

Frodsham Town Council

Minutes of a meeting of
The Community Committee
held on Tuesday 20 June 2017 at 7pm
In the Town Council Office, Castle Park, Frodsham



Present: Cllrs L Brown, C Ashton, J Critchley, L Jones, A Oulton, Michelle Parker, F Pennington, M Poulton, F Sutton and P Williamson.

Meeting 1

No	Item
1	Appointment of Chair Nominations were received for: Cllr L Brown – proposed Cllrs F Sutton and L Jones Cllr F Pennington – proposed and seconded by Cllrs P Williamson and M Parker As the vote was tied it was agreed to decide by a toss of a coin and the loser would be automatically appointed as Deputy Chair. Cllr L Brown was appointed as Chair.
2	Appointment of Deputy Chair Cllr F Pennington was appointed as Deputy Chair
3	TOR for the year The Terms of Reference that were agreed at the Annual Meeting on 22 May were noted.
4	Apologies for absence Apologies received from Cllrs D Critchley, R Holt, V Kirk and M Neild were accepted.
5	Declarations of Interest Cllr M Poulton – Diocesan Parochial Church Council member Cllrs P Williamson and A Oulton declared personal interests in Park Lane.
6	Minutes of Meeting 12 – 16.05.17 The minutes were approved and signed as a true record – proposed and seconded by Cllrs J Critchley and L Brown.
7	Opportunity for Public to Speak No requests had been received by the Clerk.
8	Community Budget 2017-18 The budget will be reviewed quarterly.
9	Events Protocol The revised protocol was agreed and will be recommended to council – R1 . TC to contact CWAC Events Team to request that a protocol be developed where by CWAC inform the relevant Parish/Town Council when events are being planned.
10	Play Area Annual Inspection The results of the Annual Inspection as presented in the report were noted . The issues raised were mostly Low or Very Low risk. TC will work with FM to develop a Maintenance Schedule, including costs, to present to the next meeting. It was agreed that TC would ask the new equipment supplier to attend for a site visit at Churchfields to discuss the issues raised as the play area is only 18 months old. Cllr Pennington refused to accept the report.
11	Park Lane Play Areas
11.1	It was noted that council has formally agreed not to sell the park.
11.2	The Park Lane Group are awaiting final costs from the equipment supplier but expect it to be between £32-38,000. The scheme includes play equipment for disabled children that is not available elsewhere in Frodsham. The adult gym element would be funded separately through private donations. Cllr J Critchley felt this should be considered alongside Townfield Lane. There was a heated discussion around this and the funding of the project. Cllr Poulton proposed, seconded by Cllr F Pennington, that a formal report, together with a fully costed project plan, should be presented directly to council and this was agreed .
12	Churchfields Play Area Discussed at 10 above.
13	Ship Street Field It was noted this has been transferred to P&P.

Committee Members: Cllrs L Brown, C Ashton, D Critchley, J Critchley, L Jones, V Kirk, M Neild, A Oulton, M Parker, F Pennington, M Poulton, F Sutton & P Williamson
Town Clerk: Mrs H Catt

Frodsham Town Council, Castle Park, Frodsham WA6 6SB

Tel: 01928 735150

Email: council@frodsham.gov.uk

Website: www.frodsham.gov.uk

No	Item
14	Townfield Lane Play Area
14.1	The lease negotiations are with solicitors.
14.2	The notes from the Working Group meeting held 8 June and the actions that had been agreed were noted. It was agreed to approve the Terms of Reference for the Working Group.
15	Red Lion Bowling Green Lease The Tenancy Agreement has been given to RLBC to sign.
16	Telephone boxes TC reported that the scrap dealer has paid £600 for the 2 boxes and that they will be removed next week.
17	Christmas Festival
17.1	<u>Christmas Festival Working Group</u> It was noted that the next meeting is on July 26, 2pm at the Arts Centre.
17.2	<u>Christmas Tree</u> TC has contacted the Forestry Commission again to see they will be able to provide another tree and is waiting for a response.
18	Memorial Field Railings
18.1	TC rang English Heritage for an update on the listing. They confirmed it is at the last stage and will be in touch as soon as there is any news.
18.2	TC is struggling to get quotations for the repairs. One of the blacksmiths approach can't do on-site work and another has been too busy but will take a look as soon as possible.
19	Clerk's updates <ol style="list-style-type: none"> a. Cllr Pennington asked about the bench at the bridge on Church Street – TC reported that the matter was with CWAC who have offered a new bench but are not sure when it will be available. b. Circus – TC reported that she had been contacted by the Circus owner following the threat to take them to the Small Claims Court. He denies the booking involves him but TC will continue to press for a settlement. c. CWAC Streetscenes – Cllr Poulton raised issues around Streetscene and Greenscene services at the recent P&P meeting and it was agreed that TC would invite the Portfolio Holder for Environment to visit the Town and attend a future Council meeting to discuss these issues. d. Planters & Hanging Baskets – many Cllrs are concerned that these are not being watered sufficiently. TC will contact the contractor to discuss this further.
20	Next meeting - 18 July 2017

Meeting ended 8.47pm

R1. To approve the revised Events Protocol.