

## **Frodsham Neighbourhood Plan Steering Group Meeting**

Thursday 4<sup>th</sup> May 2017 at 5pm Castle Park House

Attendees:

Peter Vickery, Resident

Caroline Ashton, Resident, FTC

Martin Maris, Resident

Alex Villiers, Resident

Liam Jones, Resident FTC from 5.50pm

Gill Hesketh, Support and Admin, Resident

Apologies: Mark Warren, Jeff Sutcliffe

The minutes of the last meeting were accepted. All actions were complete.

### Website and Social Media

The contract with the current website designer was discussed, MM to check agreement with him to review how to continue.

### Employers survey and landowner's information

This was reviewed and a further suggestion was to include a question to gather information on where employees lived / travelled from. GH to update & circulate.

### Grant and finances

The final grant bid was agreed and appropriate supporting documents sourced, bid now ready for submission.

### Information displays:

Dates and staffing agreed for the displays:

Library: Saturday 13<sup>th</sup> May 9.15 - noon, Liam to attend

Thursday 25<sup>th</sup> May 9.15 - noon, Peter to attend

Health Centre: Tuesday 16<sup>th</sup> May 9am - noon, Gill to attend

Other members are welcome to attend and relieve designated person!

MW had drafted a flyer for use at public events and displays, which was discussed and amendments suggested, GH to re draft and circulate.

Update for Frodsham Life

PV had tabled an update article to Frodsham Life, all to review and comment.

AOB:

PV & CA said a poem about Frodsham had been read at the St George's day service and both thought it may be useful background for our plan.

It was suggested sub groups should get together to continue drafting policies which would then be discussed at SG meetings. GH to check everyone's availability.

The meeting closed at 6.45pm

Next meetings: THURSDAY 18<sup>th</sup> MAY, 1<sup>st</sup> JUNE, 15<sup>TH</sup> JUNE, 29<sup>TH</sup> JUNE, all at 5.00pm at Castle Park House. All welcome.

Action from this meeting:

ACTION	OUTCOME
1. GH to submit bid	Submitted 8/5/17
2. MM to check agreement with website developer	
3. GH to redraft flyer & circulate	Circulated 8/5/17
4. GH to update employers survey	
5. All to review PV's update	
6. CA to source a copy of the poem read at St George's day service	