

Frodsham Town Council

Minutes of a meeting of the Environment Committee

held in Town Council Office, Castle Park
On **Monday 5 December 2016**, at **7pm**



Present: Cllrs C Ashton, L Brown, V Kirk and F Sutton

In Attendance: Mr T Blundell, Mr Paul Morris (Facilities Manager) and
Mrs H Catt (Town Clerk)

Meeting 7

No	Item	Action
113	Apologies for Absence	Cllrs A Oulton (Chair) and P Martin (Vice Chair). As neither the Chair nor Vice Chair were present it was agreed that Cllr L Brown would chair the meeting.
114	Declarations of Interest	Cllr V Kirk is a Member of Frack Free. Cllr Sutton declared an interest in matters relating to Crowmere, Footpath 17 and Marl Pits. Cllr C Ashton is a member of Frodsham Festival of Walks.
115	Terms of Reference	It was noted that Cllrs J Critchley had resigned from the committee. Cllr V Kirk has not resigned. As there are now two vacancies on the Committee there is no need to amend the Terms of Reference.
116	Minutes of Meeting 6 held on 7 November 2016	The minutes of the last meeting were approved and signed as a true record. TC explained that only voting members are included under "Present", with everyone else recorded as "In Attendance". Also "Matters Arising" has been removed; any items for discussion need to be an agenda item so that members of the public are aware what will be discussed and can attend if needed to speak.
117	Opportunity for the Public to Speak	None
118	Marshlands	No update.
119	Tree Matters	The request from a resident of Howey Lane that the trees on Churchfields that encroach the lane and his property should be cut back was discussed. FM has spoken to the resident and explained the situation. The resident has already cut back the branches that cross his boundary. It was agreed that TC would write to the resident and suggest he contact Highways about his concerns. It was agreed that Mr Blundell and FM would volunteer to assist with planting trees at the Community Centre field in the Blue Hatch hedge.
120	Community Orchards	Seventeen mixed fruit (apples, cherry, plum and damson) trees have been planted by FTI on the Ship Street Community Orchard, including the replacements for the five damaged trees, which had been paid for by the contractor. FTI was thanked for all its hard work. FM will regularly weed kill around the bases of all the fruit trees in the Community Orchards to avoid strimmer damage in the future.
121	Rights of Way Maintenance	
121.1	CWAC Liaison	A map and list of priority footpaths had been received from CWAC. Cllr Sutton is collating a list of path where volunteers are looking after them. There will be a meeting in the Spring with CWAC to agree which paths CWAC will do and which will be done by volunteers to avoid duplication again. TC will chase up the complete list of footpaths.
121.2	Footpaths	None.

No	Item	Action
121.3	Upgrade of footpath 8 to a Byway Open to All Traffic (BOAT)	No update.
122	Hob Hey Wood	
122.1	Boardwalks	FM reported that he has repaired 14m of boardwalks. As ever the difficulty is accessing the site. Cllr Sutton will investigate ownership of the fields on either side of the access lane. Cllr Ashton will look at the bench by the pond and report back. It was agreed that Mr Blundell and FM would measure out the footpath to be improved so that TC can put the work out to tender before Christmas, with the work completed before the end of March.
122.2	5 Year Development Plan	Cllr Ashton had spoken to the Woodland Trust who have made improvements to Warburton and Hunters Wood with a grant from INEOS. She will contact them to see if they can provide contact details for a specialist to help develop an improvement plan for Hob Hey Wood.
123	Marl Pits	No update. It was agreed to take this item off the agenda until there is an update.
124	Unconventional Extraction of Gas & Oil (UEOG) Working Group	No update. The survey results haven't been published yet. There has been no response from FTI either way about hosting the Working Group – TC to follow up.
125	Scouts Bulb Planting	There have been 3 weekend bulb planting sessions and there is a final one on Sunday 11 meeting at the Netherton at 3pm.
126	Pond Trail	It was agreed that there is no need to publish a new leaflet as there is significant information available on our website. TC to look into getting the logo on the front page for easy access. TC will speak to the web designer.
127	Festival of Walks	The minutes of the meetings held on 10.11.16 & 1.12.16 were noted. Everyone involved was thanked for their hard work.
128	CPRE Membership	To note the receipt of the magazine Countryside Voice.
129	Urgent Matters	No urgent matters.
130	Budget 2016-17	It was agreed that the increase in Maintenance Budget should be accepted as it would allow for the works at Hob Hey Wood.
130	Action Plan & Budget 2017-18	The Action Plan, which includes the development of a Development Plan for Hob Hey Wood was accepted. The suggest budget for 2017-18 was also accepted.
131	Item for next agenda	Manley Road Copse Update.
132	Dates of next meetings:	3 Jan (Tuesday), 6 Feb, 6 Mar & 3 April.

Meeting ended 9pm.

Committee: Cllr A Oulton (Chair), Cllr C Ashton, Cllr L Brown, Cllr V Kirk, Cllr P Martin & Cllr F Sutton
Town Clerk: Mrs H Catt
Frodsham Town Council, Castle Park, Frodsham WA6 6SB
Tel: 01928 735150 Email: council@frodsham.gov.uk Website: www.frodsham.gov.uk