

# Frodsham Town Council

Minutes of a meeting of  
The Community Committee  
held on Tuesday 14 February 2017 at 7pm  
In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs L Brown (Chair), D Critchley, J Critchley, L Jones, V Kirk, M Nield, F Pennington, F Sutton and P Williamson  
Mrs H Catt (Town Clerk)

**In Attendance:** Cllr T Reynolds and 4 members of the public.

## Meeting 8

No	Item	
158	<b>Apologies for absence</b>	Apologies had been received from Cllrs A Oulton, M Poulton & C Ashton
159	<b>Declarations of Interest</b>	Cllr F Pennington – London Road Allotment Cllr M Nield – Park Lane & Red Lion Bowling Club Cllr P Williamson – Park Lane
160	<b>Minutes of Meeting 7 – 10 January 2017</b>	The minutes of Meeting 7 were agreed as a true record and signed by the Chair.
	It was proposed and seconded by Cllrs Brown and J Critchley and agree unanimously that item 164 should include discussion on the Ground Maintenance SLA.	
161	<b>Opportunity for Public to Speak</b>	<p><b>Fiona Barry – History Boards</b> Fiona uses the history boards around the town in badge work with the scouts but they dilapidated and need refurbishing. TC has reported the problem to CWAC &amp; is waiting for a response. It was noted that the larger display boards are in the process of being refurbished.</p> <p><b>Peter Vickery – Allotments</b> FTAA would like FTC to consider the following:</p> <ol style="list-style-type: none"> <li>1. Cut back 2 very tall shrubs blocking the street lights illuminating the path from the bottom of Churchfields down past the Kingsway site</li> <li>2. Repair the shed door at the London Road site</li> <li>3. Provide help in the procurement of materials to improve the safety of the internal path running between the plots at the Kingsway site</li> <li>4. Confirm the date of the annual FTC tour of the 3 sites</li> </ol> <p>The following were agreed:</p> <ol style="list-style-type: none"> <li>1. TC will report the problems with the overgrowing hedge to CWAC.</li> <li>2. TC will ask FM to visit and access whether a better repair or a new door is needed and report back.</li> <li>3. FTAA are to measure up the length of the path and calculate the amount of materials required and FTC will help source them.</li> <li>4. It was agreed that the annual visit will take place on Sunday 2 April at 2pm.</li> </ol>
162	<b>Aqua Park</b>	Vivien Shaw circulated a report she had prepared and talked through the main points: Aqua parks are very popular, cost between £60-100k to install and cost around £5k for staff and £5k for maintenance each year. It was suggested that an approach to Castle Park Trust and CWAC might be useful and a tripartite approach to the development and funding might be required. TC will pass the report to CWAC and CPT.

No	Item													
163	<b>Clean for the Queen 2017</b>	A meeting has been arranged on Thursday 16 February at 2.30pm with Mr Maris, WI, and Scouts to discuss plans. CWAC willing to lend some litter pickers, sort out bags and collection. Anyone is welcome to join in. Cllr Jones has registered the event with Keep Britain Tidy. The group will identify grot spots to target. It could also think about how to education the public to not drop litter.												
164	<b>Hanging Baskets &amp; Watering</b>	<p>The hanging basket quotation request was agreed and TC will send this out as soon as possible. It was noted that CWAC was not able to assist with watering.</p> <p>TC reported that 8 tenders had been received for the Ground Maintenance SLA and had been opened in front of Cllrs Sutton and Poulton. A table showing information about the tenders was circulated. There was a huge difference in the quotations from £6,930.55 to £26,387.50, with 3 being similar at £12-13k. TC recommended that, in her view, it would be difficult to deliver the contract to a sufficiently high standard at the lowest quotation. After discussion, it was agreed to consider the two most local quotations – 4 &amp; 5. The quotations are made up of 2 elements the SLA and the call-off element which is only paid if required.</p> <table border="1" data-bbox="528 837 1264 943"> <thead> <tr> <th></th> <th>SLA</th> <th>Call-off</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4,735.37</td> <td>2,195.18</td> <td>6,930.55</td> </tr> <tr> <td>5</td> <td>6,532.00</td> <td>6,381.00</td> <td>12,913.00</td> </tr> </tbody> </table> <p>TC will gather references for both companies and feedback to an Extraordinary meeting on Thursday 23 February at 7pm, where a final decision would be made.</p>		SLA	Call-off	Total	4	4,735.37	2,195.18	6,930.55	5	6,532.00	6,381.00	12,913.00
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165	<b>Ship Street</b>	<p>Weaver Vale Housing Trust suggested a list of meeting times and it was agreed to try for 21 March – TC to confirm the time.</p> <p>TC drew Councillors attention to NALC legal topic note 45, which is about disposal of land, and recommended that legal advice would be needed to ensure we complied with legislation around this. The Legal Note says that consent from the Town meeting was needed and that discussion about the details of any negotiations should be Part B until the everything is finalised.</p>												
166	<b>Protos Air Quality Forum</b>	It was agreed that FTC could advertise the vacancy for a community rep on its website and facebook, and mention it at the next full council meeting. TC to liaise with Community Forum secretary.												
167	<b>War Memorial</b>	<p>The deadline for comments on listing the gates was today so a recommendation will now be made to Secretary of State.</p> <p>The grant application for the survey has been submitted – deadline 10 March. It can take up to 6 weeks for a decision.</p> <p>The Memorial Field WG meeting was agreed as Thursday 23 February following on from the SLA meeting and involves Cllrs M Nield, C Ashton, J Critchley, D Critchley and F Pennington.</p> <p>The temporary no parking on the grass and parking only for visitors to the War Memorial had been taken down. It was agreed to purchase permanent signage – 3 x £25-30+VAT.</p>												
168	<b>Children's Community Garden</b>	TC had invited 5 companies to quote but had only had one quote back. It was agreed to defer decisions about the area until the next meeting. Cllr F Sutton will meet with the FM to see if it would be possible to clear the area using volunteers rather than a contractor. In the meantime, TC will try to get another quotation.												
169	<b>Play Area Inspections</b>	It was noted that the annual play inspection has been commissioned and will probably take place in March.												

