

Frodsham Town Council



Minutes of a Meeting of Frodsham Town Council

held on Monday 22 January 2018 at 7pm
At Castle Park House, Castle Park, Frodsham.

Present: Cllrs J Critchley (Chair), C Ashton, L Brown, D Critchley, L Jones, P Martin, M Nield, A Oulton, M Parker, Lord F Pennington, T Reynolds, F Sutton, P Williamson and A Wordsworth.
Mrs H Catt (Town Clerk)

In Attendance: Nine members of the public, 2 PCSOs N Flanagan and J Kopczyk, CWAC Cllr L Riley and 1 member of the press.

Meeting 10

No	Item
145	Apologies None received at the time of the meeting. Cllr R Holt sent late apologies as he was unavoidably detained at a prior appointment. TC reported that Cllr M Poulton had tendered his resignation with immediate effect.
146	Declarations of Interest None.
147	Neighbourhood Plan Mr P Vickery gave a presentation outlining the constraints involved in developing the Neighbourhood Plan and what has been achieved to date. It is hoped to submit the draft Plan to CWAC by October 2018 with the Referendum hopefully in March 2019. Cllr Reynolds said that local businesses need access to cheap finance and reduced taxation. Mrs G Hesketh, Neighbourhood Plan Co-ordinator, reminded council that the Neighbourhood Plan is about land use; it can identify areas to be reserved for commercial or business development and provide guidance to developers. The presentation and report will be circulated to councillors after the meeting.
148	Minutes of the Meeting No 7 – 27 November 2017 The minutes were approved and signed as a true record – proposed and seconded by Cllrs C Ashton and P Martin.
149	Minutes of the Extraordinary Meeting No 8 – 19 December 2017 Cllr P Martin pointed out that he had been present at the meeting so the attendance list was amended. The amended minutes were then approved and signed as a true record – proposed and seconded by Cllrs A Wordsworth and A Oulton.
150	Minutes of the Budget Setting Meeting No 9 – 8 January 2018
150.1	The minutes were approved and signed as a true record – proposed and seconded by Cllrs J Critchley and P Martin.
150.2	It was noted that the precept will be increase by £1 per annum for a Band D property and the budget will be balance by £78,428 from cash balances. TC reported that she had received a Special Resolution request from Cllrs T Reynolds, L Brown, L Jones, A Wordsworth and F Pennington regarding the setting of the budget. She will review the request tomorrow and liaise with the Chair about calling an Extraordinary Meeting to discuss this if appropriate.
151	Right for the public to speak
151.1	PCSO – Neil Flanagan gave a verbal report and made council aware of the following: Chester Police North Rural Football Tournament: This will take place at Frodsham Leisure Centre on Thursday 19 th April between 4pm and 7pm. The event is a 5-a-side event for 12 local primary schools and will be a mixture of boys and girls from years 5 and 6. CWAC Councillors are being asked to sponsor the event. Traffic related issues: Speeding vehicles on Kingsley Road and also High Street. These two areas will now be

