

**Minutes of a Meeting of  
Frodsham Town Council  
held on Monday 22 August 2016 at 7pm  
at Castle Park House, Castle Park, Frodsham.**



**Present:** Cllrs J Critchley (Chair), M Poulton (Mayor), C Ashton, D Critchley, M Nield, M Parker, F Pennington, F Sutton and T Reynolds.  
Mrs H Catt (Town Clerk)

**In attendance:** CWAC Cllrs A Dawson & L Riley, 8 members of the public and 1 member of the press.

**Meeting 6**

Part A		
No	Item	Note/Decision/Action
69	Apologies	Cllrs L Brown, R Holt, L Jones and A Oulton.
70	Declarations of Interest	Cllr F Pennington – Frodsham Stroke Club, London Road Allotments & Chairman of Community Forum (Ineos). Cllr M Nield – Park Lane, Red Lion Bowling Club & Fracking. Cllrs P Martin & F Sutton, Frodsham Stroke Club.
71	Minutes of the Meeting No 5 – 25 July 2016	The minutes were approved and signed by the Chair as a true record.
72	<b>Right for the public to speak</b>	
72.1	PCSO	The written report was noted.
72.2	CWAC Cllrs	Cllrs A Dawson & L Riley gave a report including: Current consultations being undertaken by CWAC – Local Plan Part 2, Disabled Children Services Review and Redesigning Early Intervention Services (Social Care for the Elderly and Vulnerable Adults). All residents should be encouraged to take part. New CWAC Chief Executive, Gerald Meehan, visited Frodsham last week and received a briefing about issues facing the Town – car parking, Halton Curve, Station car park, Castle Park, etc. They also discuss capacity building amongst Town and Parish Councils and the potential for local control of services eg managing the Footpath Network. Heritage Festival & Open Days, 1-11 September, includes Frodsham. Castle Park has achieve Green Flag again.
72.3	Others	None.
73	<b>Councillor Vacancies</b>	
73.1	Castle Park Ward	Both candidate were proposed & seconded by Cllrs F Pennington and M Poulton. Pat Williamson was unanimously elected to Castle Park Ward and Virginia Kirk to Overton & Five Crosses.
73.2	Overton & Five Crosses Ward	
74	<b>Finance Management: 01.07.16 – 31.07.16</b> TC read through the new report that accompanies the usual financial sheets, which summarised the current financial status and identified the source of income classed as 'other'. This was as a result of discussions at the Financial Scrutiny Sub-Committee and in an attempt to make the finances more understandable.	
74.1	Paid Expenditure	The total expenditure in July 2016 was <b>£12,842.61</b> was noted.
74.2	Received Income	The total receipts in July 2016 was <b>£42,456.40</b> was noted.

74.3	Bank Reconciliation	The total cash balances at the end of July 2016, after all considerations, of <b>£355,680.56</b> were noted.
75	Office Base	There is no progresses as we are still waiting for Heads of Terms from the Police.
76	<b>Committee Minutes/Working Group Records</b>	
76.1	Environment Committee – 1.08.16	<b>R1.</b> It was agreed that no seismic testing will be allowed on any FTC land.
76.2	P&P Committee – 3.08.16	<b>R1.</b> The revised Terms of Reference were agreed unanimously - proposed & seconded by Cllrs M Poulton & F Sutton. <b>R2.</b> There had been a misunderstanding about CCA grant which will only to cover their costs. Other local Councils and Community Organisations will be invited to attend and pay towards the costs. It was agreed unanimously to commission the Asset Transfer Training at £950+VAT -proposed & seconded by Cllrs F Sutton & M Poulton.
76.3	P&P Committee – 17.08.16	<b>R1.</b> It was agreed to defer adopting the revised Code of Conduct until the review and revisions to the Complaints Procedure have been completed. <b>R2.</b> The Finance Scrutiny Sub-committee Terms of Reference were agreed unanimously - proposed & seconded by Cllrs M Poulton & F Sutton. <b>R3.</b> It was agreed unanimously that TC should sign the CWAC Heads of Terms for the release of the covenant, on behalf of FTC – proposed & seconded by Cllrs M Poulton & F Pennington. <b>R4</b> – An amendment to the recommendation to raise the value of the grants to £500 was proposed & seconded by Cllrs T Reynolds & F Sutton but it was defeated. It was agreed by majority that any applications for grants over £200 should submit their previous available year's accounts with their application; and the application form should be amended to reflect this – Proposed & seconded by Cllrs M Poulton & F Pennington. <b>R5</b> – It was agreed by majority that the Stroke Club should retain the grant, and report on how the money has been spent, as the grant had been given for fund-raising equipment – proposed & seconded by Cllrs M Poulton & M Parker. <b>R6</b> – It was agreed unanimously to accept the recommendations in the chart – proposed & seconded by Cllrs M Poulton & D Critchley. <b>R7.</b> It was agreed by majority to allow £300+VAT for the advert in Frodsham Life about the Over 70s Voucher Scheme, if it is required – proposed & seconded by Cllrs M Poulton & D Critchley. Cllr M Poulton outlined that he was negotiating with Frodsham Life for a free editorial.
76.4	Planning Committee – 18.08.16	The minutes were noted.
76.5	WW1 Commemorative Working Group - 13.07.16	The minutes were noted.

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<b>77</b>	<b>Neighbourhood Plan Steering Group</b>	The minutes were noted. The dates, times and venues for the meetings have been published so anyone interested can attend.
<b>78</b>	<b>North Cheshire Community Rail Partnership</b>	It was agreed to join North Cheshire CRP and Cllr D Critchley volunteered to be the representative.
<b>79</b>	<b>Car Parking</b>	The report was noted.
<b>80</b>	<b>Freedom of Information Requests</b>	TC reported that Fol requests and their responses are often published by other Councils as the information is in the public domain and suggested that we should do the same – this was agreed by majority – proposed & seconded by Cllrs F Pennington & M Poulton.
<b>81</b>	<b>Chair’s Report</b>	Nothing to add.
<b>82</b>	<b>Mayor’s Report</b>	The written report was noted. Cllr M Poulton also circulated a paper about ‘Mayor’s Oscars’ and explained that he will be asking each Committee to sponsor an Award for approximately £50.
<b>83</b>	<b>Clerk’s Report</b>	<p>a. <i>CWAC Local Plan Part 2 Consultation</i> – 22 Aug to 23 Sept – TC has asked for an extension. It was agreed that TC should arrange an EGM to discuss this and to invite a representative from CWAC to attend.</p> <p>b. <i>CHALC AGM</i> – 20 October. TC will circulate information and ask anyone to confirm if they want to attend.</p> <p>c. <i>Community Pride Awards Event</i> – 13 October. TC will circulate information and ask anyone to confirm if they want to attend.</p> <p>d. <i>Neighbourhood Plan</i> – An application for a Community Programme Grant of £5,060 was successful.</p>
<b>84</b>	<b>Date of next meeting</b>	26 September 2016

Meeting ended 8.25pm

Signature:

Date: