

# Frodsham Town Council

Minutes a meeting of  
The Cemetery Committee  
held on Friday 19 May 2017 at 2.30pm  
In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs J Critchley (Chair), C Ashton, L Brown, F Pennington, M Poulton and P Williamson

**In Attendance:** Mr J Nield and Mrs A Parker

## Meeting 2

No	Item
19	<b>Apologies</b> Apologies were received from Mrs J McDonagh and Mr N Smith.
20	<b>Minutes of the meeting 1 of Cemetery Committee held 20 January</b> The minutes were agreed and signed as a true record.
21	<b>Statistics</b> The updated statistics were noted.
22	<b>Reserve</b> It was noted that income exceeded expenditure by more than £10,000 so the earmarked reserve should be increased. It was <b>agreed</b> to refer to Finance Scrutiny to decide on an increased reserve.
23	<b>Cemetery Design Support</b> It was agreed to discuss item 26 as part of this item. The removal of the trees remains a contentious issue <b>R1</b> – To recommend that the design work for the development of the cemetery @ £2,346.05+VAT should be approved. <b>R2</b> – To recommend the design work to improve access of the existing burial area @ £630+VAT should be approved. This would form the basis for the Business Plan.
24	<b>Budget 2017-18</b> The budget was reviewed and no amendments were proposed.
25	<b>Cemetery Regulations</b> The proposal to allow pre-purchase of plots was discussed and not thought to be necessary as the development of the remaining land would ensure sufficient plots being available for many years.
26	<b>Soil &amp; grass bunkers</b> Discussed during item 23.
27	<b>Agenda items for the next meeting</b> <ul style="list-style-type: none"><li>• Business Plan (members to research companies with relevant skills/knowledge to develop a Business Plan)</li><li>• Setting up of a “Friends of Tarvin Road Cemetery” and remit/guidelines etc</li></ul>
28	<b>Date of next meeting</b> Thursday 20 July 7pm.

**R1** – To recommend that the design work for the development of the cemetery @ £2,346.05+VAT should be approved.

**R2** – To recommend the design work to improve access of the existing burial area @ £630+VAT should be approved.

Cllrs C Ashton, L Brown, J Critchley, F Pennington, M Poulton and P Williamson.