

Frodsham Town Council

You are hereby invited to attend a meeting of
The Cemetery Committee
To be held on Thursday 20 July 2017 at 7pm
In the Town Council Office, Castle Park, Frodsham



AGENDA

Meeting 1

No	Item
1	Appointment of Chair To appoint the Chair
2	Appointment of Deputy Chair To appoint the Deputy Chair
3	Apologies
4	Minutes of the meeting 2 of Cemetery Committee held on 19 May 2017 To agree and sign as a true record
5	Terms of Reference To agree to recommend the amended the Terms of Reference approved by FTC on 22 May 2017 following the approval to increase the budget for design costs.
6	Cemetery Design Support
6.1	To note that the design work has been commissioned.
6.2	To agree the topographical survey needed to assist the design work @ £475+VAT.
7	Cemetery Cost 2016-17 To note the actual payments & receipts in 2016-17 and to agree to recommend to council that the surplus should be added to the Earmarked Reserve for Burial Ground Maintenance.
8	Business Plan To discuss and agree a process for commissioning a business Plan for the Cemetery
9	Friends of Tarvin Road Cemetery To discuss setting up a Friends Group, its remit and role.
10	Exhumation Admin Charges To discuss and agree administrative charges for exhumations.
11	Agenda items for the next meeting To agree any additional agenda items for the next meeting.
12	Date of next meeting(s) 19 October 2017 (3pm), 18 January 2018 (3pm) and 19 April 2018 (7pm).