

Frodsham Neighbourhood Plan Steering Group Meeting

Thursday 18th May 2017 at 5pm Castle Park House

Attendees:

Peter Vickery, Resident

Caroline Ashton, Resident, FTC

Alex Villiers, Resident

Liam Jones, Resident FTC

Gill Hesketh, Support and Admin, Resident

Apologies: Mark Warren, Martin Maris

The minutes of the last meeting were accepted. All actions were complete.

FTC move

FTC are moving to an office upstairs in CPH which means the SG will have to pay for hiring meeting rooms and find another location to store our resources. PV to see if a free meeting room is available at the Arts Centre on Thursday evenings.

Website and Social Media

It was agreed that the current agreement with Frodsham Web should not be continued. GH to draft a termination email & circulate for approval.

Information displays:

The events in the Library and Health Centre went quite well, a few comments were gathered, further displays later in the year were thought a good idea. LJ suggested having a stand at the Festival in the Park on 2nd July, which was agreed. Organisation, gazebo and staffing to be discussed at the next meeting. LJ to ask organisers if we can have a stall.

Update for Frodsham Life

PV's draft was discussed, all to send amendments by 19th May to meet Frodsham Life's deadline.

Employers survey

The redrafted employers survey was agreed with the addition of numbering the questions.

Discussion took place about how to circulate the survey, it was agreed that it should be trialled with a selection of businesses through face to face meetings. The following

businesses are to be contacted for a meeting, the initials represent who has agreed to conduct the interviews (volunteers needed for those unallocated):

Frodsham Tyres – AV

Gleaves – PV

Happy Bunnies Nursery

Room 44 – CA

Taylor's Opticians – GH

GDH Livingunn – LJ

Warburtons Farm

Frodsham Golf Club

Hurst Joinery

Travel Lab – AV

Paws & Claws – CA

Rabbit Digital

CSS Security – LJ

Ashcroft Vets

Gordon Products

Grant and finances

Since the meeting, some queries had come in about the bid for grant money. GH has circulated the queries and will coordinate responses.

Flyer

The flyer MW had produced was photocopied for the events at the library & health centre, the meeting agreed to have the flyers printed. GH to source on line printing for a minimum number of 500, more if it economical.

Writing policies

Sub groups still to be convened, GH to re circulate MW's template

AOB:

none

The meeting closed at 6.45pm

Next meetings 1st JUNE 5.00pm at Castle Park House All welcome. Other meetings TBC .

Action from this meeting:

ACTION	OUTCOME
1. All to review email to Frodsham web	
2. PV to check availability of rooms at Arts Centre	
3. LJ to check stall at Festival in the Park	
4. GH to check on line printing costs	
5. All to visit employers	
6. CA to source a copy of the poem read at St George's day service	