

## **Frodsham Neighbourhood Plan Steering Group Meeting**

Monday 30th October 2017 at 1.30pm Arts Centre

Attendees:

Peter Vickery, Resident

Martin Maris, Resident

Steve & Lynn Carmody, Residents

Caroline Ashton, Resident, FTC

Caroline Dillon, Resident

Gill Hesketh, Support and Admin, Resident

Apologies: Liam Jones, Mark Warren

The minutes of the last meeting were accepted. Actions 1 & 5 were complete, actions 2, 3 & 4 are ongoing.

Caroline Dillon, a recent Frodsham resident, was welcomed to the meeting.

### Twitter schedule

The tweets for November were discussed and suggestions & updates made.

### Maps

MM had collected the maps we requested from Planning at CWAC. The Group thought they were still not suitable for residents to identify green spaces. GH to try and enlarge them.

### Registering Assets of Community Value

GH offered a suggested email to community groups who may wish to register their Asset of Community Value. The draft was accepted and discussion took place about who it should be sent to. It was noted that for organisations like the Community Centre and Arts Centre their boards of trustees should complete the application, rather than the many organisations who use those facilities. GH to send an email to those organisations we have contact details for, as a start to the process.

PV offered to set up a spreadsheet of all the community organisations in Frodsham.

### Employer surveys

We now have about 40 responses to our survey. It was agreed we should pass them on to Cheshire Community Action for analysis, as per our grant agreement.

## CWAC survey “Your voice counts”

MM has contacted the Insight and Intelligence department at CWAC to see if we could get some Frodsham specific statistics from the 4000 responses to CWAC’s borough wide survey. The manager of the department, Beverly Wilson is happy to get us some specific stats and answer any questions we have, and will attend one of our meetings if we want. The group agreed this would be really helpful, all members to identify questions to send to Beverley, and agree a date for her to join our meeting.

### Preparation for meeting with Planning Dept.

The remainder of the meeting focussed on preparing bullet points for our draft policies as preparation for our meeting with Gill Smith. GH to collate information and circulate for approval.

### AOB:

The group agreed to move future meetings back to Castle Park House.

GH suggested using pre-paid envelopes for future surveys. Some grant money is identified for survey distribution and could be used for this purpose.

The meeting closed at 3.30pm

Next meeting; MONDAY, 13th NOVEMBER 1.30pm at **CASTLE PARK HOUSE.**

Subsequent meeting; Monday, 27<sup>th</sup> November, 1.30pm **Castle Park House**

Action from this meeting:

ACTION	OUTCOME
1. GH to enlarge maps	
2. GH to collate bullet points for policies & circulate	Done 31/10/17
3. MW to do employer survey with Old Hall & Forest Hills, PV to chase Golf Club, Warburtons & Woodhouse Plumbers, SC Helter Skelter	ongoing
4. GH to send initial AoCV email to community groups	

5. MM to contact Primary schools	