

Frodsham Town Council



Minutes of a Meeting of Frodsham Town Council

held on Monday 25 July 2016 at 7pm
At Castle Park House, Castle Park, Frodsham.

At 6.30pm Steve Fox, National Grid, gave a presentation about the refurbishing of the overhead powerlines between Capenhurst and Frodsham. Leaflets have been posted out to every home that might be affected by the works. The works will start at the end of August, although some preparatory work is already underway, and should be completed in December. Health & Safety is a priority and this will mean some traffic disruption and footpath closures. Footpath 81 will probably be closed from the end of August until December. Steve and his colleagues, Philp Webb, National Grid and Martin Woodford, Babcock International were able to answer questions on specific issues.

Present: Cllrs J Critchley (Chair), M Poulton (Mayor), C Ashton, D Critchley, R Holt, L Jones, P Martin, M Nield, M Parker, F Pennington and T Reynolds.
Mrs H Catt (Town Clerk)

In Attendance: Four members of the public, two PCSOs, CWAC Cllrs A Dawson & L Riley and one member of the press.

Meeting 5

Part A		
No	Item	Note/Decision/Action
Cllr J Critchley welcomed two new Councillors, Michelle Parker and Rob Holt, to their first meeting.		
53	Apologies	Cllrs L Brown, A Oulton and F Sutton
54	Declarations of Interest	Cllr F Pennington – Frodsham Stroke Club & London Road Allotments Cllr P Martin – Frodsham Stroke Club Cllr M Nield – Park Lane & Red Lion Bowling Club Cllr T Reynolds – Item 55 minutes.
55	Minutes of the Meeting No 4 – 27 June 2016	Cllr T Reynolds raised concerns about the decision made at the last meeting in Part B about the appointment of the Town Clerk. He felt that procedurally a previous decision at the April meeting needed to be rescinded before this decision could legitimately be made. TC pointed out that P&P were delegated to deal with staffing matters. They had not made any recommendations or proposals to Council and therefore Council had not made any decision to be rescinded. Council had simply noted draft P&P minutes in April. The matter, which had been discussed under Part B as it involved an individual as allowed for under Schedule 12 of LGA 1972, was brought as a proposal from P&P to Council in June as the decision was fundamentally different to that previously reported. Cllr Pennington moved progress. The Council, by majority, approved that the minutes were a true record of the meeting and they were signed by the Chair.

Frodsham Town Council

56	Right for the public to speak	
56.1	PCSO	<p>PCSO Neil Flanagan gave a verbal report. He reported that there had been a rash of shed burglaries and patrols were being stepped up. Frodsham Summer Festival has passed with limited incidents and he would be holding a debriefing meeting with the organisers in the near future. He had written to the Taxi firm and had noticed a big improvement.</p> <p>Bike Marking will take place at Helsby High School on 9 August 12noon until 4pm, in partnership with 1250 Bikes and CWAC.</p> <p>Penna Cage Football is planned for 4 August and 2 September.</p> <p>Summer Ward Walks - disappointingly only one took place as there no attendees for the 3 others. Neil agreed to re-arrange a walk in Waterside for any Cllrs who would be interested.</p> <p>August surgeries will be 10 August 11-12 at CPH, 11 August 10-11 at Frodsham Library and 26 August 9 – 10 at CPH.</p> <p>Following concerns expressed at the last meeting about Fountains Lane/A56 junction Neil is arranging a site visit with CWAC Highways in September when they will visit all known black spots. Councillors will be invited to join in the site visit.</p>
56.2	CWAC Cllrs	<p>Cllr L Riley & A Dawson gave a verbal report including:</p> <p>Local Growth Fund – Disappointedly CWAC’s proposals for this funding doesn’t include monies for infrastructural improvements around the railways.</p> <p>Draft Part 2 of Local Plan – 6 week consultation period about to start and includes policy around fracking, recycle centres etc.</p> <p>Frodsham Recycle Centre – CWAC have extended the contract for another 5 years and will be incorporating the bottle bank area into the site to improve access.</p> <p>Castle Park Trust – next meeting at 4pm on Thursday at the Arts Centre.</p> <p>Devolution – Warrington have asked for more time to consider whether they want to join in with Cheshire.</p> <p>Cllr Dawson reported he had received the first call about potential TV interference from the Wind Farm and he has reported this to Peel.</p> <p>Bus Service disruption – CWAC have been able to get a new operator following the previous one going unexpectedly into administration.</p> <p>Fountains Lane/A56 junction – it has been discovered that the yellow lines should be longer.</p> <p>He is concerned at the state of Howey Lane and the increase in pot holes and other road damage.</p> <p>Ex CWAC Cllr Greta Cousins died last Monday and her funeral will be on 11 August 2.40pm in Chester Crematorium.</p> <p>Cllr Pennington expressed concern about the reduction in Streetscene operations in Frodsham leading to a problem with litter, litter bins and weeds. Cllr Riley asked everyone to report this either on the website or using the Smart App where you can also upload photographs.</p> <p>CWAC are monitoring bovine TB so they are prioritising the picking up of dead badger, which are taken to Leahurst Veterinary College for examination.</p>

