

**Frodsham Town Council**  
**World War 1 Commemoration Working Group**  
**Record of Meeting**  
**Held On Wednesday 10 August 2016 at 18.15**  
**At Frodsham Library, Princeway, Frodsham**



**Present:** Sara Wakefield (Chair) Heather Powling (SLH) Ken Crouch Allen Wales  
Jenny Evans (Library) Geoff Abnett

**Apologies:** Pammi Taylor

**Meeting 15**

**Action**

**Part A**

102. **Declarations of Interest:** None.

103. **Record of Meeting Held in July 2016**

103.1. *Acceptance:* Agreed as true & accurate.

103.2. *Matters Arising:* None.

104. **Finance**

104.1. *Budget 2015-16:* Nothing to report.

104.2. *Budget 2016-17:* See Annex.

105. **Review of Actions & Progress**

105.1. *Battle of the Somme Commemoration (Jul – Nov 2016)*

i. *Artwork from schools*

- The artwork is now on display in the Library and will be moved to the Church in October along with the poppies – SW to advertise on Frodsham Facebook
- Also can it be agreed that we ask around local groups to see who can display the Somme exhibition more long term until it can be moved to the church in October. No groups have come forward as yet

ii. *Cascade of Poppies*

- We have a room and the poppies are all with Geoff in readiness – just need to arrange dates
- The cascade will be moved to St Laurence Church for October **HP**
- Dates discussed – Health Centre: September to mid October and St Laurence Church: mid October to November. Confirmed with health centre and tbc with the church **SW & HP**

iii. *Publicity* – has been advertised in press release to chronicle, Frodsham life, standard, Helsby to hand – once we have it ready we will send further press releases with dates.

105.2. *Remembrance Service at OHMF (Nov 2016) – Flypast* – agreed that we would pay the CAA fee. We have contacted the pilot and confirmed. Await reply

105.3. *Sundial at St Laurence Church:* the church are undergoing a 5 yearly review so we are waiting for the outcome of that.

105.4. *“Revealing Gallipoli” DVD for Frodsham Library:* Carried forward to next meeting

105.5. *Poppy Bed in Castle Park:* SW to contact the office but c/f

105.6. *Memorial Field – References in the Parish Magazine:* C/F

105.7. *2018 exhibition* – CPAC – Allen Wales to ask if we can have a display

105.8. *Peace celebrations 2019* – linking to rotary in the park event, silver bands, cadets, marching – Allen Wales to ask

106. **Any Other Business:** None.

107. **Items for Future Meetings**

107.1. *Missing Names Plaque for OHMF Memorial (2016)* Ken and Heather have found the missing name – can we now arrange for it to be engraved? Ken to write up a story to publicise

107.2. *Notices for cross references to other memorials (2016)* c/f – does Pammi know any more on this?

107.3. *Passchendaele (21 Jul – 10 Dec 1917)* SW to make poster to incorporate scanning day with Passchendaele

107.4. Scanning Day (2017):

107.5. Frodsham's Hero – Zeebrugge campaign – Ken looking into this Lenard Ellans rather than Isaac Lawless

107.6. Re-enactment/Tea Party (2019) could it be held at the community centre? We should have a look and see what was held in Frodsham at the time. Could we hold a thanksgiving service on 11/11/2018 at church with primary schools on the hill on the Friday beforehand. KH has a 1919 celebrations which we have to refer to 8/11/2018 can we have church service? Can we ask rotary to have their festival in the park 19/7/2019? AW to ask rotary

107.7. Books: Publishing & Printing

i. Commemorative Book c/f

ii. Historical Record of WW1 WG's Work c/f

108. **Next Meeting** will be held on Wednesday 07 September 2016 at 18.15 at Frodsham Library, Princeway, Frodsham.

**Meeting Closed at 7.20pm**

Annex

**Frodsham Town Council**  
**World War 1 Commemoration Working Group**  
**Income & Expenditure Record**  
**FY 2016-17**



<b>Income</b>			
<b>Date</b>	<b>Description</b>	<b>Income</b>	<b>Comments</b>
Jan 2016	Budget Allocation	£2,500.00	
Jul 2016	1 x 'From Battlefield to Blighty' @ £10.99 each	£10.99	Cash
Jul 2016	1 x Commemorative Bookmarks @ £1 each	£1.00	Cash
<b>Total</b>		<b>£2,511.99</b>	

<b>Expenditure</b> (Authority to spend delegated by FTC to Town Clerk on 27 May 2014 (NOTE: EP = Executive Powers))					
<b>Date Approved By FTC</b>	<b>Item</b>	<b>Estimated Expenditure</b>	<b>Actual Expenditure (Ex-VAT)</b>	<b>VAT<sup>1</sup></b>	<b>Comments</b>
	Invoice W H Smith		19.99		to Ken Crouch
	Battle of the Somme		18.98		
	The Somme Map		17.80		
<b>Total</b>					

<sup>1</sup> VAT is refundable