

# Frodsham Town Council

Minutes of a meeting of  
The Events Committee  
held on Tuesday 8 May 2018 at 7pm  
In the Town Council Office, Castle Park, Frodsham



**Present:** Cllrs C Ashton (Chair), A Oulton (part), Lord F Pennington and P Williamson  
Mrs H Catt (Town Clerk)

## Meeting 7

No	Item
101	<b>Apologies for absence</b> Apologies were received and accepted from Cllrs D Critchley and M Parker.
102	<b>Declarations of Interest</b> – None.
103	<b>Army Cadet Force</b> Item deferred to the next meeting as the Army Cadet Representative was unable to attend.
104	<b>Opportunity for Public to Speak</b> – None.
105	<b>Minutes of Meeting 6</b> – 13.05.18 The minutes were approved and signed as a true record – proposed and seconded by Cllrs Lord F Pennington and C Ashton.
106	<b>End of Year</b> The end of year actual spend against budget figures were noted. Although the Promoting Frodsham budget seemed overspent there was £1,400 income from CWAC Member's budget to pay for St George's Day expenditure.
107	<b>Terms of Reference</b> The Terms of Reference for 2018-19 were the same as those for 2017-18 except the budget figures were changed to reflect those agreed at the January Budget setting meeting. The revised ToR were agreed and recommended to Council for approval – proposed and seconded by Cllrs Lord F Pennington and P Williamson.
108	<b>Festival of Walks Working Group</b> Cllr C Ashton gave a verbal report on the Festival. It had been a very successful 10 days with high attendances. The weather was kind and there has been lots of very positive feedback with people being impressed with the variety. A formal written report will come to the next meeting.
109	<b>Annual Town Meeting</b> The draft minutes of the meeting held on 26 March 2018 were noted.
110	<b>Town Meeting</b>
110.1	It was noted that the Parish Hall has been booked for the Town Meeting on Saturday 7 July.
110.2	The agenda will include the sale of Ship Street, plans for the Cemetery expansion, Annual Report and Accounts for 2017-18. CWAC will be invited to update Frodsham residents on car parking, air monitoring and the rebranding of Streetscene to StreetCare. Other potential topics could be updates on Halton Curve and Neighbourhood Plan.
7.20pm Cllr A Oulton arrived.	
111	<b>Royal Wedding Events</b>
111.1	Townfield Lane Launch Event on 19 May will start at 2.30pm on 19 May. The Mayor is unavailable to attend but the Junior Mayors have been invited together with the ward councillors. It was agreed to support the event by reimbursing costs of up to £70 as the group doesn't have a bank account.
111.2	There are no specific events on 19 May but Park Lane are planning another community event on 14 July and will asking for financial support – to be discussed at the next meeting. They make a small charge so that they know how many people will be attending.
112	<b>Halloween Event</b> The written report sent in by Cllr D Critchley outlined the plans for the event including the membership of the Working Group, which has not met yet. It was suggested that they find some ways to calculate how many people and children are likely to attend for catering and activity planning purposes, especially as this is the first one. Cllr A Oulton welcomed the initiative and thought it would be popular.

Cllrs M Parker, C Ashton (Chair), D Critchley, A Oulton, Lord F Pennington and P Williamson

No	Item
113	<b>Remembrance Day &amp; Beacon Lighting Event</b> It was noted that the next meeting of Remembrance Day Working will be on 23 May at 6pm at Frodsham Library. The Royal British Legion will attend.
114	<b>Christmas Festival Working Group</b> It was noted that the next meeting of the Working Group will be on 9 May at 2pm at Castle Park House. Cllr Oulton is excited about being Master of Ceremonies and would have liked to be at the meeting but he has a prior engagement.
115	<b>Event Sponsorship</b> None.
116	<b>Playing Field Rentals</b> None
117	<b>Terms of Reference 2018-19</b> Duplicate item (107 above).
118	<b>Clerk's updates</b> None.
119	<b>Next meeting</b> Tuesday 10 July 2018

Meeting ended at 8pm.