

Frodsham Town Council



You are hereby summoned to attend a Meeting of
Frodsham Town Council
To be held on **Monday 27 November 2017 at 7pm**
At **Castle Park House, Castle Park, Frodsham.**

AGENDA

Meeting 7

No	Item
107	Apologies
108	Grants 2017 Mayor Cllr A Oulton will present the cheques to the organisations receiving grants.
109	Declarations of Interest
110	Minutes of the Meeting No 5 – 25 September 2017 To approve and sign as a true record.
111	Minutes of the Meeting No 6 – 23 October 2017 To approve and sign as a true record.
112	Right for the public to speak
112.1	Mr T Dillon – Office accommodation
112.2	Mr A Hull (Chair) and Mr I Marshall (Project Manager), Sandstone Ridge Trust
112.3	PCSO
112.4	Other
113	CCTV To discuss the need for CCTV in Frodsham and agree actions.
114	Finance Management: 01.09.17 – 31.10.17 - To note the finance report.
114.1	Paid Expenditure To note the total expenditure in September & October 2017 was £65,277.81 (£10,427.23 & £54,850.58).
114.2	Received Income To note the total receipts in September & October 2017 was £5,955.27 (£3,578.76 & £2,376.51).
114.3	Bank Reconciliation To note that, after all considerations total cash balances at the end of October 2017 were £340,057.58
115	Meeting Schedule To discuss and agree the proposal to reduce the number of committee meetings as per the report.
116	Committee Minutes
116.1	<u>Environment Committee</u> – 7.11.17 To note the minutes of the meeting, the decisions taken and the following recommendation: R1: To agree the revised Terms of Reference.
116.2	<u>P&P Committee</u> – 13.11.17 To note the minutes of the meeting, the decisions taken and the following recommendations: R1. To agree to award retrospective approval to the new footpath at the Community Centre – proposed and seconded by Cllrs J Critchley and M Poulton. R2: To agree that Staff will claim back any spending on small items through the expenses system and it will be paid by BACS at the same time as the salaries – proposed and seconded by Cllrs M Poulton and D Critchley. R3. To agree the Terms of Reference for the Staffing Sub-committee. R4. To agree that the plaques given as gifts by visitors to Frodsham should be given to the History Society – proposed and seconded by Cllrs M Poulton and T Reynolds.

Town Clerk: Mrs Hazel Catt

Frodsham Town Council, Castle Park House, Castle Park, Frodsham WA6 6SB

Tel: 01928 735150 Email: council@frodsham.gov.uk Website: www.frodsham.gov.uk

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116.3	<u>Community Committee</u> – 20.11.17 To note the minutes of the meeting and the decisions taken.
116.4a	<u>Planning Committee</u> – 9.10.17 To note the minutes of the meeting and the decisions taken.
116.4b	<u>Planning Committee</u> – 23.10.17 To note the minutes of the meeting and the decisions taken.
116.4c	<u>Planning Committee</u> – 9.11.17 To note the minutes of the meeting and the decisions taken.
116.4d	<u>Planning Committee</u> – 14.11.17 To note the minutes of the meeting and the decisions taken.
116.5	<u>Cemetery Committee</u> – 6.10.17 To note the minutes of the meeting and the decisions taken.
116.6	<u>Events Committee</u> – 14.11.17 To note the minutes of the meeting and the decisions taken.
117	Working Group Records
117.1	<u>WW1 Commemorative Working Group</u> To note minutes of the Working Group meetings held on 20.09.17, 18.10.17 & 15.11.17.
117.2	<u>Neighbourhood Plan Steering Group</u> To note minutes of the Steering Group meetings held on 2.10.17, 16.10.17, 30.10.17 & 13.11.17.
118	CWAC
118.1	CWAC Cllrs' Report – to note.
118.2	CWAC Balancing the Budget To discuss and agree a response to CWAC's consultation on its future budget plans for 2018-21.
119	Integrated Risk Management Plan (IRMP) 2018/19 To discuss Cheshire Fire Authority's draft IRMP and agree any contribution to its annual consultation, which will run until 2 nd January 2018.
120	Member of Parliament To agree to seek an informal meeting with the new local MP Mike Amesbury to discuss issues relating to Frodsham and its residents.
121	Chair's Report - To note
122	External Auditor To note that PKF Littlejohn LLP have been appointed by the Secretary of State for Communities and Local Government and the new arrangements.
123	Silver Trophies To discuss and agree what should happen to the silver cups.
124	Mayor's Report - To note.
125	Clerk's Report - To note any information items.
126	Date of next meeting - Monday 22 January 2018 Budget Setting meeting – Monday 8 January 2018.
PART B	
127	Solicitor's Services To discuss a change in the contractual arrangements and agree actions.
128	Ship Street To receive the valuation and agree actions.
129	Office Accommodation To discuss the following recommendation from P&P and agree actions: R5. To accept the offer to rent Halpin House – proposed and seconded by Cllrs M Poulton and A Oulton.
130	Judicial Review To discuss and agree actions.