

## **Frodsham Neighbourhood Plan Steering Group Meeting**

Thursday 1<sup>st</sup> June 2017 at 5pm Castle Park House

Attendees:

Peter Vickery, Resident

Caroline Ashton, Resident, FTC

Martin Maris, Resident

Gill Hesketh, Support and Admin, Resident

Apologies: Mark Warren, Alex Villiers, Liam Jones

The minutes of the last meeting were accepted, except the date of the meeting was incorrect, it should read 18<sup>th</sup> May. Actions 1, 2 & 3 were complete, others ongoing.

### FTC move

PV said a meeting room is available at the Arts Centre on Thursday evenings at a cost of £19 per session. It is also possible to store the NP resource box and pull up banners at the Arts Centre.

### Website and Social Media

The agreement with the current website provider will terminate on 21<sup>st</sup> June. A meeting is arranged with a new provider, JH Tech Support on 7<sup>th</sup> June to discuss a new agreement. MM had drafted a useful framework for an agreement with the new provider.

### Information displays:

A stand at the Festival in the Park on Sunday 2<sup>nd</sup> July has been agreed with Rotary, GH to complete the form to book the event. MW will provide a gazebo, the stand will be staffed by LJ once he has finished the downhill run, PV and GH are also available. The event runs from 12.30 until 4pm. PV is to discuss a display in the courtyard at the Arts Centre at an alternative date as part of the ongoing engagement with the community.

### Employers survey

It was agreed the deadline for visiting employers is the end of July, and putting the survey onto the website will be discussed with the new website provider (volunteers still needed for those unallocated). The up to date list is:

Frodsham Tyres – AV

Gleaves – PV

Happy Bunnies Nursery

Room 44 – CA

Taylor's Opticians – GH

GDH Livingunn – LJ

Warburtons Farm

Frodsham Golf Club

Hurst Joinery MM

Restaurant Next Door MM

Brew & Tucker MM

Travel Lab – AV

Paws & Claws – CA

Rabbit Digital

CSS Security – LJ

Ashcroft Vets

Gordon Products

### Grant and finances

GH has sent the requested additional information requested by the grant body, an email has been received indicating there are still some queries but these have not been received yet. GH to chase if nothing is heard in the next few days.

### Writing policies

Sub groups to meet to draft policies on 7/6/17 and 14/6/17, anyone available will attend.

### AOB:

An email had been received from deputy mayor Judith Critchley requesting we include appropriate signage in the policies, there have been complaints about the inappropriateness of sign recently erected outside Teko's barbers, which is in the conservation area.

The meeting closed at 6.30pm

Next meetings; 29<sup>th</sup> June, 13<sup>th</sup> July, 27<sup>th</sup> July at 5pm, all at the ARTS CENTRE.

Action from this meeting:

ACTION	OUTCOME
1. GH to complete booking form for Festival in the Park	Email sent 4/6/17
2. GH to check on line printing costs	
3. All to visit employers	
4. CA to source a copy of the poem read at St George's day service	