

# Frodsham Town Council



You are hereby summoned to attend a Meeting of  
**Frodsham Town Council**  
To be held on **Monday 26 March 2018 at 7.30pm**  
At **Castle Park House, Castle Park, Frodsham.**

## AGENDA

### Meeting 11

No	Item
167	<b>Apologies</b>
168	<b>Declarations of Interest</b>
169	<b>Frodsham Youth Association</b> To receive a report from Frodsham Youth Association.
170	<b>Minutes of the Meeting No 10 – 22 January 2018</b> To approve and sign as a true record.
171	<b>Right for the public to speak</b>
171.1	PCSO
171.2	Other
172	<b>Finance Management: 01.01.18 – 28.02.17</b> - To note the finance report.
172.1	Paid Expenditure To note the total expenditure in January & February 2018 was <b>£51,897.37</b> (£16,369.86 & £35,527.51).
172.2	Received Income To note the total receipts in in January & February 2018 was <b>£8,985.24</b> (£8,173.44 & £811.80)
172.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of February 2018 were <b>£261.600.61</b> .
173	<b>Committee Minutes</b>
173.1a	<u>Planning Committee</u> – 22.01.18 To note the minutes of the meeting and the decisions taken.
173.1b	<u>Planning Committee</u> – 1.02.18 To note the minutes of the meeting and the decisions taken.
173.1c	<u>Planning Committee</u> –20.02.18 To note the minutes of the meeting and the decisions taken.
173.1d	<u>Planning Committee</u> –5.03.18 To note the minutes of the meeting and the decisions taken.
173.1e	<u>Planning Committee</u> –19.03.18 To note the minutes of the meeting and the decisions taken.
173.2a	<u>Events Extraordinary Committee</u> – 1.02.18 To note the minutes of the meeting and the decisions taken.
173.2b	<u>Events Committee</u> – 13.03.18 To note the minutes of the meeting and the decisions taken.
173.3	<u>Cemetery Committee</u> – 2.02.18 To note the minutes of the meeting and the decisions taken.
173.4a	<u>Environment Extraordinary Committee</u> – 6.02.18 To note the minutes of the meeting and the decisions taken.
173.4b	<u>Environment Committee</u> – 6.03.18 To note the minutes of the meeting, the decisions taken and the following recommendation: <b>R1.</b> To agree a strapline saying “Gateway to the Sandstone Ridge” should be added to the town boundary signs at a total cost of £1,067.54+£35 delivery + VAT, shared equally with the SRT, proposed and seconded by Cllrs P Martin and F Sutton.

Town Clerk: Mrs Hazel Catt

Frodsham Town Council, Castle Park House, Castle Park, Frodsham WA6 6SB

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173.5	<p><u>P&amp;P Committee</u> – 12.02.18 To note the minutes of the meeting, the decisions taken and the following recommendation:</p> <p><b>R1.</b> To agree that the Finance Scrutiny Sub-committee should be disbanded as its work can be adequately performed at P&amp;P.</p> <p><b>R2.</b> To formally note the results of the Interim Internal Audit and the actions agreed.</p> <p><b>R3.</b> The revised Asset Register should be approved.</p>
173.6	<p><u>Community Committee</u> – 20.02.18 To note the minutes of the meeting, the decisions taken and the following recommendation:</p> <p><b>R1.</b> It was agreed to recommend to council that a conservation-accredited professional advisor (WMT grant requirement) should be appointed @ £6,484+VAT - proposed and seconded by Cllrs Lord F Pennington and L Brown.</p>
<b>174</b>	<p><b>Asset Management Strategy</b> To review the Asset Management Strategy and agree any updates.</p>
<b>175</b>	<p><b>Risk Assessment</b> To review the Risk Assessment and agree any update.</p>
<b>176</b>	<p><b>Working Group Records</b></p>
176.1	<p><u>WW1 Commemorative Working Group</u></p>
176.1a	<p>To note minutes of the Working Group meetings held on 17.01.18, 14.02.18 &amp; 14.03.18.</p>
176.1b	<p>To confirm and approve the level of funding to Castle Park Arts Centre Trust towards the costs of the WW1 Commemoration Working Group's activities in 2018-19.</p>
176.2	<p><u>Neighbourhood Plan Steering Group</u></p>
176.2a	<p>To note minutes of the Steering Group meetings held on 29.01.18, 5.02.18, 19.02.18, 5.03.18 &amp; 19.03.18</p>
176.2b	<p>To confirm and approve the budget towards the costs of Steering Group's activities in 2018-19.</p>
<b>177</b>	<p><b>CWAC</b> To receive a verbal report from CWAC Councillors.</p>
<b>178</b>	<p><b>Frodsham Youth Association</b> To receive a report and confirm the level of funding to FYA for 2018/19.</p>
<b>179</b>	<p><b>General Data Protection Regulation</b></p>
179.1	<p>To receive an update on the new regulations.</p>
179.2	<p>To note NALC have produced a GDPR Toolkit and agree to set up a working group to look in detail at the toolkit and to implement the suggested action plan to ensure compliance with the new legislation.</p>
179.3	<p>To note that TC has received 2 quotations for the provision of DPO services and is waiting for a third.</p>
<b>180</b>	<p><b>Intention to sell Ship Street Land</b></p>
180.1	<p>To note the public notice was published in the Standard for 2 consecutive weeks starting on Thursday 8 February.</p>
180.2	<p>To note the number and type of responses received and to agree actions.</p>
<b>181</b>	<p><b>Council Management and Administration</b> To discuss a proposal by Cllr Reynolds to reorganise how the council operates and agree any actions.</p>
<b>182</b>	<p><b>Mayor's Report</b> - To note.</p>
<b>183</b>	<p><b>Clerk's Report</b> - To note any information items.</p>
<b>184</b>	<p><b>Date of next meeting</b> - Monday 21 May 2018</p>