

# Frodsham Town Council

Minutes a meeting of  
**The Community Committee**  
 held on Tuesday 11 April 2017 at 7pm  
 In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs L Brown (Chair), C Ashton, D Critchley, J Critchley, L Jones, V Kirk, M Nield, A Oulton, F Pennington, M Poulton F Sutton and P Williamson.  
 Mrs H Catt (Town Clerk) and Ms L Kenny (Admin Officer)

**In Attendance:** Cllr R Holt, 18 members of the public and Ms F Howley (Salford University student on work experience)

## Meeting 11

No	Item	Note/Decision/ Action
208	<b>Apologies for absence</b>	None.
209	<b>Declarations of Interest</b>	Cllr M Nield – Park Lane and RLBC. Cllr M Poulton – Tenant of WVHT. Cllr F Pennington – Allotments Cllr A Oulton – knowledge of company bidding for watering contract.
210	<b>Minutes of Meeting 10 – 14 March 2017</b>	The minutes were approved and signed as a true record.
	The Chair explained that the meeting was being recorded using the new audio equipment as a trial in preparation for the roll out at the next FTC meeting. Ms F Howley, a student on a TV & Radio Production degree course, is helping with the trial A video is also being used as part of Ms Howley's work experience. There is no intension to publish either recording.	
211	<b>Opportunity for Public to Speak</b>	Ms I Anstice and Ms E Carter, student representatives from Manor House School council, an elected body, gave a presentation to committee about the activities undertaken by the school to engage the children in debate about Townfield Lane. They asked the committee to keep the play area. Mrs A Hayes, resident from Lakes Ward, reported on the work that had been undertaken by the newly formed Save Townfield Lane Park Group. There had been a positive outcome as it had brought people together. She reiterated comments in support of keeping the Park including the changing demographic, fostering independence and safe to get to as no busy roads to cross. Ms S Thomson, Frodsham Festival, asked FTC to reconsider allowing the use of Ship Street play area for parking during the festival. She reported that there had been various meetings with CWAC and the Police and permission would only be given for the Festival to go ahead if alternative parking was found. None of the places suggested to the Police had proved suitable. Although Community had refused permission at the meeting in February FTC decided to reconsider it again after community consultation has taken place. Cllr J Critchley was concerned that the changes to the Festival had not been discussed with FTC before the application to use the field was submitted as Community committee had thought that the music element was to be at Castle Park. Cllr Oulton expressed concern about the language being used on social media about the decision and suggested they get a traffic management company in to manage the car parking throughout the event. Ms Thomson reported that a meeting of CWAC Safety Advisor Group took place yesterday but the minutes aren't available yet. The general feeling was that there needs to be more consultation between the Festival, FTC

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 Town Clerk: Mrs H Catt

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		and the residents in future, and more detail about what the event has developed into. MsThomson will pass the Festival Event Plan and the minutes of the Safety Advisory Group minutes to TC in time for the next FTC meeting.
212	<b>Townfield Lane Play Area</b>	<ol style="list-style-type: none"> <li>1. The results of the consultation were noted. Cllr Poulton expressed concern that the results had been made public before being brought to committee. TC explained that committee papers, except for Part B item, should be published at the same time as the agenda as they are considered part of the agenda (Freedom of Information Act).</li> <li>2. It was noted that the Feofees had offered to maintain the lease at its current level for 10 years.</li> <li>3. The report had been written by Alan Carter following a meeting with Cllrs L Brown &amp; J Critchley and TC, to aid the discussion. Cllr M Poulton raised a point of order that the Chair had exceeded the chair had gone against the decision of the last meeting and proposed, seconded by Cllr Pennington, that the report be struck out. Cllr Poulton withdrew the proposal after the Chair explained she had arranged the informal meeting with Mr Carter, who had offered to help prepare for this meeting. The suggestion for the report had come during the meeting and amendments had been agreed by Cllr J Critchley before circulation. All information supplied by FTC for the report was in the public domain.</li> </ol>
8.30pm Cllr F Sutton left the meeting		
		<p>Cllr D Critchley stated she need time to study the report and other papers as she hadn't received them with the agenda. Cllrs A Oulton, M Nield and P Williamson expressed disappointment that FTC hadn't offered any support to the Park Lane Group even though FT owns the land.</p> <p>A suggestion to recommend to FTC that negotiations with the Feofees over the lease was discussed but it was agreed to defer the debate to full council so that all councillors would have an opportunity to read the papers and take part in the debate.</p>
213	<b>Red Lion Bowling Club</b>	The report on RLBC history was noted. Cllr M Nield declared an interest as a member of the Club. It agreed by majority to negotiate a Tenancy Agreement rather than a formal lease as recommended in the report – proposed and seconded by Cllrs F Pennington and L Brown. TC was delegated to draft a Tenancy Agreement, which will be circulated to Cllrs for comment, and to negotiate with RLBC.
214	<b>Hanging Baskets &amp; Watering</b>	It was noted that the hanging baskets have been ordered. TC reported that she had received 3 further quotations for the watering contract ranging between £3000 and £4890. It was agreed to recommend the appointment of the cheapest contractor – proposed and seconded by Cllrs J Critchley and V Kirk – <b>R1</b> .
215	<b>Ship Street</b>	TC reported that the meeting held on 21 March with Weaver Vale Housing Trust had discussed broadly what FTC was looking to see developed on the land and the conditions it would like to see placed on the lettings and sales. WVHT were asked to come back to another meeting with a formal proposal. The meeting had been convened just before this one and will be discussed in Part B.
216	<b>Telephone boxes</b>	TC has contacted two scrap dealers. One has made an offer for the box on The Quay. She had emailed Frodsham CoE school to see if they wanted to use the box on Bellemonte Road. TC has also emailed BT to double check they would have no objections to the boxes being scrapped. It was agreed to delegate the negotiations with the scrap dealers to TC, who will try to get the best price possible and report back.