Frodsham Town Council

56.3	Others	Mrs Footitt deferred her contribution until item 61.
57	Councillor Vacancies	
57.1	Castle Park Ward	Although an election was called there had been a misunderstanding and a potential candidate failed to submit the required paperwork.
57.2	Overton & Five Crosses Ward	No election had been called.
	It was agreed that these would be filled by co-options and TC will start the process of advertising the two vacancies.	
58	Finance Management: 01.06.16 – 30.06.16	
58.1	Paid Expenditure	Cllr Reynolds asked about expenditure on the Queens Birthdays events and TC agreed to send him information about any income that had been received. The total expenditure in June 2016 was £18,718.85 was noted.
58.2	Received Income	The total receipts in June 2016 was £4,880.93 was noted.
58.3	Bank Reconciliation	The total cash balances, after all considerations, at the end of June 2016, of £326,066.77 were noted.
59	Castle Park	Cllr J Critchley reported that CWAC had offered Room 9, which is in the eaves of CPH, as an alternative. Although this would enable us to stay in the House it was unsuitable as it had poor access for councillors and members of the public. She and TC had visited Frodsham Police Station and discussed the potential of moving into the main office – this is being considered by Cheshire Police. Cllr Reynolds expressed concern about how long this was taking. The Organisation Review Group have been continuing to look for alternative accommodation whilst trying to seek to stay in CPH as requested by many Cllrs. It was agreed that TC would contact the Police to ask for the terms in time for the next P&P meeting.
60	Unsafe Traffic Junctions/Pedestrian Crossings	PCSO Flanagan is organising a site visit with CWAC Highways in September to look at these black spots.
61	Memorial Field Report	Mrs Footitt read out a report (to be circulated) detailing the history behind the problems of the Covenants on the Memorial Field and the potential development. Cllr Nield presented a report (to be circulated) which he had prepared following a detailed study of all the paperwork held in the office. It was agreed that FTC Chair, one Cllr from each Ward and Mrs Footitt should meet to review all the information that was now available and to make proposals for any future action, and if any work starts on the land in question before this issue is resolved FTC should take out an injunction. Cllr Ashton explained that the solicitors advice had been dealt with under Part B as it was advice specifically for FTC paid for by FTC.

Frodsham Town Council

62	Committee Minutes/Working Group Records	
	Cllr Reynolds left at this point.	
62.1	Environment Committee – 04.07.16	The minutes were noted.
62.2	Planning Committee – 08.07.16	The minutes were noted.
62.3	Planning Committee – 19.07.16	The minutes were noted.
62.4	Community Committee – 12.07.16	The minutes were noted. The revised Terms of Reference and hire conditions & application form were approved .
62.5	P&P Committee – 20.07.16	This meeting was cancelled as it was inquorate and has been re-arranged for 3 August. It was agreed that Cllrs M Parker and T Reynolds would join the committee.
62.6	WW1 Commemorative Working Group - 15.06.16	The minutes were noted.
63	Neighbourhood Plan 13.07.16	The minutes were noted. It was agreed that FTC would act as the accountable body for funding application as NPSG was having problems getting a bank account set up due to tighter financial regulations. It was also noted that the dates of future meetings had been published to ensure adequate notice to anyone wishing to get involved.
64	Car Parking	A report will be published in September. Cllr Poulton has requested a meeting with CWAC consultants to share the findings and report.
65	Chair's Report	Nothing further to report.
66	Mayor's Report	A written report was circulated. Cllr D Critchley and the Mayor will be attending Liverpool Pride on Saturday and Northwich Royal British Legion parade on Sunday.
67	Clerk's Report	Two letters have come into the office today: CWAC Head of Terms for the removal of the covenant on Ship Street and asset transfer of Salt Works – referred to P&P. Stroke Club offering to return a grant we gave them – referred to Grants Panel.
68	Date of next meeting	22 August 2016

Meeting ended 8.45pm