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	<p>the focus of enforceable and non-enforceable activity over the coming months. <u>Parking issues</u> on High Street of a Sunday morning when the St. Lukes Church Service is on. This will be monitored, and tickets issued if things don't improve. <u>Driver Engagement Day</u> in Frodsham and Helsby on Saturday 17th February and again will also involve Special Constables Bike Marking: Will take place on Sunday 28th January at Helsby High School between 9am and midday. Operation Shield: In December Selecta DNA property marking kits and signs were distributed to residents of Hillsboro Avenue and this month these kits will be going out to residents of Overton Drive. At least one road per month will be targeted in an effort to ensure we eventually have full coverage of Op Shield in Frodsham. Youth Club: Panna Cage Football event at Frodsham Youth Club on Friday 16th April. This allows us to engage with groups of youths in the area with ages ranging from 8 to 18. Police surgery: February's Police Surgeries are as follows: <ul style="list-style-type: none"> • Monday 12th February 11am – 12pm Castle Park House, Castle Park House • Wednesday 14th February 11am – 12:00pm Brew and Tucker, Church Street, Frodsham • Thursday 22nd February 10am – 11am Castle Park House, CPH Cllr J Critchley reported that the Waterside Ward Walk organized by CWAC, involving Weavervale HA and the PCSO was a very useful event. Neil reported that Helsby Parish Council are planning on funding an Enforceable Speed Gun, which might be available for use in Frodsham.</p>
151.2	Other – none.
152	Finance Management: 01.11.17 – 31.12.17 - The finance report was noted and agreed – proposed and seconded by Cllrs D Critchley and C Ashton.
152.1	Paid Expenditure It was noted that the total expenditure in November & December 2017 was £45,990.27 (£29,135.90 & £16,854.37).
152.2	Received Income It was noted that the total receipts in in November & December 2017 was £10,167.15 (£7,286.13 & £2,881.02).
152.3	Bank Reconciliation It was noted that, after all considerations, total cash balances at the end of December 2017 were £304,234.46
153	Committee Minutes
153.1a	<u>Environment Committee</u> – 5.12.17 It was noted that the meeting was cancelled as it was inquorate
153.1b	<u>Environment Committee</u> – 2.01.18 The minutes of the meeting and the decisions taken were noted .
153.2	<u>P&P Committee</u> – 11.12.17 The minutes of the meeting and the decisions taken were noted . R1. The Action Plan and budget had been agreed at the budget setting council meeting on 8 January.
153.3	<u>Cemetery Committee</u> – 18.1.18 The meeting has been deferred until Friday 2 February at 3pm.
153.4a	<u>Community Committee</u> – 19.12.17 The minutes of the meeting and the decisions taken were noted .
153.5a	<u>Planning Committee</u> – 11.12.17 The minutes of the meeting and the decisions taken were noted .
153.5b	<u>Planning Committee</u> – 21.12.17 The minutes of the meeting and the decisions taken were noted .
153.6a	<u>Events Committee</u> – 12.12.17 The minutes of the meeting and the decisions taken were noted . The following

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	<p>recommendation (R1) was agreed – proposed and seconded by Cllrs F Sutton and F Pennington:</p> <p>R1 – To agree that ownership of FTC’s bus shelters be transferred to CWAC at no cost, but that CWAC should be asked to meet FTC’s legal costs and Land Registry fees - proposed and seconded by Cllrs J Critchley and M Parker.</p> <p>R2 – The Action Plan and budget had been agreed at the budget setting council meeting on 8 January.</p>
153.6b	<p><u>Events Committee</u> – 9.01.18</p> <p>The minutes of the meeting and the decisions taken were noted.</p>
154	<p>Substitutes on Committees</p> <p>It was agreed to appoint 2 substitutes to each committee to ensure that meetings do not need to be cancelled in future, in line with SOs 4 d (v) – proposed and seconded by Cllrs A Oulton and C Ashton. These substitutes would have a vote. Apologies would need to be received by TC by 12noon 24 hours before the meeting (not including Saturdays and Sundays). In future all absences will be minuted even where apologies have not been received. TC will work with Committee Chairs to identify the substitutes.</p>
155	<p>Service to Frodsham</p> <p>Cllr M Neild explained that Cllr F Pennington had been presented with an honorary title, to celebrate his birthday and in recognition of his long service to the community of Frodsham, by his friends at the Conservative Club and has the right to call himself Lord Pennington from now on.</p> <p>Cllr Lord Pennington thanked his fellow councillors for their support and said that he was enjoying his council work and thought everyone was now working together for the benefit of the people of Frodsham.</p>
156	<p>Working Group Records</p>
156.1	<p><u>WW1 Commemorative Working Group</u></p> <p>The minutes of the Working Group meetings held on 17.01.18 were noted.</p>
156.2	<p><u>Neighbourhood Plan Steering Group</u></p> <p>The minutes of the Steering Group meetings held on 27.11.17, 11.12.17, & 15.01.18 were noted. Some of the future meetings are to be held in an evening at the request of some councillors and residents:</p> <p>5th February 6.30pm, evening meeting 19th February 1.30pm, 5th March 6.30pm, evening meeting 19th March 1.30pm All at Castle Park House.</p>
157	<p>CWAC</p> <p>CWAC Cllr A Dawson had sent his apologies.</p> <p>CWAC Cllr L Riley gave a verbal report including:</p> <p>CWAC is considering its budget – 156-page document going to Scrutiny on Wednesday. She confirmed this would be webcast live. They are seeking a 5% increase.</p> <p>The Police and Fire Service are seeking similar rises.</p> <p>CCTV – CWAC is working with Cheshire Police to scope CCTV. In Frodsham the proposed scheme needs to be more extensive and there needs to be more rural traffic control.</p> <p>Air Quality Action Plan for Frodsham – This should have been agreed by 2017 but needs more video evidence and modelling.</p> <p>Parking Strategy – The Action Plans should be available this week. She and Andrew have been trying to get Frodsham made a priority area but this was unlikely.</p> <p>Planning Meeting – they had raised concerns about some applications but do not have automatic call-in rights. A Gas Extraction in Ellesmere Port Application is being discussed on Thursday. The Supplementary Planning Guidance document is proving useful to developers.</p> <p>Highways – they are concerned about the state of the roads and trying to get repairs done.</p> <p>Defibrillators – Lynn warned that FTC should check their defibs as some had lost battery power. TC assured council that their defibs are checked on a monthly basis.</p>

