

1 November 2017

Castle Park House

Attendees – Steve Bentley, Carl Wild, Ian Lovatt, Sharon Marshall, Cllr Lynn Riley, Councillor Judith Critchley, Pauline Scott

1. Any work on the public highway must be carried out in a safe manner, perhaps in a coned off area?
2. A risk assessment must be produced.
3. For any work on the bus shelters a section 115 agreement must be applied for which requires 4/5 weeks notice. The Town Council should apply for this and it is believed that CWaC cover the cost of this. A section 115 agreement essentially absolves CWaC of any liability, thus the liability would rest with whoever applied for the agreement.
4. A bus shelter is part of the highway.
5. If CWaC are engaged, there would be no administration for FTC but presumably there would be a cost???
6. Councillor Critchley to send photographs of all the bus shelters to CWaC so that they can carry out a feasibility study to see what can/can't be done to each bus shelter.
7. Sharon suggested a sort of shop window/bus shelter combined display with groups (if they are interested, and if any of the shop keepers are willing) decorating some of the shop windows in a similar way that they would decorate the bus shelters.
8. There was talk of perhaps linking the idea with the Great British High Street Competition.