

Action Plan for 2017-18

Committee	Aim	Objective	Key Tasks	Time Frame	Measurement
Cemetery	Cemetery	To develop plans for the expansion of the burial and cremated remains plots. Priority will be for burial plots.	Commission design work Draft Development Plan Identify funding Agree timetable for implementation	Summer 2017 December 2017 On-going March 2018	Development Plan adopted. Implementation Plan in place for 2018-19.
Community	Play Areas	To implementation of the Play Strategy, prioritising the replacement of Townfield Lane play area. To provide support to the Park Lane Group in establishing an adult gym and improved young children's play area.	Agree 25 year Lease Consult with residents about renovations Identify funding Implement improvements Work with PLG to agree plans and design Identify funding Implement improvements	Summer 2017 September 2017 On-going March 2018 Summer 2017 On-going December 2017	25 year lease in place. Townfield Lane or new area play area completed. Adult gym and play area developed.
Environment	Public Rights of Way	To work in partnership with CWAC to ensure as many footpaths as possible are maintained to allow access throughout the year. To work with local people in setting up new or supporting existing groups to look after specific footpath.	Carry out survey Agree allocation of responsibility for footpath maintenance Run recruitment campaign Carry out safety training with equipment Review progress at Environment meetings	CWAC Partnership meeting – February, September Recruit new volunteers – throughout the year Monthly	CWAC partnership meetings continue. More volunteers involved More footpaths accessible throughout the year
	Hob Hey Wood	To develop a 5 year improvement programme	Work with Mersey Forest in developing the Plan.	Autumn 2017	Development Programme approved.

					Improved footpaths
Policy & Process	Neighbourhood Plan	To continue to support the Steering Group To carry out research to fill gaps already identified.	Report on meetings to full council. Provide support when requested.	Consultation Event – Autumn Draft Plan ready by December 2017	Draft Plan completed within time frame
	Civic/ community events	To develop a programme of events with partners throughout the year	Set up task & finish groups for each event. Use Social Media to recruit volunteers and promote events.	Commonwealth Day – March Festival of Walks – April Annual Town Meeting – June Remembrance Day - November Christmas Festival – November New Year’s Eve Firework Display – December	Increased positive press reporting Improved attendance by the public
	Ship Street	To sell the field for development	Contact potential purchasers. Continue discussions with housing association about affordable housing options. Develop plans for use of the capital receipt.	Autumn On-going. On-going	Land sold and capital receipt invested.
	Office Base	To find suitable alternative accommodation that is accessible	Identify suitable accommodation Negotiate terms Plan & implement the move	On-going	Complete move or plans in place for move to suitable accommodation.