

# Frodsham Town Council

**Minutes of a Meeting of  
Frodsham Town Council  
held on Monday 24 October 2016 at 7pm  
At Castle Park House, Castle Park, Frodsham.**



**Present:** Cllrs J Critchley (Chair), L Brown, D Critchley, R Holt, L Jones, P Martin, V Kirk, A Oulton, M Parker, F Pennington, M Poulton, F Sutton and P Williamson.  
Mrs H Catt (Town Clerk)

## Meeting 9

Part A		
No	Item	Note/Decision/Action
106	Apologies	Cllr T Reynolds – agreed leave of absence until diversity training completed. Cllr C Ashton – Approved prior engagement. Cllr M Neild – Illness.
107	Declarations of Interest	Cllr F Pennington – Frodsham Stroke Club, London Road Allotments & Chairman of Community Forum (Ineos). Cllr A Oulton – Ineos & a personal interest in Park Lane Cllr P Williamson – Park Lane Cllr Sutton – Frodsham Stroke Club Cllr Jones – FYA Cllr V Kirk – Frack Free and Hover Force
108	Minutes of the Meeting No 8 – 26 September 2016	These were approved and signed as a true record.
109	Right for the public to speak	
109.1	PCSO	PCSO Neil Flanagan gave a verbal report including: <u>Mugging on Main Street</u> – an individual has been apprehended. <u>Operation Treacle</u> – Neil has been liaising with schools and shops to try and reduce ASB over Halloween & bonfire night celebrations. <u>Community Speedwatch</u> – They are without a co-ordinator at the moment so has stalled. He is working with Helsby about setting up a groups there. Neil is seeking new volunteers and is holding training sessions on 19 & 20 November at the Police Station starting at 1pm – all welcome! <u>Driver Engagement Day</u> – ran earlier in the month and 17 vehicles were stopped for speeding and other offences. Next one will be in December but not sure where yet. <u>Youth Engagement</u> – He’s been talking to Y8 at HHS about the dangers of alcohol & drugs and giving assemblies to every year group about the Police surgeries that take place fortnightly at lunchtime in the school. <u>Penna Cage Football</u> – planned for Thursday 3 November at Saltworks Farm between 1 & 3pm. <u>Waterside Ward Residents meeting</u> – This will on 8 November at 6.30pm at Weaver Vale Primary School. Representative from CWAC, Weaver Vale Housing Trust and FTC will also be in attendance. If it is a success it will be rolled out to other areas. <u>Police Surgeries</u> – 2 Nov 9-10am CPH & 10-11am Costa Coffee; 10 Nov 10-11am CPH; 14 Nov 9-10am CPH; 23 Nov 10-11am CPH and 28 Nov 6-7pm CPH. Cllr Pennington reminded Council that previous Councils had agreed to allow Helsby to use FTC’s speed gun. Cllr Oulton thanked Neil for so much positive activity.
109.2	Others	None.

