

**World War 1 Commemoration Working Group**  
**Record of Meeting**  
**Held On Wednesday 14 February 2018 at 18.15**  
**At Frodsham Library, Princeway, Frodsham**



<b>Present:</b>	Geoff Abnett	Ros Caldwell	Jenny Evans	Kath Hewitt	Heather Powling
	Dennis Taylor	Pammi Taylor	Peter Vickery (CPAC, Ex-officio)		
<b>Apologies:</b>	Ken Crouch	Sara Wakefield	Allen Wales		
	Kim Horton (CPAC Manager)		Betty Rutter (Church Warden, St Laurence Church)		

**Meeting 9**

**ACTION**

60. **Declarations of Interest:** None

61. **Record of Meeting Held on 17 January 2018**

61.1. *Acceptance:* Agreed as true & accurate.

61.2. *Matters Arising:* None.

62. **Finance**

62.1. *Budget 2017-18:* There were no transactions since the last meeting.

62.2. *Estimates for 2018-19:* There was nothing to report.

63. **Review of Actions & Progress**

63.1. *St Laurence Church War Memorial Renovation*

i. *Progress:* It was noted that PCC had accepted the Group's offer of funding the renovation and had expressed its thanks. PCC would keep the Group updated with regard to progress (Email of 29/1 from Betty).

ii. *Listing of Memorial*

- Pammi had received an email from the Town Clerk enclosing a message dated 9/2 from Joanne Gould (Historic England) informing the Group that the Memorial was now Listed Grade II. Members were unaware of an application having been made to Historic England, nor of a consultation by Historic England having taken place in October 2017 but were content with the outcome, noting that the Listed status would safeguard the Memorial for the future. Thanks to whoever applied were recorded.
- It was noted that Listed Building Consent for Alterations may be needed and if so, restoration of the Memorial may be somewhat delayed. Betty had informed the Group that Diocesan Advisory Committee would be contacting Heritage England for guidance and will inform us of the outcome.

iii. *Ward Cllrs' Contribution:* A note of thanks had been sent to Ward Cllrs Lynn Riley & Andrew Dawson for their contribution to the restoration fund.

63.2. *Commemoration of Zeebrugge Campaign (23 Apr '18)*

i. *Service:* With 23 April falling on a Monday, it was agreed to consult Father Michael about suitability of the date for the Service. Optionally, the Service could be held on Sun 22 Apr. **HP**

ii. *Leaflet & Poster:* Ken had sent a file containing details to Heather. She would edit it for the production of the leaflet.

iii. *Wreath for the grave of Leading Seaman Leonard Ellams at St Laurence Churchyard:* Members agreed to order the wreath from RBL. **[NOTE: Wreath Type 'C', costing £16, has been ordered.]**

63.3. *National Bell Ringing Event (11 Nov '18):* The bell ringers' response to the Group's request was positive. Consent from the Captain of the Bell Tower was awaited.

63.4. *Information Board at OHMF for Missing Names & Cross References to Other Memorials*

i. *Layout:* Members agreed the amended draft.

ii. *List of Names:* Double-checked list from Allen was awaited. **AW**

iii. *FTC Approval:* The Town Clerk had proposed submitting the Group's request to the Council's Community Committee (meeting on 20 Feb) and had asked for a 'written request' together with a map showing the Group's preferred location. It was agreed to send the documents together with the agreed layout to the Town Clerk. **[NOTE: Documents sent to Hazel via email on 15 Feb.]**

63.5. *Peace Celebrations (19 Jul '19)*

- i. *Contact with Schools*: Pammi had written to Ruth Curtis (Community Link Teacher, Weaver Vale Primary School) asking if she would be able to organise a meeting to take place at the School. Her response was awaited. Pammi had also sent a message to Frodsham CE PS inviting the School to participate in the Sports Day. Their response was also awaited.
- ii. *Enquiry to Historical Promotions & Events Management*: Members considered the offers (Archery for Juniors and Board Games @ £395 each) from HPEM and, after due consideration, agreed not to take up the offers.
- iii. Various proposals (eg, Punch & Judy show, Maypole, Coconut Shy, Hook a Duck etc) for inclusion in the programme were made. No decision was taken pending discussion with Schools. It was agreed to copy Record of meetings to the four Schools. **PT**

63.6. *Request for Regimental Details for Charles Hopley*: Heather had found personal details but had not been able to locate Regimental details. She was continuing to investigate. **HP**

63.7. *Use of Any Remaining Funds on Disbandment of Group*: Peter informed members that CPAC Trustees had welcomed the idea of an artwork in the Art Centre courtyard. The item would be discussed further at a future meeting.

63.8. Other Events / Activities

- i. *Remembrance Services & Beacons of Light (11 Nov '18)*: The Town Council's Events Committee had invited the Group (Email of 7/2 from Hazel) to nominate representatives to work with Cllrs, RBL & the Church to develop plans for the Services and to discuss plans for lighting the Beacon. Hazel had also asked us to suggest suitable dates for a meeting. An in-depth discussion resulted in acceptance of the invitation, seeing it as a constructive step and noting that we could make a positive contribution to planning of, and participation in, the Remembrance Services & Beacon lighting. First Wednesday of a month was considered suitable for a meeting, facilitating feedback from the meetings to the Group. **[NOTE: Hazel informed via email on 15 Feb.]**
- ii. *Silent Soldier Campaign (Email of 14/2 from Ruth Jones (RBL))*: Members decided not to participate in the Campaign.

**64. Any Other Business**

64.1. *Membership*

- i. It was noted that Sara was tending her new lambs and was unable to attend meetings. She would, however, help where she could, eg, to advertise events via social media.
- ii. Members welcomed Dennis as a full member with immediate effect.

64.2. *Commemorative Book*: Peter had obtained a book recording Cranfield's involvement in the Great War and had found the stories of men of that town of much interest. He said that it would be worth publishing a book about the men of Frodsham as previously proposed. The item would be considered further at a future meeting.

65. **Next Meeting** will be held on Wednesday 14 March 2018 at 18.15 at Frodsham Library, Princeway, Frodsham.

**66. Items for Future Agendas**

- 66.1. Poppy Cascade – Future Use / Disposal (Aug – Sep '18)
- 66.2. Exhibition at CPAC (18 Sep – 1 Nov '18)
- 66.3. OHMF War Memorial – Safety of Steps (Oct '18)
- 66.4. Options for Post-disbandment Arrangements for Information Provision (2018)
- 66.5. Books - On-line Publishing (2018-19)
- 66.6. Documents Relating to Staff Nurse Ethel Saxon – Follow-up

**Meeting Closed at 19.45**