

Frodsham Neighbourhood Plan Steering Group Meeting

Monday 11th December 2017 at 1.30pm Castle Park House

Attendees:

Martin Maris, Resident

Steve & Lynn Carmody, Residents

Caroline Ashton, Resident, FTC

Gill Hesketh, Support and Admin, Resident

Apologies: Liam Jones, Mark Warren, Caroline Dillon, Peter Vickery

The minutes of the last meeting were accepted. Actions 1, 4 & 5 were complete, actions 2 & 3 are ongoing.

January twitter Schedule

The draft tweets for January had been circulated by MM, there were discussed and additional ideas given.

E Christmas card

MM and the website provider had designed an e card to be sent to all our contacts and asked all to provide additional addresses of contacts as appropriate, as soon as possible.

Evidence from CWaC "Your Voice Matters" survey

Beverley Wilson, from the Insight & Intelligence unit of CWaC is to be invited to our meeting on 29th January to provide Frodsham specific data gained from their survey. Questions for Beverly are:

How many surveys were sent to Frodsham residents, and how many were returned. We would like Frodsham specific data from questions 5,18,20,26,29,36 and 37 from the survey. MM will contact Beverly to ask her to present this information to us when she attends the meeting.

Update for website

An update on the news section of the website is needed, GH to draft & circulate.

FTC Briefing & local plan part 2 consultation

FTC have asked for an update on the Plan's progress at their council meeting on 22nd January 2018, PV will present. GH to draft an update for approval and liaise with Peter on his return. The group considered it a good idea to send regular updates on activities to the FTC.

The Steering group are to be invited to a consultation on the draft local plan part 2 when it is presented by CWaC to the FTC, date to be confirmed.

Consultation on Green Spaces

The group thought February would be a good time to consult with the community on the green spaces they value, final dates & staffing to be agreed in January

Registering Assets of Community Value

CWaC is currently undertaking a consultation on a draft “Community Assets Framework”

http://inside.cheshirewestandchester.gov.uk/get_involved/consultations/draft_community_assets_framework_consultation

It contains important information on community assets, it was agreed GH should respond on behalf of the FNP, and we should encourage others to respond by highlighting it in a tweet.

AOB:

Duncan Settrington from “Active Cheshire” has been in touch and the organisation would like some input into the Plan in relation to health and wellbeing

(www.activecheshire.org.uk). The group agreed to invite him to one of our meetings.

The Town Clerk had provided some details of Knutsford’s emerging NP, which was discussed by the group.

GH reported that the end of grant report needed completing; some funds had not been spent because of the lack of response to applying to register assets of community value.

We can apply for a further grant from January onwards, but the group needs to be clear about what activities need to be funded.

The meeting closed at 3.30pm

Next meeting; MONDAY, 15th January 2018, 1.30pm, **CASTLE PARK HOUSE.**

Subsequent meeting; 29th January 2018 **Castle Park House**

Action from this meeting:

ACTION	OUTCOME
1. All to provide email addresses to MM for Christmas e-card	
2. All to review the list of community groups and amend as necessary	

3. Golf Club, Warburtons, Woodhouse Plumbers & Helder Skelter employer surveys to be chased	ongoing
4. MM to contact Beverley Wilson re: data & attending meeting	
5. GH to draft website update	
6. GH to draft update for FTC	
7. GH to respond to consultation on assets of community value	
8. GH to draft end of grant report	