No	Item	Note/Decision/ Action
217	<b>London Road Garden Extension Leases</b>	It was noted that all but one household has signed the 7-year lease. Cllr Pennington offered to visit the householder and check why they haven't signed the lease and made the payment.
218	<b>Allotment</b>	The annual inspection was carried out on 2 April. The new shed door at London Road allotments has been repaired. Issues identified were: Sizes of the plots are all different – this is probably historic and because of the shape of the land. Shed & greenhouses at Ashton Drive – TC will check if there are any restrictions as this site is leased from CWAC. Drainage problems at Kingsway and poor pathways – TC has offered to support the Allotment Association make a grant application for corrective work. Lack of water at Kingsway and London Road – the allotment holders have water butts. The costs of getting a mains supply is prohibitive. The allotments are self-policing but if there are on-going issues with allotments not being maintained properly TC sends a letter and this usually resolves the problem. Holly hedge at London road needs the top trimming. Cllr Oulton offered to have a look at this and will contact Mr Vickery. It was agreed to invite Mr Vickery to attend a future meeting to discuss these issues further.
219	<b>Field Hire</b>	This item was deferred until the next meeting.
220	<b>Benches in the Bus Shelters</b>	Cllr Jones was congratulated for arranging the benches have been fitted to the bus shelters by CWAC.
221	<b>Noticeboard at GPs</b>	Cllr Jones reported that the Medical Centre have agreed that FTC can utilise the noticeboard that had previously been used by WVHT.
222	<b>NCRUG</b>	This was deferred to Environment as it related to footpaths.
223	<b>Children's Community Garden</b>	It was agreed that the Facilities Manager would deliver the old tyres to a local resident for use as a raised bed for her disabled son – this will save the cost of disposal. Cllr J Critchley will talk to the Pony Sanctuary about the fencing, which it was agreed they could have if they removed it at their own cost – proposed and seconded by Cllrs M Poulton and A Oulton. Cllr Oulton reported that the Fire Station crew had offered to help with clearing the area as had the some of the allotment holders, in exchange for some of the water butts etc. It was agreed to hold the clear up on Friday 28 April starting at 6pm. TC will order the skip.
224	<b>Over 70s Vouchers</b>	The report was noted and AO was thanked for her work collating and analysing the figures. Plans for 2017 will start at the September meeting.
225	<b>Clerk's updates</b>	None.
226	<b>Next meeting</b>	Tuesday 16 May 2017
	<b>PART B</b>	
227	<b>Ship Street</b>	WVHT had outlined a proposal for a mixed site – rented and shared ownership – to maximise the value of the land. It was previously been agreed that 30% of the nett value will go to CWAC to use at Salt Works Farm. <b>R2:</b> To agree to negotiate the sale of Ship Street to WVHT subject to certain conditions.

Meeting closed at 9.20pm.

**R1:** To appointment the cheapest contractor at £3000+VAT to water the hanging baskets and planters.

**R2:** To agree to negotiate the sale of Ship Street to WVHT subject to certain conditions.

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