

**Frodsham Town Council**  
**World War 1 Commemoration Working Group**  
**Record of Meeting**  
**Held On Wednesday 15 June 2016 at 18.15**  
**At Frodsham Library, Princeway, Frodsham**



**Present:** Sara Wakefield (Chair) Heather Powling (SLH) Ken Crouch Geoff Abnett (RBL)  
Kath Hewitt (F&DHS) Allen Wales  
**Apologies:** Jenny Evans (Library) Pammi Taylor Fran Sutton

**Meeting 13**

**Action**

**Part A**

88. **Declarations of Interest:** None.

89. **Record of Meeting Held on 11 May 2016**

89.1. *Acceptance:* Agreed as true & accurate.

89.2. *Matters Arising:* None.

90. **Finance**

90.1. *Budget 2015-16:* SW has made the purchase of the map and DVD, Ken purchased supplies for the display– invoices to follow, also we sold 1 book and 1 bookmark at the event

90.2. *Budget 2016-17:* Nothing to report.

91. **Review of Actions & Progress**

91.1. *Battle of the Somme Commemoration (Jul – Nov 2016)*

i. *Artwork from schools*

- Where are we displaying the children's artwork now the event has finished?
- Also can it be agreed that we ask around local groups to see who can display the Somme exhibition more long term until it can be moved to the church in October.

ii. *Cascade of Poppies*

- We have the poppies and need to arrange a meeting to start making the cascade – HP has contacts to help
- The possibility of moving the cascade to St Laurence Church following the end of display at the Health Centre was discussed. Agreed but we need to know who will be taking it down, moving it etc. HP to be asked next time – email since received **HP**
- Dates discussed – Health Centre: 1 July to September and St Laurence Church: October to November. To be confirmed with health centre and the church **SW & HP SW still not heard from the medical centre**

iii. *Publicity*

iv. *Update all on events of 3 July.*

91.2. *Remembrance Service at OHMF (Nov 2016) – Flypast* – agreed that we would pay the CAA fee. We have contacted the pilot and confirmed. Not heard back as yet

91.3. *Sundial at St Laurence Church:* C/F in Heather's absence.

91.4. *“Revealing Gallipoli” DVD for Frodsham Library:* Carried forward to next meeting

91.5. *Poppy Bed in Castle Park:* KC can't find the list of a variety of seeds that we could use rather than just poppies for a bed of nations then SW to advise the office we are decided on seeds– also that we have a plan for the way the seeds are to be scattered. **JE to look into it again**

91.6. *Memorial Field – References in the Parish Magazine:* C/F in Heather's absence.

91.7. *Other Events / Activities – Cheshire war memorials, what Frodsham did in 1919.*

92. **Any Other Business:** Mr Dunbavan

93. **Items for Future Meetings**

93.1. Missing Names Plaque for OHMF Memorial (2016)

93.2. Notices for cross references to other memorials (2016)

- 93.3. Passchendaele (21 Jul – 10 Dec 1917) SW to make poster to incorporate scanning day with Passchendaele
- 93.4. Scanning Day (2017):
- 93.5. Trinity Memorial at FMC – Missing Name
- 93.6. Isaac Lawless – Frodsham's Hero – Zeebrugge campaign
- 93.7. Re-enactment/Tea Party (2019) could it be held at the community centre? We should have a look and see what was held in Frodsham at the time. Could we hold a thanksgiving service on 11/11/2018 at church with primary schools on the hill on the Friday beforehand. KH has a 1919 celebrations programme to review next meeting. 4/8/2018 can we have church service? Can we ask rotary to have their festival in the park 19/7/2019?
- 93.8. Books: Publishing & Printing
- i. Commemorative Book – sw sold one more at the 3 July event
  - ii. Historical Record of WW1 WG's Work
94. **Next Meeting** will be held on Wednesday 13 July 2016 at 18.15 at Frodsham Library, Princeway, Frodsham.  
**Meeting Closed at 7.20pm**

**Frodsham Town Council**  
**World War 1 Commemoration Working Group**  
**Income & Expenditure Record**  
**FY 2015-16**



<b>Income</b>			
<b>Date</b>	<b>Description</b>	<b>Income</b>	<b>Comments</b>
12.01.15	Budget Allocation	£2,500.00	Running Costs Budget Ref: Minutes of FTC Budget Meeting held on 12 Jan 2015, Item 4.
26.01.15	Approved Funding for Renovation of Frodsham Methodist Church Memorial	£1,400.00	Work scheduled to start in May/Jun '15 Ref: Minutes of FTC Meeting 14, Item 213.B.5, R1.
Jul – Oct 15	14 x 'From Battlefield to Blighty' @ £10.99 each	£153.86	T1908, T1915, T1923, T1930-31, T1933-34, T1937, T1947 (4 copies), T1961, T1963 - Cash
26.09.15	13 x Commemorative Bookmarks @ £1 each	£13.00	T1948 - Cash
17.12.15	2 x 'From Battlefield to Blighty' @ £10.99 each + £5.00 postage	£26.98	T2008
13.01.16	1 x Commemorative Bookmarks @ £1 each	£1.00	
<b>Total</b>		<b>£4,094.84</b>	

<b>Expenditure</b>					
Authority to spend delegated by FTC to Town Clerk on 27 May 2014 (NOTE: EP = Executive Powers)					
<b>Date Approved By FTC</b>	<b>Item</b>	<b>Estimated Expenditure</b>	<b>Actual Expenditure (Ex-VAT)</b>	<b>VAT<sup>1</sup></b>	<b>Comments</b>
26 Jan 15	Renovation of Trinity Memorial at Frodsham Methodist Church	1,400.00	1,400.00	280.00	T4589 Cheque: 206218
EP1 8 Jun 15	Donation to Birchwood Band in recognition of their support for VE Day event	25.00	25.00	0.00	T4505 Cheque: 206162
8 Jun 15	Reprinting of 'From Battlefield to Blighty'	548.00	548.00	109.60	T4551 Cheque: 206193
EP1 16.10.15	Noticeboard for Trinity Memorial at FMC	45.00	45.00	9.00	T4689
EP (Community Committee)	Commemorative Seat at OHMF	800.00	680.00	136.00	T4804 Cheque: 206369
17.12.15	Postage for 2 x 'From Battlefield to Blighty'	5.00	5.00	0.00	
<b>Total</b>		<b>2,823.00</b>	<b>2,703.00</b>	<b>534.60</b>	

<sup>1</sup> VAT is refundable