

Frodsham Town Council
World War 1 Commemoration Working Group
Record of Meeting
Held On Wednesday 15 February 2017 at 18.15
At Frodsham Library, Princeway, Frodsham



Present: Ken Crouch Jenny Evans Kath Hewitt Heather Powling Pammi Taylor
Apologies: Cllr Alan Oulten Cllr Mark Nield Geoff Abnett Ros Caldwell Sara Wakefield Allen Wales
Observer: Dennis Taylor

Meeting 19

Action

Part A

133. **Declarations of Interest:** None.

134. **Record of Meeting Held on 18 January 2017**

134.1. *Acceptance:* Agreed as true & accurate subject to the following correction:

Income & Expenditure Record (Annex 1): Actual Exp = 294.62 (not £294.58).

134.2. *Matters Arising:* None.

135. **Finance**

135.1. *Budget 2016-17:* There were no transactions since the last meeting.

135.2. *Budget 2017-18:* The Town Clerk had confirmed (Email of 4 Feb '17) that the difference between the Group's Estimate (£3,100) and the approved potential expenditure (£2,500) consisted of rejection by the Council of the WW11 seat (-£500) and reduction of Miscellaneous Items/Contingency from £250 to £150 (-£100).

136. **Review of Actions & Progress**

136.1. *Passchendaele Commemoration (21 Jul – 10 Dec 2017)*

i. *Scanning Day (Sat 21 Oct '17):* Jenny would contact Lena Shiell (CWaC) and Chester Archives to make arrangements for the event. **JE**

ii. *Poppy/Wildflower Beds*

- *In Castle Park:* The Town Clerk did not have any information on the state of the bed. She had suggested contacting Pam Bradley at Cheshire West & Chester Council (email of 9 Feb '17). Pammi had left a message for Pam to call her back. Following a discussion on the need for action to make progress, it was agreed that Heather would visit the site to measure the bed & assess its state, and Pammi would investigate availability & cost of seeds to depict commemorative flowers of countries involved in WW1. **HP/PT**

- *At Other Sites:* In view of lack of resources, it was agreed not to proceed with undertaking additional poppy/wildflower bed creation.

iii. *Screening "Passchendaele":* It was noted that Jul/Aug were unsuitable on account of school holidays etc. Heather would check available dates for screening in the Church Hall or St Laurence Church in Sep/Oct with preference for Wed evenings. **HP**

iv. *Cascade of Poppies:* Pammi had contacted Roger Williams (Chair, Frodsham Community Centre) to ascertain if it would be possible to erect the Cascade at FCC. Roger would raise the matter with the Management Committee and let us know the outcome.

v. *Exhibition:* Ken had produced information sheets relating to Frodsham's men who had died in the battle. Pammi would check with Roger the feasibility of displaying the sheets at FCC. **PT**

136.2. *Battle of the Somme Commemoration - Artwork from Schools:* It was noted that the only remaining artwork, currently displayed in Frodsham Library, was from Weaver Vale School. Jenny was content to exhibit the items till the School was ready to collect them.

136.3. *Trinity Memorial – Missing Name*

i. The Town Clerk had placed the order for engraving with Rawsons Memorials (the company that carried out the renovation work in 2015). The missing name would be engraved on-site. Date for the work was awaited (email of 9 Feb '17).

ii. Members considered it important that a ceremony be held in tribute to Ethel Saxon after her name had been engraved on the Memorial. Pammi would contact Rev Emison to arrange details. **PT**

136.4. *OHMF War Memorial Gates & Railings – Listing:* C/F in Mark's absence.

- 136.5. *St Laurence Church War Memorial Renovation*: Heather would contact Rawsons for an assessment of work required and an estimate of potential cost of the work. **HP**
- 136.6. *Sundial at St Laurence Church*: Lance Yates had offered a smaller replica of the sundial that matched the original better. Parochial Church Council had approved it. It now remained to obtain diocesan authority to proceed. PCC was scheduled to meet in three weeks time. Further information would be available to the Group at its next meeting.
- 136.7. *Remembrance Services – Arrangements for 2017*: C/F in Geoff's & Allen's absence.
- 136.8. *Exhibition at CPAC (16 Sep – 1 Nov '18)*
- i. *Cost*: We have been offered Gallery 2 for the Exhibition. T&Cs supplied by CPAC quote £150 as the cost for the booking. Pammi had raised the matter with Kim, citing the free-of-charge offer for our exhibition in 2014. Kim had asked that we return the booking form with a request for reconsideration of the proposed charge.
 - ii. *Frames for Artwork/Posters*: It was noted that CPAC would not supply the frames.
 - iii. *Poppy Cascade*: It was agreed to seek CPAC's Management Committee's approval for erecting the Poppy Cascade in the café area.
 - iv. *Booking the Gallery*: Members agreed that a provisional booking be made with a request for reconsideration of the charge as we would not be selling anything or making a profit. It was noted that to purchase frames of the type acceptable to CPAC would be expensive. Pammi would write to Kim and ask the Town Clerk to make a provisional booking on behalf of the Group. **PT**
 - v. *Frodsham Choral Society* had expressed its wish to be involved in the Group's programme for November 2018. The item would be discussed further at a future meeting.
- 136.9. *Beacons of Light – 11 Nov '18*: The Town Clerk had registered FTC's interest on behalf of the Group (email of 9 Feb '17).
- 136.10. *Missing Names Plaque for OHMF Memorial*: Ken had identified approximately 20 possible names and was working on confirmation of their accuracy.
- 136.11. *Notices for Cross References to Other Memorials*: Heather was compiling a list of the various memorials in Frodsham and was photographing them. It was planned to erect a noticeboard near the OHMF War Memorial with directions to the other memorials in the town.
- 136.12. *Other Events / Activities*: None.
137. **Any Other Business**: None.
138. **Items for Future Meetings**
- 138.1. *Zeebrugge Campaign - Frodsham's Hero* (Isaac Lawless/Leonard Ellams) (2018)
 - 138.2. *Peace Celebrations* (Church Service, Participation in Festival in the Park Re-enactment/Tea Party – Refer to 1919 celebrations programme) (2019)
 - 138.3. *Memorial Field – Reference(s) in Parish Magazine*
 - 138.4. *Books – Progress*
 - i. *Commemorative Book*
 - ii. *Historical Record of WW1 WG's Work*
139. **Next Meeting** will be held on Wednesday 15 March 2017 at 18.15 at Frodsham Library, Princeway, Frodsham.
- Meeting Closed at 19.35pm**