

Frodsham Town Council
Minutes of a meeting of
The Finance Scrutiny Sub-committee
held on Wednesday 9 November 2016 at 7.30 pm
In Castle Park House, Frodsham



Two IT companies gave presentations to support their quotations for the provision of FTC's IT and Telephony Service before the start of the meeting.
Attendance included those Cllrs at the meeting plus Cllr L Jones.

Present: Cllrs C Ashton (Chair), J Critchley, D Critchley, F Pennington and Alan Oulton.
Mrs H Catt (Town Clerk) and Ms L Kenny (Admin Officer).

In Attendance: One member of the public.

Meeting 2

No	Item	Note/Decision/ Action
12	Apologies for Absence	Cllrs R Holt, M Nield and M Poulton.
13	Declarations of Interest	None
14	Requests from the public to speak	No requests to speak.
15	Minutes of Meeting 1 – 9 August 2016	The minutes were approved and signed as a true record.
16	£700,000 Misspent by FTC 2011-15	Cllr Reynolds has not provided any evidence of the alleged misspending. It was agreed that the matter would be discussed when the evidence is provided. TC to email Cllr Reynolds giving him until the next meeting to produce the evidence.
17	IT & Telephony Services	The two presentations were well received and both showed that either company could provide the services required. It was agreed that TC would approach the Town Council's which currently use these companies for a reference & report back to the next P&P meeting.
18	Half Year Spend Review	The report outlining the half year spend against budget was noted. Cllr Pennington stated that his figures differed considerably to those presented and it was agreed that he should meet with TC to discuss and that TC would report back to the Chair.
19	End of Year Forecast	The end of year forecast was noted. TC has sought advice about virement between budget heads from the Internal Auditor. It was agreed to convene an additional meeting to review these and consider virement between budget heads after Cllr Pennington's meeting with TC & the advice from the Internal Auditors has been received.
8.15pm Cllr Ashton left the meeting and Cllr J Critchley took the Chair.		
20	Castle Park House	TC explained that one of the tenants had made a proposal to CWAC to take over the ground floor but would like FTC to stay in their current position as a sub-tenant. Negotiations about potential rents will take place once the lease with CWAC is agreed.
21	Financial Regulations	Deferred to the next meeting.
22	Medium Term Financial Strategy	Deferred to the next meeting.
23	Earmarked Reserves	Deferred to the next meeting.
24	Budget 2017-18	Deferred to the next meeting.
24	Clerk's Items	None.
25	Date of next meeting	Tbc

Meeting ended: 8.25pm