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170	<b>Townfield Lane Play Area</b>	<p>It was agreed to publish the consultation around future use of Townfield Lane or a new play area at the Community Centre in the March edition of Frodsham Life @ £340+VAT – proposed and seconded by Cllrs F Sutton and M Nield. Deadline for return of consultation forms would be end of March. It will also be on our website.</p> <p>Following the last meeting FM has carried out another inspection and has removed the swings and put notices on the climbing frame warning that it is unsafe.</p> <p>TC read out an email from Dr Sharpe, chair of the Trustees and reported that she had informed him that no decisions had been made yet and that consultation was being undertaken.</p> <p>It was agreed to defer decisions on the play equipment removal and levelling of the grass areas until after the consultation.</p>
171	<b>Cricket Ground</b>	The Cricket Club have written asking for support and TC has sent them information about registering the Ground as a Community Asset.
172	<b>Noticeboard at GPs</b>	Paul Smith has responded to say it is alright to send them messages to put on their screen & he will check for old messages. Cllr Jones offered to go in about the noticeboard and report back.
173	<b>New Year's Eve Fireworks</b>	TC had spoken to the Firework Company who have been told that Loss Adjusters have now been commissioned by the insurance company and are due to report by 21 February.
174	<b>London Road Allotments</b>	TC has arranged a meeting with Mr Stevenson on 21 February to get an update on the situation regarding the claim against Network Rail.
175	<b>Bench on Church Street</b>	The family have agreed that a bench similar to one's on Eddisbury Square would be suitable. TC will contact CWAC about suppliers. Cllr Pennington will also provide a sketch showing where an additional post is needed to stop vans parking in the area.
176	<b>Noticeboard on Church Street</b>	It was agreed that the new noticeboard should take up to 6 A4 sheets of paper – TC will get quotations and report to the next meeting.
177	<b>Telephone boxes</b>	TC has looked at the contract and it is not possible to sell the boxes. TC will write to BT to see if we can arrange for them to be moved elsewhere in Frodsham where they can find an alternative use.
178	<b>Street Lighting</b>	Cllr J Critchley outlined several areas that needed improved lighting - Footpath between station car park and Blue Hatch, and Ashton Drive/ Clifton Crescent. TC will report these concerns to CWAC. It was noted CWAC are changing all street lights to LED .
179	<b>Smartlocalapp</b>	It was agreed unanimously that FTC's contact details should be added to the app. Cllr Jones will contact them.
180	<b>Allotment</b>	TC will seek further information from National Allotment Association and BT. She will also check with CWAC if there any other plans for the area.
181	<b>Field Hire</b>	An application had been received from Frodsham Festival to use Ship Street field as a car park – 7-9 July 2017. This was refused.
182	<b>Clerk's updates</b>	<p>a. Weaver &amp; sandstone Cycle Forum – the request for a contribution towards the costs of the stickers was turned down.</p> <p>b. Civic Voice Design Awards – It was agreed to nominate the Community Centre Foyer and St Laurence's restoration if more than one nomination is allowed.</p> <p>c. Commonwealth Day – It was agreed to forget the event this year due to lack of interest.</p>
183	<b>Next meeting</b>	Tuesday 14 March 2016