

# Frodsham Town Council



Minutes of a meeting of  
**The Community Committee**  
held on Monday 20 November 2017 at 7pm  
In the Town Council Office, Castle Park, Frodsham

**Present:** Cllr L Brown (Chair), D Critchley, J Critchley, M Nield, F Pennington, M Poulton, T Reynolds and P Williamson.  
Mrs H Catt (Town Clerk)

**In Attendance:** Three members of the public.

## Meeting 6

No	Item
85	<b>Apologies for absence</b> Apologies were received and accepted from Cllrs C Ashton and A Oulton.
86	<b>Declarations of Interest</b> Cllrs M Nield and P Williamson declared a personal interest in Park Lane.
87	<b>Minutes of Meeting 5 – 17.10.17</b> The minutes were <b>approved</b> and signed as a true record – proposed and seconded by Cllrs F Pennington and M Poulton.
88	<b>Opportunity for Public to Speak</b>
88.1	Eddisbury Square Car Park – Rev Andrew Emison was unable to attend and sent his apologies. He recognised there was little the Council could do and thanked them for all the work they do.
88.2	Park Lane Benches – Mr J Morgan explained that he did not want the benches to be placed facing his house as it would be an invasion of his privacy. There has also been an increase in Anti-Social Behaviour recently on the Park and these benches could attract more. Cllrs Nield explained the background to the proposed 2 memorial benches and that the benches are being placed facing the road as they are intended to be used as a resting place by people on their way to the medical centre. It was <b>agreed</b> that ward Cllrs would arrange a meeting with interested residents to discuss the matter and report back to a future meeting. This was a matter of urgency as the contractors will be starting work on the play area in January.
89	<b>Eddisbury Square Car Park</b> Not needed.
90	<b>Anti-Social Behaviour</b> Recent incidents that had prompted this item were actually criminal damage. Cllrs should encourage everyone to report any incidents of ASB as the more that are reported the better police presence in Frodsham will get. TC has been in touch with the Police Commissioners Office about a grant for CCTV and will be arranging a meeting with interested parties including CWAC. It was agreed that CCTV would be added to full council agenda near the start and TC will ask PCSO Flanagan to stay for that item.
91	<b>Play Areas</b>
91.1	<u>Park Lane</u> The bench issue was discussed during public speaking time. The plans for the new play area are now available in the office. Cllr Nield will speak to the contractor about the ASB issues.
91.2	<u>Churchfields</u> Research has shown that the company Cheshire Groundwork has been dissolved. Cllr J Critchley had been through the files and FTC had contracted with them and they had then sub-contracted the work. It was <b>agreed</b> that we needed to draw a line under this and move forward.
91.3	<u>Townfield Lane</u> The minutes of the working group meeting held on 25 October were <b>noted</b> . The group had identified a preferred supplier from the 3 companies that had submitted plans and this company will be invited to the next meeting to discuss the plans with the group. TC will let everyone one know when the meeting is so they can attend. It was <b>noted</b> that the lease has now been signed and the annual rent paid.

**Committee Members:** Cllrs L Brown, C Ashton, D Critchley, J Critchley, L Jones, M Nield, A Oulton, M Parker,  
F Pennington, M Poulton, T Reynolds & P Williamson Town Clerk: Mrs H Catt  
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No	Item
<b>92</b>	<b>Field Rental Applications</b>
92.1	It was <b>noted</b> that a complaint had been received about parking at the Bonfire event as visitors were parking across peoples' drives. TC will write to the Round Table and make them aware of the problem and ask them to provide more marshals at next year's event. She will also contact the Community Centre about the possibility of signage about responsible parking in residential street and encourage people to park in the station car park instead. There needs to be better liaison with the police around these large community events generally.
92.2	No new rental applications had been received.
<b>93</b>	<b>Allotments</b>
93.1	There is no update as awaiting the response from CWAC about the asset transfer of Ashton Drive Allotments. TC will chase this up.
93.2	It was <b>agreed</b> not to comment on the application to list Townfield Lane Allotments as an asset of community value.
<b>94</b>	<b>War Memorial</b> The conditions survey has been received and a copy sent to the War Memorial Trust. A copy of the salient parts will be circulated to every Cllr with the original copy being available in the office for anyone to see. The potential of up-lighting the memorial could also be looked into and TC will contact a specialist lighting company for advice. The projected cost of all the repairs is £69,872. The report is being reviewed by the WMT who will offer advice about the level of repairs needed and may be able to provide a grant of up to £30,000 towards these costs.
<b>95</b>	<b>War Memorial Railings</b> It was <b>agreed</b> that TC would get quotes for a plaque to commemorate 3 people who died during bombing in World War II. Permission would not need to be sought now the railings and gates are listed as long as the plaque is in keeping with the existing railings.
<b>96</b>	<b>St Laurence Church War Memorial</b> Historic England is currently considering whether the above memorial has special architectural or historic interest. It was <b>agreed</b> that FTC would support the application – proposed and seconded by Cllrs M Poulton and J Critchley.
<b>97</b>	<b>Daffodil Planting</b> It was <b>agreed</b> to provide 4 <sup>th</sup> Frodsham Scouts with 4 bags of Daffodils at £100+delivery+VAT to fill gaps in sections towards Helsby – proposed and seconded by Cllrs F Pennington and M Poulton.
<b>98</b>	<b>Ground Maintenance SLA</b> The revised schedule was <b>agreed</b> . It was <b>agreed</b> to roll-over the existing contract for an additional year – proposed and seconded by Cllrs F Pennington and L Brown. The possibility of an extension was included in the tender process last year and will cost an additional 3% on 2017-18 prices.
<b>99</b>	<b>End of Year Forecast</b> The actual figures for the half year and the end of year forecast were <b>noted</b> . Over spending on the maintenance budget was caused by additional expenditure on the War Memorial conditions survey, storage of the hanging baskets, the catenary wires survey and the inclusion of playground repairs for Churchfield in the projections.
<b>100</b>	<b>Action Plan &amp; Budget 2018-19</b> The Action Plan for 2018-19 was discussed and the following items were suggested – Townfield Lane play area refurbishment (£36,000), CCTV (£5,000) and War Memorial repairs, which could be split over several years with money being held in an Ear Marked Reserve (up to £69,000). The costs of CCTV could be shared with others including CWAC and Pub Watch.
<b>101</b>	<b>Clerk's updates</b> Christmas Tree – It was <b>noted</b> that the tree had been installed. Concerns were expressed by several Cllrs about Health & Safety as the tree is very large and the branches are projecting into the road. TC will contact Love Frodsham and the Facilities Manager to see what can be done to rectify the problem. She will also try and source additional lights.
<b>102</b>	<b>Next meeting – 19 December 2017</b>

Meeting ended at 8.20pm.