

Friends of Tarvin Road Cemetery

Frodsham Town Council is responsible for the general management and maintenance of the cemetery. However the owner of the exclusive rights (grave) is responsible for the maintenance of the memorial on the plot and to keep the plot tidy, and to ensure that flowers or ornaments do not interfere with any other grave space. Unfortunately, some of the graves are sadly neglected as the families move away or are unable to visit. FTC has recently set up a "Friends of the cemetery" group that can help undertake such tasks.

Friends of Tarvin Road Cemetery has been formed to enable community/volunteer input into the maintenance of the Cemetery. It is an independent informal group of residents and councillors, but anyone with an interest in the cemetery can join.

TERMS OF REFERENCE

Membership:

- At least Two members of the Town Council
- Community residents and volunteers

Meetings

The group can call meetings as and when required but at least once a year. The Town Clerk will assist with the arrangements for these meetings.

Authority

The Friends of Tarvin Road Cemetery group was established by the Cemetery Committee of Frodsham Town Council on 18 January 2018 (LGA 1972 101-106).

The group is accountable to the Town Council via the Town Clerk. Members of the group will liaise directly with the Estates Manager on day-to-day operational matters.

Volunteers will be covered by the Town Council's insurance.

Restrictions

The 'Friends' must not carry out any work which has not previously been approved by the Town Clerk.

Any member of the group who carries out unauthorised work will not be covered by the Town Council's insurance.

Responsibilities

1. To improve the natural environment in the cemetery.
2. To weed and tidy the cemetery, including light pruning of shrubs and trees.
3. To work with and take advice from the Estates Manager.
4. To report any hazards to the Town Clerk as soon as is practicable.
5. To report progress to the Town Clerk.