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	Switch Electricity Scheme – deadline for applications is 12 February.
158	Member of Parliament It was noted that an informal meeting, to discuss local issues, will be held with the new local MP Mike Amesbury on Thursday 25 January 2018.
159	General Data Protection Regulation
159.1	The need to appoint an independent Data Protection Officer under the new regulation by 25 May 2018 was noted .
159.2	It was agreed that TC should seek 3 quotations for the provision of DPO services – proposed and seconded by Cllrs J Critchley and C Ashton.
160	Discover Frodsham A request to provide sponsorship for a new magazine aimed at promoting Frodsham and its businesses discussed. Although it was felt that this would be duplication to existing magazines and apps it was agreed that TC would invited representatives to attend a future council meeting to make a presentation.
161	Election and role of Mayor Cllr J Critchley outlined the proposal which would have given an elected mayor a two-year term and done away with the Deputy Mayor. Anyone would be able to put themselves forward as it would not be based on seniority and would start after the elections in 2019. Cllr C Ashton didn't want to make decisions for a future council and believed it should remain an annually appointed civic role. Cllr F Sutton felt the year as Deputy Mayor helped to find one's feet. She thought that some people who might want to be Mayor would never win the popular vote. Cllr A Oulton felt that 2 years would be too long. Cllr J Critchley withdrew the proposal.
162	Townfield Lane Play Area Cllr J Critchley gave a brief report on the meeting with local residents where the final design was discussed. It was agreed that TC can commission the new play area to be completed in the next financial year with the budget agreed at £36,000 – proposed and seconded by Cllrs F Sutton and D Critchley.
163	Mayor's Report Cllr A Oulton gave a short verbal report. Things are quiet at the moment. One memorable event was attendance at the Showman's Guild Annual Luncheon at Blackburn Rovers Ground – where he and the Mayoress received great hospitality.
164	Clerk's Report <u>Ship Street</u> – We are legally obliged to advertise our intention to sell the land for 2 consecutive weeks in a newspaper that circulates in the area. The cost of the advert in the Chester Standard is £420+VAT – this was noted. The purpose is to see what strength of feeling about a potential sale there is in the community. The next step would be a Town Meeting. Cllr Ashton suggested doing this at the Annual Town Meeting in March. <u>Estate Manager</u> – There are 3 candidates, and all were short-listable. Interviews are planned for 8 February. Cllrs A Oulton and M Parker are on the interview panel with TC.
165	Date of next meeting - Monday 26 March 2018
PART B	
166	Office Accommodation TC briefed council and the latest development. She had been speaking to the person who is planning to take over the ground floor space but has heard nothing from CWAC.

Meeting ended at 8.40pm.