

# Frodsham Town Council

Minutes of a meeting of  
The Community Committee  
held on Tuesday 17 October 2017 at 7pm  
In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs L Brown (Chair), C Ashton, J Critchley, L Jones, M Neild, A Oulton, F Pennington,  
M Poulton and T Reynolds  
Mrs H Catt (Town Clerk)

## Meeting 5

No	Item
68	<b>Apologies for absence</b> Apologies were received and accepted from Cllr D Critchley.
69	<b>Declarations of Interest</b> Cllr A Oulton declared a personal interest in Frodsham Fire Service.
70	<b>Minutes of Meeting 4 – 19.09.17</b> The minutes were approved and signed as a true record – proposed and seconded by Cllrs F Pennington and M Poulton.
71	<b>Opportunity for Public to Speak – None.</b>
72	<b>Terms of Reference</b> The Terms of Reference, amended following the establishment of the Events Committee, were approved and will be recommend them to council – proposed and seconded by Cllrs F Pennington and M Poulton - R1.
73	<b>Play Areas</b>
73.1	<u>Churchfields</u> The report was discussed. Cllr Pennington felt that we should pursue the contractors to resolve the issues before spending precept funds, and this was generally supported, although there was concern about how much this would cost if a formal challenge needed to be made. It was agreed that the original contract with Grounwork should be reviewed before making any further decisions. TC will will work with Cllr Critchley and report back to a future meeting. As all the issues are considered a low risk there was no urgency to make any decisions.TC will research the status of Groundwork as it is believed they have gone out of business but may have been absorbed into another organisation.
73.2	<u>Townfield Lane</u> It was noted that the next working group meeting is planned for 25 October. TC has approached 3 companies to design the refurbishment. So far deisgns had been received from 2 companies. These would be the main item for discuss at the meeting and any councillors could attend.
74	<b>Field Rental Applications</b> No rental applications have been received.
75	<b>Allotments</b>
75.1	TC has spoeknt to the relevant CWAC Officer about the asset transfer of Ashton Drive Allotments and she is liaising with their legal department. TC to check on progress.
75.2	The current waiting list has only 4 people on it. There is one vacant allotment on Ashton Drive but none of the 4 are interested. It was agreed that TC should advertise the vacant plot and encourage people to join the waiting list. A resident has contact Cllr Critchley about support for disabled people and raised beds. There is nothing in the current lease about raised beds. FM clears allotment sites in preparation for new tenants by strimming and weed killing but no further support is currently available.
76	<b>Frodsham Christmas Festival</b> It was noted that this is now being dealt with by the Events Committee.

**Committee Members:** Cllrs L Brown, C Ashton, D Critchley, J Critchley, L Jones, M Nield, A Oulton, M Parker,  
F Pennington, M Poulton, F Sutton, T Reynolds & P Williamson  
Town Clerk: Mrs H Catt

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No	Item
77	<b>New Year's Eve Fireworks</b> It was noted that this is now being dealt with by the Events Committee.
78	<b>Cheshire County Playing Fields Association AGM</b> It was agreed that Cllrs Critchley and Poulton would attend the AGM.
79	<b>Crocus Planting</b> Frodsham & Helsby Rotary were thanked for their offer to plant crocus bulbs in 2 areas of Frodsham. As neither are belongs to FCT it did not require our permission.
80	<b>Christmas Lights</b> It was noted that the anchor point check has been carried out and a certificate issued. It was agreed that this would need to be done again in 3 years. KDE have agreed to clean the clock on Church Street when they inspect the Christmas lights before the switch on. TC will check with them the need for additional bulbs.
81	<b>Cheshire Community Action AGM</b> It was agreed that Cllr J Cricthaly and M Poulton will attend the CCA AGM to represent FTC.
82	<b>Local Councils Excellence Awards</b> It was noted the Awards have been cancelled due to lack of entries.
83	<b>Clerk's updates</b> <ol style="list-style-type: none"> <li>1. Proposed Weaver Vale Boundaries – maps of the old and new boundaries are available and will be circulated to councillors.</li> <li>2. CHALC AGM – TC to send AGM paperwork to Cllr Reynolds.</li> <li>3. Email to MP re Frodsham Fire Service – A resident has raised a concern about the lack of response from Frodsham Fire Station to an incident at Lady Heyes and wanted councillors to also be aware. TC will circulate the email. Cllr Oulton explained that Frodsham is a part-time station and there had been recent issues with staff vacancies but there is a current recruitment campaign which should resolve the problem.</li> <li>4. Defibrillator at the Police Station – to go on the next agenda.</li> </ol>
84	<b>Next meeting – 21 November 2017</b>

Meeting ended 7.40pm.

**R1.** To agree the Terms of Reference for the Community Committee.