

## **Frodsham Neighbourhood Plan Steering Group Meeting**

Friday 3rd February 2017 at 5pm Castle Park House

Attendees:

Peter Vickery, Chair, Resident

Liam Jones, Resident, FTC

Mark Warren, Resident

Caroline Ashton, Resident, FTC

Alex Villiers, Resident

Gill Hesketh, Support and Admin, Resident

Apologies: none

The minutes of the last meeting were accepted. The outcomes of actions are detailed at the end of the minutes.

### Public Event:

LJ asked the group to agree to promote the FNP on the smart local app [www.facebook.com/smartlocalapp](http://www.facebook.com/smartlocalapp), he will upload suitable information to there.

GH will liaise with Liz Kenny to arrange a series of tweets to raise awareness of the event

PV has arranged for Helsby High School to deliver a presentation at between 10 and 11.30 at the event, and has been asked to run a small focus group at the Youth Club on 10<sup>th</sup> March to gather more information.

He circulated the results of Helsby High's student voice survey for information.

PV had been in communication with Cheshire Wildlife Trust who are prepared to do a wildlife survey as evidence for the Plan, which would cost between £800 to £1200. CA asked if it could be checked with CWaC planning if this is a useful and valid form of evidence and if the resulting report could be used as evidence for future planning applications thus alleviating the need for applicants to undertake their own wildlife surveys.

### AOB:

PV has been asked to speak about the FNP at Mallie Poulton's Big Bees Breakfast Meeting on 7<sup>th</sup> February to raise awareness and promote the public event.

The next meeting on **Friday 10<sup>th</sup> February will be at 2pm at the Parish Hall** to set up for the public event.

Action from this meeting:

ACTION	OUTCOME
GH to purchase cotton promotion bags printed with suitable logo	Arrived 6/2/17  Banner has been altered & ready for display
PV to formally invite the mayor, deputy and junior mayors to the event	Done, and all will attend
GH to email SDG to ask for volunteers for 11 <sup>th</sup> Feb	No response
CA to purchase water, tea coffee & orange juice from Costco for the event	underway
PV to contact Kath Gee to see if there are any audio archives or “sounds of Frodsham”	
LJ to set up info on Local app	
PV to email Youth Club for volunteers to help on Saturday 11 <sup>th</sup> Feb	Email sent
GH to seek Planning’s opinion on Wildlife survey	Email sent 6/2/17

The meeting closed at 6pm.

Following meetings:

10<sup>th</sup> February 2017 –NOTE; 2pm at Parish Hall

17<sup>th</sup> February 2017