# Frodsham Town Council

<b>116</b>	<b>Frodsham Youth Association</b>	<p>It was agreed to bring forward item 116 FYA.</p> <p>The written report and financial statement were noted.</p> <p>Cllr Poulton was amazed at the amount of work done by FYA including work with children at Weaver Vale School &amp; also to young people in the area who needed support. Cllr D Critchley was pleased that the LGBT Group that has been developed and membership was growing.</p> <p>Cllr Poulton also recognised the importance of the core funding provided by FTC in getting extra funds for new activities and wouldn't want that to stop.</p>
<b>110</b>	<b>Finance Management: 01.09.16 – 30.09.16</b>	
The Financial Report summary was noted. The Other income has now been split to show the Mayor' charity funds separately for clarity.		
110.1	Paid Expenditure	The total expenditure in September 2016 of <b>£19,414.82</b> was noted.
110.2	Received Income	The total receipts in September 2016 of <b>£6,456.19</b> was noted.
110.3	Bank Reconciliation	The total cash balances at the end of September 2016, after all considerations, of <b>£317,728.31</b> were noted.
<b>111</b>	<b>Office Base</b>	<p>There has been further progress with the Police.</p> <p>One of the other tenants in CPH may be interested in taking over the ground floor but would want FTC to stay – this is being actively explored.</p>
<b>112</b>	<b>Committee Minutes/Working Group Records</b>	
112.1	Environment Committee – 3.10.16	<p><b>R1</b> It was agreed by majority to remove the trees from Manley Road Copse at a cost of £3,800 – proposed and seconded by Cllrs L Brown and F Sutton. Cllr A Oulton didn't take part in the vote as he knows all the contractors who quoted for the work.</p> <p>Cllr Penning raised concerns about the fence issue and it was agreed that he would meet with TC to discuss this further and she would report back to Community Committee.</p>
112.2	Community Committee – 4.10.16	<p><b>R1</b> It was agreed unanimously extend the period for the Group to achieve their funding target by 6 months until the end of the financial year – proposed and seconded by Cllrs M Poulton and D Critchley.</p> <p>TC agreed to provide Cllr Pennington with the total costs of the Churchfield play area.</p>
112.3	Planning Committee – 27.09.16	The minutes were noted.
112.4	Planning Committee – 17.10.16	<p>The minutes were noted.</p> <p>The planning application for Hover Force that was on the agenda of CWAC Planning meeting on 1 November has been taken off the agenda but not sure why.</p>
112.5	P&P Committee – 19.10.16	The minutes were noted.
<b>113</b>	<b>Neighbourhood Plan Steering Group</b>	The minutes of the 3 meetings were noted.
<b>114</b>	<b>M56 Jn11a Public Information Event</b>	<p>Cllr J Critchley reported that she had asked for this meeting following an open meeting that had been disappointing.</p> <p>The minutes were noted. There may be funding available for matrix signs.</p> <p>Further open meetings are planned which will include Q&amp;A session chaired by an independent chairman.</p>
<b>115</b>	<b>PCSO SLA</b>	TC reported that both CWAC and the Police had asked for confirmation about whether FTC would continue to contribute towards the PCSO. The existing SLA was for 3 years but this had expired I at the end of 2015-16 and been rolled over.

# Frodsham Town Council

		<p>Many other local councils and Weaver Vale Housing Trust have decided not to continue funding PCSOs.</p> <p>It was agreed that Tc should contact CWAC and the Police (Chief Constable and Commissioner) to ask what the implications would be of discontinuing the funding. TC will report back to full Council. An interim report could go to the Financial Scrutiny Sub-committee.</p>
116	<b>FYA</b>	Discussed earlier.
117	<b>CWAC Cllrs' Report</b>	<p>Cllr A Dawson gave Cllr L Riley's apologies.</p> <p>He had recently returned for taking up his seat at the Council of Europe where he was 1 of 18 local &amp; regional authorities' representatives. There would be opportunities for visits to the Council of Europe for people of Frodsham, especially schools. He was unaware that the Hover Force application had been removed from the CWAC Planning agenda but assumed it was just deferred.</p>
118	<b>Chair's Report</b>	<p>Cllr J Critchley had attended CHALC AGM where the issue of the Government changes to capping rules for Parish Councils was discussed. A motion was carried that all parishes should write to their MPs about this and a draft letter would be circulated. It was agreed that TC would circulate the draft letter, collate any responses and send the final version to Graham Evans.</p>
119	<b>Mayor's Report</b>	<p>Cllr Poulton had circulated a written report which was noted. He made it clear that he doesn't handle any monies raised by his events or through donations to his charities – these are handled by the office via the Chair or the Mayor's consort.</p> <p>The Mayor's diary is managed by the office too. To date he has attended 65 Mayoral engagements.</p> <p>Civic Sunday planned for 23 April 2017 at St Laurence's – the Lord Lieutenant of Cheshire will be in attendance. Invitations are going out to Mayors and civic dignitaries.</p> <p>Cllr Poulton reported that Frodsham Stroke Club had received a Community Initiative Award at the recent Community Pride Awards evening. He would give a copy of the Award to Cllr Pennington for the Stroke Club.</p>
120	<b>Clerk's Report</b>	<p>TC reported that Liz Kenny has started in her role as Admin Officer. Due to work pressures TC has been unable to complete her induction programme. She asked that Council be patient during this period if things are achieved as quickly as you would like.</p> <p>Frodsham OPAL Club had sent a thank you letter for their grant.</p>
121	<b>Date of next meeting</b>	28 November 2016

## **PART B**

122	<b>Freedom of Frodsham</b>	<p>There had only been one nomination and this was agreed unanimously – proposed and seconded by Cllrs M Poulton and F Pennington.</p> <p>It was agreed to combine the Freedom Meeting with a Christmas Party for those who volunteer in Frodsham – Cllr Poulton agreed to contact the individual and agree a convenient date for the meeting and report this to TC.</p>
-----	----------------------------	--

Meeting ended: 8.20pm.

Chair's signature ..... Date .....