

**Frodsham Town Council**  
**Townfield Lane Play Area Working Group**



**Notes of meeting held on**  
**Thursday 8 June 2017**  
**Castle Park House, Frodsham at 7pm**

**Present:** Cllrs L Brown and J Critchley, Frodsham Town Council  
Mrs J Done, Mrs N Hatton and Mrs A Hayes, Townfield Lane Action Group  
Mrs H Catt (Town Clerk)

**Meeting 1**

<b>1</b>	<b>Membership and roles within Working Group</b> It was agreed to appoint Cllr J Critchley as Chair and Cllr L Brown as Vice- Chair.
<b>2</b>	<b>Apologies for absence</b> Apologies had been received from Cllrs D Critchley and F Sutton, and Mr A Carter.
<b>3</b>	<b>To agree Terms of Reference for approval at Community Committee meeting (20.06.17)</b> The terms of reference were agreed following discussion and several amendments. These will be recommended to Community Committee – R1.
<b>4</b>	<b>What's happened to date?</b> TC gave a brief history including the previous consultation and the negotiations with the Feofees around the lease. It was agreed that TC would circulate copies of the previous consultation plan, summary of the responses and the Annual Inspection Report.
<b>5</b>	<b>What do we want to achieve?</b> Members of the Action Group reported that they had been consulting with local children about what they would like to see on the play area, as well as parents. They had also invited a representative from Playdale to visit the site and were expecting to get ideas from them about potential equipment. Basically they like what they have especially the rocket climbing frame and the slides. They also like the football goal. It would be important to make the existing equipment and flooring safe. The annual inspection didn't highlight any major issues. They didn't feel there was a need to have a fenced off area. Mrs Hayes had brought a plan of the area with suggested additional equipment including new swings, addition slide and wooden structures such as balance posts and beams. The benches needed replacing as the existing ones are in bad condition. A picnic table was discussed but nothing decided at this point. Safety flooring – it was felt that webbing (grass lock) which allowed the grass to grow through would provide a more natural appearance. The general view was to keep the free space to allow for more free play. There is a concrete base which could be painted – hop scotch etc. It was agreed that the area needed “ <b>Sensitively Upgraded</b> ”.
<b>6</b>	<b>What steps do we need to put in place?</b> It was agreed to hold a site visit before the next meeting and to invite Clare Olver from Mersey Forest to advise about natural play. Mrs Hayes is planning to visit a play area in Kelsall for ideas. We will need to get other companies along to provide quotations. Once we're clearer what we want we can get Mr Carter to help with grant funding applications. Together we need to develop a Fund-raising Strategy, which would include grant funding and potentially Cloud funding.
<b>7</b>	<b>Action list for members</b> TC will contact Mersey Forest and invite to the meeting. TC to research the safety flooring options. Action Group to contact local parents and look into equipment suitable for disabled children. TC will contact CWAC to ask for more S106 monies towards this development.
<b>8</b>	<b>Date of next meeting.</b> Wednesday 5 or Thursday 6 July (depending on Mr Carters availability – TC to check).

**R1.** To approve the Terms of Reference for the Working Group.