

Frodsham Town Council



You are hereby summoned to attend a Meeting of
Frodsham Town Council
To be held on Monday 24 July 2017 at 7pm
At Castle Park House, Castle Park, Frodsham.

AGENDA

Meeting 4

No	Item
45	Apologies
46	Declarations of Interest
47	Minutes of the Meeting No1 – 22 May 2017 To approve and sign as a true record.
48	Minutes of the Meeting No2 – 22 May 2017 To approve and sign as a true record.
49	Minutes of the Extraordinary Meeting No3 – 20 June 2017 To approve and sign as a true record.
50	PCSO Arrangements To discuss current PCSO arrangements with Superintendent Peter Crowcroft.
51	CWAC To discuss current issues with CWAC Cllr Shore, Portfolio Holder for Environment.
52	Right for the public to speak
52.1	PCSO
52.2	Alan McGann – Car Parking
52.3	Mrs F Sutton – Frodsham Youth Association
52.4	Other
53	Finance Management: 01.05.17 – 30.06.17 - To note the finance report.
53.1	Paid Expenditure To note the total expenditure in May & June 2017 was £42,653.73 (£24,628.04 & £18,025.69).
53.2	Received Income To note the total receipts in May & June 2017 was £8,710.06 (£3,562 & £5,148.06).
53.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of June 2017 were £405,199.46 .
54	Committee Minutes
54.1a	<u>Environment Committee</u> – 6.06.17 To note the minutes of the meeting and the decisions taken.
54.1b	<u>Environment Committee</u> – 4.07.17 To note the minutes of the meeting and the decisions taken.
54.2a	<u>P&P Committee</u> – 12.06.17 To note the minutes of the meeting, the decisions taken and the following recommendations: R1. To reduce the quorum for meetings of Finance Scrutiny Sub-committee to 3 in the Terms of Reference – proposed & seconded by Cllrs M Poulton and F Pennington. R2. To increase the limit in 2.1.iii to £250 in the Methodology for the Effective Execution of Executive Powers for Budget Holding Committees – proposed & seconded by Cllrs F Pennington and M Poulton. R3. To recommend the amended Financial Regulations for approval – proposed & seconded by Cllrs F Pennington and D Critchley. R4. To recommend the amended Publications Scheme for approval – proposed & seconded by Cllrs F Pennington and D Critchley.

Town Clerk: Mrs Hazel Catt

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	<p>R5. To recommend the grant to Frodsham Youth Association for 2017-18 should be £8,000 with a planned reduction to £6,000 in 2018-19 – proposed & seconded by Cllrs M Poulton & D Critchley.</p> <p>R6. To transfer the WW1 Commemorative Working Group to the Arts Centre Trust together with the budget allocation of £2,400 and the Mayor’s Fund donation of £500 for St Laurence War Memorial Restoration – proposed & seconded by Cllrs F Pennington and A Oulton.</p> <p>R7. To approve the current process for handling requests made under the Freedom of Information and Data Protection Acts.</p> <p>R8. To approve the Press/Media Policy unamended.</p> <p>R9. To increase the Chair/Mayor’s Allowance to £1,000, the additional £350 to come out of the soft reserves contingency budget – proposed & seconded by Cllrs F Pennington and M Poulton.</p>
54.2b	<p><u>P&P Committee</u> – 10.07.17</p> <p>To note the minutes of the meeting, the decisions taken and the following recommendations:</p> <p>R1. - Council should resolve that it now meets the criteria for eligibility for the General Power of Competence. Proposed & seconded by Cllrs M Poulton and J Critchley.</p> <p>R2. – To adopt the Action Plan for 2017-18.</p>
54.3a	<p><u>Community Committee</u> – 20.06.17</p> <p>To note the minutes of the meeting, the decisions taken and agree the following recommendation:</p> <p>R1. To approve the revised Events Protocol.</p>
54.3b	<p><u>Community Committee</u> – 18.07.17</p> <p>To note the minutes of the meeting, the decisions taken & agree the following recommendations:</p> <p>R1. It is formally proposed that council reconsiders holding the Remembrance Service at the War Memorial – proposed & seconded by Cllrs M Poulton and A Oulton.</p>
54.4a	<p><u>Planning Committee</u> – 26.06.17</p> <p>To note the minutes of the meeting and the decisions taken.</p>
54.4b	<p><u>Planning Committee</u> – 17.07.17</p> <p>To note the minutes of the meeting and the decisions taken.</p>
54.5	<p><u>Cemetery Committee</u> 20.07.17</p> <p>To note the minutes of the meeting, the decisions taken and any recommendations</p>
55	Working Group Records
55.1	<p><u>WW1 Commemorative Working Group</u></p> <p>To note minutes of the Working Group meetings held on 17.05.17, 14.06.17 & 12.07.17.</p>
55.2	<p><u>Neighbourhood Plan Steering Group</u></p> <p>To note minutes of the Steering Group meetings held on 18.05.17, 1.06.17, 29.06.17 & 13.07.17.</p>
55.3	<p><u>Christmas Festival Working group</u></p> <p>To note the next meeting is on Wednesday 26 July, 2pm at the Arts Centre.</p>
56	Office Accommodation - To receive an update and agree any actions.
57	Internal Audit Report 2016-17 To note the Internal Audit Report and the four minor issues raised.
58	Annual Town Meeting Item deferred as subject to current Code of Conduct proceedings.
58.1	To review the arrangements for 2017.
58.2	To discuss and agree arrangements for 2018.
59	Play Area Plans
59.1	Park Lane – To receive a project plan. To discuss and agree any actions.
59.2	Townfield Lane – To receive an update on the Townfield Lane Play Area. To agree to take forward the proposals, contacting equipment companies and seek quotes.

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60	CWAC Cllrs' Report - To note.
61	Chair's Report - To note
62	Mayor's Report - To note.
63	Clerk's Report - To note any information items.
64	Date of next meeting - Monday 25 September 2017
PART B	
65	Townfield Lane If required to discuss confidential matters.
66	Ship Street If required to discuss confidential matters.
67	WW1 Commemorative Working Group If required to discuss confidential matters.