

Frodsham Neighbourhood Plan Steering Group Meeting

Friday 11th November 2016 at 2.15pm Castle Park House

Attendees:

Peter Vickery Chair Resident

Liam Jones, FTC

Mark Warren, Resident

Alex Villiers, Resident

Gill Hesketh, Support and Admin, Resident

Apologies from: Caroline Ashton, FTC

The minutes of the last meeting were accepted, with a correction to the acronym for Community infrastructure levy, which should be CIL.

For the benefit of all attendees the information in the last minutes was reviewed and discussed.

Questions for school pupils;

PV had made a good contact with the deputy head at Helsby High School, Phil Hughes. Phil offered the opportunity to add some questions to a pupil questionnaire about Frodsham, which would be useful evidence for the NP.

The following questions for pupils were suggested;

What do you like about Frodsham?

What is missing from Frodsham?

Is Frodsham the sort of place you would choose to live in as an adult?

If not, what would make it more attractive?

Flyer for distribution at Christmas festival;

PV had been working on this and had been in contact with the printer who had agreed 5000 A5 flyers for £50, to which the meeting agreed.

Website;

PV will contact Jack re website development, and GH reminded everyone to send photos of Frodsham to Jack for inclusion in the website.

Public Events;

It was agreed the public events should be held in the Parish Hall on a Saturday, potential dates were discussed of January and March; GH expressed concern about adequate planning time for an event in January. GH to contact Richard Thresh about his availability for public events and for joining a regular meeting to plan a questionnaire. PV had suggested to Helsby High contact that pupils could give a presentation about their vision of a future Frodsham at one of the public events.

Questionnaire;

The meeting agreed that development of a questionnaire for distribution to households and at public events was important: all agreed to draft ten potential questions around the headings of;

Protecting the things we love

and

Defining what development we want in the future.

Potential questions to be discussed at the next meeting, in preparation for a meeting with Richard.

It was also suggested that a different questionnaire should be developed for Frodsham's land owners in order to find out landowners' aspirations for their land: the meeting agreed it was a good idea.

Presentation of Final Plan;

MW offered a suggestion for presenting part of the final plan in a 3D digital map format similar to google earth: LJ said he had some experience of using a similar software, and will ask his contact about it. PV suggested it could be a project for students at local colleges graphic design departments. Attendees thought it was a unique idea, and would be an interesting and high profile way of presenting our NP.

Meeting times;

It was agreed to try holding meetings on Fridays at 2.30pm in future; it was noted that additional ad hoc meetings may be needed in the run up to public events and for meetings with Richard Thresh and others.

Action from this meeting:

ACTION	OUTCOME
All to write 10 questions for the questionnaire for discussion at the next meeting	
GH to check Richard Thresh's availability	Email sent 14/11/16
Gill Smith to provide information from previous meeting	Sent 10/11 and ongoing
LJ to research bee logo & linking site with Twitter & Facebook	
Any photos to be sent to Jack for inclusion in the website	ongoing
GH to collate a library of relevant documents	Ongoing. Note; all links to relevant documents to be included on the website in due course.
PV to draft flyer for circulation at Christmas Festival	Peter contacted printer and is awaiting website homepage image to complete the flyer

The meeting closed at 4.00pm.

Please note new meeting dates are:

Friday 25th November 2.30pm ARTS CENTRE Castle Park

Friday 9th December 2.30pm Castle Park House