1</b> .
105	<b>Clerk's updates</b>	None.
106	<b>Next meeting</b>	Tuesday 13 December 2016

Meeting ended 8.30pm

**R1** - That Cemetery Sub-committee should be established as a separate Committee.