

Frodsham Town Council



Minutes of a meeting of
The Events Committee
held on Tuesday 9 January 2018 at 7pm
In the Town Council Office, Castle Park, Frodsham

Present: Cllr M Poulton (Chair), C Ashton, J Critchley, M Parker, F Pennington and A Oulton.
Mrs H Catt (Town Clerk)

Meeting 4

No	Item
49	Apologies for absence Apologies were received and accepted from Cllr D Critchley and Mrs P Scott.
50	Declarations of Interest Cllr C Ashton declared an interest in Festival of Walks as she chairs the Working Group.
51	Opportunity for Public to Speak No requests have been received by the Clerk.
52	Minutes of Meeting 3 – 12.12.17 The minutes were approved and signed as a true record – proposed and seconded by Cllrs F Pennington and J Critchley.
53	New Year's Eve Fireworks The event had been well received with good views being afforded to everyone across Frodsham, and some parts of Runcorn. Several people had tried to access the site where the fireworks were being set off but had been turned away. Unfortunately the PCSO had been unavailable on the night. Attendance at Churchfields was slightly below last year but there was a great atmosphere and a round of applause at the end of the display. Next year someone could check how many people gather on the hill. There had been good comments on social media. It was agreed to do the same again next year with the fireworks being set off away from the public and advanced warning being given as widely as possible. TC will invite the Fireworks Company to attend a future meeting to discuss the potential of quiet fireworks in future.
54	Christmas Festival Working Group It was noted that the next meeting of the Working Group will be held on Tuesday 16 January at 2pm.
55	Bus Shelter Challenge CWAC had responded with a set of conditions which would make the challenge unworkable. Therefore this item will be taken off the agenda. Cllr Martin is bringing a paper to a future meeting about another event which might work better. Environment Committee are going to offer free sunflower seeds to plant around the town and encourage community groups to get involved.
56	Events Advertising A Portfolio of events, not just FTC events, will be developed. An advert will go out telling community groups about the Events Committee and its role, and inviting them to contact us about their events. We do already add posters about community events to the rotunda and on our website and facebook. It is hoped this will encourage more people to get involved in community events.
57	Annual Town Meeting TC has contacted the Fire Station and Guide HQ about potential dates and is awaiting a response.
58	Request from Community Groups Townfield Lane Play Area Action Group are planning an event to officially open the play area on the Royal Wedding Day in May. The potential to run similar events in other wards was discussed and councillors were invited to discuss this within their wards. Waterside Ward councillors are getting together to develop plans. Cllr Poulton felt that all advertisements and posters about events, and other FTC activities, should be agreed with the relevant committee or working group chair or vice-chair before being published.

Cllrs M Poulton (Chair), M Parker (Deputy Chair), C Ashton, D Critchley, J Critchley, A Oulton and F Pennington

No	Item
59	<p>Events Programme</p> <p>It had been agreed at council that the carnival would be dropped from the programme saving £8,000 on the budget.</p> <p>St George's Day – a working group has been set up involving 7 people including representatives of the church and scouts. Invitations will be circulated by the office using the database already established for last year's event. The theme this year will be the Emergency Services and will involve the oldest ex-fireman in Frodsham.</p> <p>Royal Wedding – this will be added to the programme with the aim of holding an event in each ward and an event aimed at older people. A lead person needs to be identified in each ward and to co-ordinate the older people's event.</p> <p>There is a need to co-ordinate these activities as they are all happening on the same day and there are limited supplies of tables and chairs in the town.</p>
60	<p>Playing Field Rentals</p> <p>As playing field rental requests are related to events it was agreed to recommend to council that playing field rental requests should be approved at Events committee (R1).</p>
61	<p>Clerk's updates</p> <p>To note information items.</p>
62	<p>Next meeting</p> <p>Tuesday 13 March 2018</p>

Meeting ended at 7.30pm.

R1. To agree that Playing Field Requests will be considered by the Events Committee.