

# Frodsham Town Council



You are hereby summoned to attend a Meeting of  
**Frodsham Town Council**  
To be held on Monday 22 January 2018 at 7pm  
At Castle Park House, Castle Park, Frodsham.

## AGENDA

### Meeting 10

No	Item
145	<b>Apologies</b>
146	<b>Declarations of Interest</b>
147	<b>Neighbourhood Plan</b> To receive an update from the Neighbourhood Plan Steering Group.
148	<b>Minutes of the Meeting No 7 – 27 November 2017</b> To approve and sign as a true record.
149	<b>Minutes of the Extraordinary Meeting No 8 – 19 December 2017</b> To approve and sign as a true record.
150	<b>Minutes of the Budget Setting Meeting No 9 – 8 January 2018</b>
150.1	To approve and sign as a true record.
150.2	To note the precept will be increase by £1 for a Band D property and the budget will be balance by £78,428 from cash balances.
151	<b>Right for the public to speak</b>
151.1	PCSO
151.2	Other
152	<b>Finance Management: 01.11.17 – 31.12.17 - To note the finance report.</b>
152.1	Paid Expenditure To note the total expenditure in November & December 2017 was <b>£45,990.27</b> (£29,135.90 & £16,854.37).
152.2	Received Income To note the total receipts in in November & December 2017 was <b>£10,167.15</b> (£7,286.13 & £2,881.02).
152.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of December 2017 were <b>£304,234.46</b>
153	<b>Committee Minutes</b>
153.1a	<u>Environment Committee</u> – 5.12.17 To note the meeting was cancelled as it was inquorate
153.1b	<u>Environment Committee</u> – 2.01.18 To note the minutes of the meeting and the decisions taken.
153.2	<u>P&amp;P Committee</u> – 11.12.17 To note the minutes of the meeting, the decisions taken and the following recommendation: <b>R1.</b> To approve the Action Plan 2018/19 for P&P - proposed and seconded by Cllrs M Poulton and F Pennington.
153.3	<u>Cemetery Committee</u> – 18.1.18 To note the minutes of the meeting, the decisions taken and any recommendations.
153.4a	<u>Community Committee</u> – 19.12.17 To note the minutes of the meeting and the decisions taken.
153.5a	<u>Planning Committee</u> – 11.12.17 To note the minutes of the meeting and the decisions taken.
153.5b	<u>Planning Committee</u> – 21.12.17 To note the minutes of the meeting and the decisions taken.

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153.6a	<p><u>Events Committee</u> – 12.12.17</p> <p>To note the minutes of the meeting, the decisions taken and the following recommendation:</p> <p><b>R1</b> – To agree that ownership of FTC’s bus shelters be transferred to CWAC at no cost, but that CWAC should be asked to meet FTC’s legal costs and Land Registry fees - proposed and seconded by Cllrs J Critchley and M Parker.</p> <p><b>R2</b> – To agree the Events Committee Action Plan prepared by TC, with the addition of Beacon lighting to the Remembrance Day item - proposed and seconded by Cllrs D Critchley and M Parker.</p>
153.6b	<p><u>Events Committee</u> – 9.01.18</p> <p>To note the minutes of the meeting, the decisions taken and the following recommendation:</p>
<b>154</b>	<p><b>Substitutes on Committees</b></p> <p>To agree to appoint 2 substitutes to each committee to ensure that meetings do not need to be cancelled in future, in line with SOs 4 d (v).</p>
155	<p><b>Service to Frodsham</b></p> <p>To note a recent presentation in the Frodsham Conservative Club.</p>
<b>156</b>	<p><b>Working Group Records</b></p>
156.1	<p><u>WW1 Commemorative Working Group</u></p> <p>To note minutes of the Working Group meetings held on 17.01.18.</p>
156.2	<p><u>Neighbourhood Plan Steering Group</u></p> <p>To note minutes of the Steering Group meetings held on 27.11.17, 11.12.17, &amp; 15.01.18.</p>
<b>157</b>	<p><b>CWAC</b></p> <p>To receive a verbal report from CWAC Councillors.</p>
<b>158</b>	<p><b>Member of Parliament</b></p> <p>To note an informal meeting will be held with the new local MP Mike Amesbury on Thursday 25 January 2018.</p>
<b>159</b>	<p><b>General Data Protection Regulation</b></p>
159.1	<p>To note the need to appoint an independent Data Protection Officer under the new regulation by 25 May 2018.</p>
159.2	<p>To agree TC should seek 3 quotations for the provision of DPO services.</p>
<b>160</b>	<p><b>Discover Frodsham</b></p> <p>To discuss providing sponsorship for a new magazine aimed at promoting Frodsham and its businesses and agree actions.</p>
<b>161</b>	<p><b>Election and role of Mayor</b></p> <p>To discuss the attached proposal and agree actions.</p>
<b>162</b>	<p><b>Townfield Lane Play Area</b></p> <p>To agree TC can commission the new play area to be completed in the next financial year – budget agreed at £36,000.</p>
<b>163</b>	<p><b>Mayor’s Report</b> - To note.</p>
<b>164</b>	<p><b>Clerk’s Report</b> - To note any information items.</p>
<b>165</b>	<p><b>Date of next meeting</b> - Monday 26 March 2018</p>
<b>PART B</b>	
<b>166</b>	<p><b>Office Accommodation</b></p> <p>To receive an update.</p>