

Frodsham Town Council

Minutes of an Extraordinary meeting of
The Events Committee
held on Thursday 1 February 2018 at 7pm
In the Town Council Office, Castle Park, Frodsham



Present: Cllrs C Ashton, J Critchley, A Oulton, Lord F Pennington and P Williamson
Mrs H Catt (Town Clerk)

In Attendance: Mrs Oulton.

Meeting 5

Cllr J Critchley opened the meeting in the absence of the Vice Chair.

No	Item
76	Appointment of Chair Cllr C Ashton was appointed as Chair – proposed and seconded by Cllrs A Oulton and Lord F Pennington. Cllr Oulton explained that he wanted to spread the load and take the responsibility off Cllr Critchley as she already had a lot on her plate. Cllr Parker will remain as Vice Chair. Cllr Ashton took the chair.
77	Apologies for absence Cllrs M Parker and T Reynolds. TC will check with Cllr Reynolds if he wants to join the Committee as he is currently not a member. Cllr Critchley will encourage more Cllrs to get more involved in committees and agree to be substitutes. The committees are where the main work and decisions take place. Cllrs need to be prepared, having read the agenda, minutes and papers, before the meetings. The calendar on the website is excellent and Liz, Admin Officer, should be congratulated. Cllr P Williamson requested to join the Committee, and this was agreed.
78	Declarations of Interest Cllr Ashton is a member of the Festival of Walks and Christmas Festival Working Groups.
79	Opportunity for Public to Speak Mrs Oulton offered to help with any events and was invited to join the committee as a non-voting member.
80	Events Programme The programme was discussed in detail: <u>Festival of Walks</u> – This is a very well-established Working Group. The programme includes 29 walks, with the majority in and around Frodsham. Cllr Ashton will circulate the list after the next Working Group meeting next week. Cllr Oulton suggested starting a winter walk as they are very popular. Cllr Critchley would like to see more dog walks but there are issues as some walks are across farm land with livestock. Social media is used to promote the walks. There are front and back markers in high-viz jackets and whistles. Attendance is recorded as much as practicable. The budget is £1000 with the biggest cost being the printing of the leaflet. Cllr Critchley suggested asking CWAC Cllrs for a contribution from their member's budget. The working group are looking into an App to record the walk so people can repeat it again at a later date. There is no requirement to book onto most walks – only where transport is needed, or the leader of the walk sets a limit. The 2 health walks that take place each week have been incorporated into the programme. There are 2 bird walks – one on the Marshes and the other in Hob Hey Wood/along the River Weaver, starting at the Community Centre. <u>Annual Town Meeting</u> – The fire station is unavailable and there has been no response from the Guide HQ. It was agreed to go ahead with the meeting on Monday 26 March at 6.30pm

Cllrs M Parker (Deputy Chair), C Ashton, D Critchley, J Critchley, A Oulton, Lord F Pennington and P Williamson

No	Item
	<p>followed by the full council meeting. This would be at Castle Park House if the Guide HQ isn't available.</p> <p>There will be another Town Meeting during the period of Public Right of Inspection, on a Saturday and will include the consultation on the sale of Ship Street.</p> <p><u>St George's Day Parade</u> – It was agreed to cancel it for this year and revisit it in 2019. It will be included in the September meeting agenda.</p> <p><u>Royal Wedding Events</u> – An event is being planned to launch the new play equipment at Townfield Lane. Cllr Critchley will draft a press release to invite community groups to put forward ideas for events in their areas.</p> <p><u>Halloween Event</u> – Cllr Critchley will speak to Mr Poulton about remaining involved in the Working Group. Cllr Oulton offered to speak to a Saltscape officer as he had experience of running this type of event. TC will circulate the date of the Working Group meeting.</p> <p><u>Remembrance Day</u> – TC will organise a meeting with representatives of the WW1 Commemoration Working Group to plan the event.</p> <p><u>Christmas Festival</u> – There is a well-established Working Group. The notes from the meeting are reported to this committee. The WG has already started to think about next year and to grapple with several problems including possible loss of the lorries for the parade and where to site the market. The next meeting is in March.</p> <p><u>New Year's Eve Fireworks</u> – setting the fireworks off off-site was very successful. The Firework Company are coming to the next Events Committee meeting. There was still concern about the lack of notice for animal owners, which will need to be addressed next year.</p> <p><u>Others</u> – Cllr Martin has suggested Well Dressing but it was too late for this year but could be included in next year's programme.</p> <p>Great British Spring Clean is being led by the Environment Committee and will be on Saturday & Sunday 3 & 4 March. Cllr L Jones is co-ordinating activities – WI and Scouts have requested to be involved.</p> <p><u>Commonwealth Day</u> – Response from schools has been generally poor after the initial event in 2015. This will be discussed again at the September meeting. This could take the form of an exhibition of children's work, which prepared during term-time.</p>
81	<p>Clerk's updates TC gave a budget update, which showed a reduction in the end of year forecast to just under £11,000 rather than £14,500 previously forecast.</p>
82	<p>Next meeting Tuesday 13 March 2018</p>

Meeting ended at 8.05pm.