

# Frodsham Town Council

Minutes of a meeting of  
The Finance Scrutiny Sub-committee  
held on Thursday 8 February 2018 at 7pm  
In Castle Park House, Frodsham



**Present:** Cllrs C Ashton (Chair), J Critchley, A Oulton and Lord F Pennington.  
Mrs H Catt (Town Clerk)

## Meeting 4

No	Item
36	<b>Apologies for Absence</b> No apologies received. Non-attending with no apologies - Cllrs L Brown, D Critchley, R Holt, A Oulton, M Parker, F Sutton & T Reynolds
37	<b>Declarations of Interest</b> - None.
38	<b>Requests from the public to speak</b> - None
39	<b>Minutes of Meeting 3 – 24 October 2017</b> The minutes were approved and signed as a true record – proposed and seconded by Cllrs Lord Pennington and J Critchley.
40	<b>Budget 2017-18</b>
41	The report outlining the 3 <sup>rd</sup> quarter spend against budget was discussed. If an election is called for the current vacancy in Waterside Ward polling cards should be issued so a comparison on turn out can be made with the Overton and Five Crosses election, where polling cards were not issued. This will allow the £500 cost to be assessed. The costs of recent adverts were not included in the figures. Events committee £350+VAT - it was noted that this was not handled well as Event Committee members were unsure how this had been agreed. Recruitment £50+VAT and Intention to sell Ship Street £420+VAT were also not included in the figures. It was noted that the Ground Maintenance SLA has been paid as a lump sum in quarter 4 rather than quarterly as first agreed. The final payment for Park Lane capital work will also be paid in quarter 4.
42	Overall the budget was set appropriately and has been well managed, with each committee staying within its budget allocation, except in rare explainable circumstances. There could be a surplus of approximately £47,800 at the end of the financial year.
43	<b>Clerk's Items</b> TC reported that there will be an increase in insurance premium relating to the new equipment at Park Lane of £183.45 until renewal date 1 June 2018. For 2018/2019 an additional £550 will have to be paid. The level of play equipment cover has been insufficient for a number of years - this additional premium will correct the cover. TC will ensure the insurance company are kept up-to-date with our current and future assets and report to P&P about any change in premiums.
44	<b>Budget 2018-19</b>
44.1	The budget agreed by council on 8 January 2018 was noted. Although a Special Resolution to overturn the budget decision was submitted, signed by 5 Councillors, it was rejected by TC as it was unclear in its meaning – SO 9 (d).
44.2	The capital budget profile was noted. It was noted that nothing has been included for the proposed footpath from the main road to the War Memorial.
44.3	The revised project budget profile was noted.
45	<b>Date of next meeting</b> It was agreed to discuss the future of this sub-committee at the next meeting on 24 April 2018

Meeting closed at 7.50pm

**Members:** Cllrs C Ashton, L Brown, D Critchley, J Critchley, R Holt, A Oulton, M Parker, Lord F Pennington, F Sutton & T Reynolds